

Ohio JCEP Board Meeting Minutes October 16, 2017

Attending the meeting in Ag Admin Auditorium were:

Cassie Anderson, Nate Arnett, Cindy Bond, Beth Boomershine, Karen Bruns, Kathy Bruynis, Christy Clary, Amanda Douridas, Doug Foxx, Mary Griffith, Laryssa Hook, Tammy Jones, Jacqueline Kowalski, Ashley Kulhanek, Rob Leeds, Myra Moss, Amanda Osborne, Jessica Rockey, Michelle Treber, Travis West. Guest: Suzanna Windon

Call to Order – Rob Leeds, President called the meeting to order at 1:00 PM in the Ag Admin Auditorium.

Officer Reports

- **President:** Rob Leeds – Rob reported he went to a state Farm Bureau meeting. Central State was there with a presentation on what they are doing. Roger was there and answered their questions. Rob also attend the retiree picnic in September. They had a lot of interest in the re-structuring.
- **President Elect:** Kate Shumaker – no report
- **Past-President:** Pam Montgomery – no report
- **Secretary Report:** Laryssa Hook – The minutes of the September meeting were provided. It was moved by Chrisy Clary and seconded by Mary Griffith to approve the September minutes. Motion passed.
- **Treasurer's Report:** Nate Arnett reported that the new fiscal year started in October. The report provided closes out the fiscal year. Income for 2017 was \$45,372.97 and expenses were \$31,521.81. Total funds available are \$126,559.15. The University funds listed on the report are up-to-date except that \$7500 has been used to support the NACDEP conference which has not yet been posted so it is not reflected in the balances. Kathy Bruynis moved to accept the report, Cassie Anderson seconded. Motion passed.
- **Annalist Report:** Michelle Treber – no report.

Retiree/Life Member Report – Karen Bruns reported the picnic on September 11 went well. They switched to having a catered event and it was successful. The co-chairs for next year will be Rose Fisher Merkowitz and Gwen Wolford.

Committee Reports

- **Global Relations** – Jacqueline Kowalski reported the committee meet. Chris Igodan joined the meeting and shared updates regarding Internationalizing OSU Extension. Stephen Brady attended the Global 4-H Summit in Ottawa, Canada. The conference is held every four years and the next one is in 2020 in Tanzania, Africa. Fact sheets remain in progress and a website is expected to launch in early December. A group visited from South Africa (Eastern Cape South Africa Department of Rural Development and Agrarian Reform & African Footprints of Hope Organizations) in September to study the Ohio State University Extension

system. The objective of the partnership is to find ways that the groups can collaborate in rural development, 4-H, and business development. OSU will be signing an MOU with these groups Nov. 4-7. Funding will be the driver. USDA & USAID will be the funding sources and possibly Fulbright. Candace Heer will be the 2018 committee chair.

- **Marketing** – Mary Griffith reported that the 2018 chair will be Michelle Treber. And vice-chair is Sue Hogan. Cheryl Buck will take over the JCEP website pages. It was suggested each committee chair look at the page(s) that pertain to their committee and work with Cheryl to update the site.
- **Membership Recruitment & Retention** – Tammy Jones reported they met in person and by Zoom. The membership email with the survey link went out last Wednesday. 89 members have joined so far. Reminder emails will be sent on 10/19, 10/26, and 10/31. October 31st is the last day to join. Tammy reached out to 11 Central State Extension staff regarding their interest in joining a national organization. So far, four have contacted her with interest. Kathy Green will be the chair for 2018.

The committee discussed the need for the mid-year membership drive. Forty-four new hires were given the opportunity to join JCEP in May and 17 joined for a total of 39%. Many newer educators have expressed their appreciation of being able to join mid-year.

- **Personnel** – Kathy Bruynis reported they discussed re-structuring. Roger will be connecting with all regions on October 18, 19, and 20. The committee discussed some of the items listed on the “feedback opportunity” provided for input on restructuring options. There were over 250 pages of written text as feedback. Current field specialist positions bring in funding, however, do not have direct contact with many counties or provide support to counties.

