

Ohio JCEP Board Meeting Minutes March 21, 2016

Attending the 2:00 PM meeting in Ag Admin Auditorium were: Pam Montgomery, Nate Arnett, Laryssa Hook, Rob Leeds, Travis West, Mary Griffith, Joy Sharp, Cassie Anderson, Amanda Douridas (for Tony Nye), Jessica Rockey, Christine Kendle, Shannon Carter, Jerry Iles, Marilyn Rabe, Laura Fuller (for Godwin Apaliyah), Jackie Kirby Wilkins, Steve Brady, Doug Foxx, David Marrison

Call to Order – Pam Montgomery, President called the meeting to order.

Officer Reports

- **President:** Pam Montgomery – Pam attended two functions since last meeting: OARDC & State Extension Advisory Committee Annual meeting on January 21 and the County Presidents' Farm Bureau Washington DC trip in March. Both were opportunities