Committee discussed the program areas verses impact areas. Concerns were expressed on going away from program areas (as our core) because of developing and maintaining funding. There is potential for more of a challenge to secure funding if trying to obtain staffing based on impact areas which are supported by multiple individuals instead of funding by program areas.

There was discussion on how to support program areas and support new educators. The questions and discussion included:

- Would it be helpful to have a program specialist – perhaps ½ time – per EERA? Some mentors are doing a great job while others are not really helpful.
- Need to give support staff opportunity for training – even if we have to cover the office so they can attend training.
- There needs to be a transition plan for all positions – educators and support staff.
- Counties with small staffing. Particular areas of concern are with FCS and ANR – how are calls answered, how are offices kept open with only having a ½ time support staff?

Other committee discussion included:

- Promotion system – what are the plans for promotion opportunities for 2018? People are waiting to see what they need to do? What are the criteria?
- Communication – what do we receive on a regular basis? How are we communicating and being connected with the rest of campus, particularly with OSU Administration?
- What are the dates for 2018 committee meetings?

Rhonda Williams will be the 2018 chair.

- **Professional Development** – Christy Clary reported the committee met in person and through Zoom. Amanda Bennett will be the 2018 Chair, Tim Malinich will be chair elect. The onboarding document developed by the committee is in use by RDs and will be shared with CEDs. It is on a u.osu.edu blog and the committee is looking at long term housing. The supervisor checklist is on hold until more is known about restructuring. Remainder of discussion was around mentoring, specifically over the functions of mentors and what role they play with onboarding. They also discussed the needs of PD at different stages and the roles mentors play. Cindy Torppa will take this discussion to cabinet.
- **Public Issues** – Amanda Osborne reported she has taken over for Laura Fuller and will continue as the 2018 chair. The new Critical Conversations resources will be shared with Adam Ward and posted to the website. Government Affairs is looking at ways to increase communication between legislators and the county offices.
- **Resource Development & Management** – Doug Foxx reported that the committee reviewed the finances since the June meeting and reviewed the budget for the upcoming year. The budget includes \$12,000 for scholarships and grants to be used by the membership. Dennis DeCamp will be the 2018 chair.
- **Scholarships, Grants and Recognition** – Beth Boomershine reported the committee meet and discussed award applications. All applications were online forms this year. The sub-committees for Team Teaching, Creative Works, and Special Chapter awards are still working on selecting the winners. The Excellence in Extension and Friend of Extension deadline is November 1. Plans are progressing for the awards program that is scheduled to happen on January 23.
- **Executive Committee** – Laryssa reported that the Executive Committee met by Zoom on October 5th to discuss changes to the by-laws and constitution. Laryssa summarized the changes recommended by the Executive Committee and provided copies of the proposed changes in an email to board members on October 6th. The by-law change will address adding NAEPSPD to JCEP. The change in the constitution will open the door to be more inclusive as the discussion between CES and JCEP further develops in 2018. It will also allow the board to include Central State in the future. Board action on these recommendations is on the agenda under old business.

State Presidents Reports

- **ANROP** – Jerry Illes reported they are working on a slate of officers. Their national biennial meeting will be this April in Biloxi, MS.

- **ESP** – Travis West reported that six people attended the national meeting in October. Our Alpha Eta Chapter received the Bronze Award for Achievement on Chapter Membership and received the Platinum Award for Chapter of Merit Award.

There will be some challenges with online membership, but he and Cindy will manage that transition this year. Most of the work will be for new members. They are working on a president-elect for the ballot.

- **NACAA** – Amanda Douridas reported an in-service conference with West Virginia is moving forward and will likely take place the first week of June. She also reported that Ohio was #5 overall at the NACAA AM/PIC in July in number of new members.
- **NACDEP** – Amanda Osborne thanked JCEP for donation of conference funds, which helped with conference plans and overlapped with the National Board retreat.
- **NAE4HA** – Jessica Rockey reported the national conference will be November 12-17 in Indianapolis. States Night Out will be at Punch Bowl Social and over 90 have registered.

Presentations:

- Ohio professionals involved with 22 seminars and 11 posters
- Ohio is involved with 23% of all presentations
- Overall acceptance rate for proposals was 38%

Awards:

- 6 Regional Communicator Award Winners
- 1 National Communicator Award Winner: Educational Piece-Team – Lucinda Miller & Team, Dog Resource Handbook
- 7 Regional Specialty Award Winners

Two Outgoing National Officers:

- Mark Light (VP Member Services)
- Katie Feldhues (interim VP Programs)/Nadine Fogt (VP Programs)

State 4-H Professionals In-service coming in late October – NAE4HA Regional Director Diane Baker from Illinois will be on the agenda.

Ohio is continuing to meet monthly and plan for 2018 conference being hosted in Columbus; we are helping Indiana by volunteering throughout conference, and they will reciprocate next year.

- **NEAFCS** – Shannon Carter emailed a report as they are currently at the NEAFCS Annual Meeting in Omaha.
 - 25 members attending (2 retired); 4 family members
 - 5 concurrent sessions (4 competitive, 1 committee)
 - 6 awards, including 2 DSA, 2 CE

National Awards:

- Distinguished Service Awards: Marie Economos & Dan Remley
- Continued Excellence: Shannon Carter & Barbara Hennard

Regional Awards:

- Dean Don Felker Financial Management Award
2nd Place Central Region Winner – Melinda Hill and team, Central, Ohio
- Communications Awards: TV/Video
3rd Place Central Region Winner – Katie LaPlant and team, Central, Ohio

Presentations:

- Extension's Role in Chronic Disease Prevention and Management Education In the Next 100 Years: A View from Agents/ Educators, Faculty/Specialists, and Administrators - Dan Remley and team
 - Smarter Lunchrooms - Beth Stefura, Melanie Hart
 - Writing a Winning Proposal - Pat Brinkman, Jami Dellifield
 - Gluten Free Eating - Shannon Carter
 - Enhancing Extension's Readiness to Implement a "PSE" Approach to Positive Youth Development for Health - Carol Smathers and team
- **NAEPSDP** - Suzanna Windon (guest) reported that they have 13 members. Their national meeting will be in December and they have a few members that will be presenting. They are working on a job description for their President and President-elect positions.

Old Business

Revised Job Descriptions

Rob reminded all committee chairs to work on job descriptions. He requested these be done by the end of the year so they can be used in 2018 by the incoming chairs.

Constitution Changes

Rob highlighted the suggested changes to the Constitution as proposed by the Executive Committee. References to OSU Extension A&P staff and faculty were replaced with Ohio Extension staff. This allows for CES and Central State to pursue joining JCEP. Christy Clary moved to take the suggested changes to the next JCEP Annual Meeting for vote by the membership. Amanda Douridas seconded. Motion passed.

By-Law Changes

Rob reviewed the suggested changes to the Constitution as proposed by the Executive Committee. The changes allow NEASPSD to officially be part of JCEP. Doug Foxx moved to accept the changes as presented. Christy Clary seconded. Motion passed. Suzanna was officially welcomed to the board.

New Business

2018 Board Meetings

The meeting schedule is set by the President-elect. Kate will likely be setting those dates soon after she returns from national conference. It was noted that since annual conference is in January, the first board meeting of the year could be moved to February.

Announcements –Nate reminded everyone to complete their annual reports to send to Kate for the annual meeting.

Adjournment – Kathy Bruynis moved to adjourn. Meeting adjourned at 2:10 PM.

Upcoming Meeting Dates:

January 23-25, 2018 Annual Conference

Respectfully submitted:
Laryssa Hook
Ohio JCEP Secretary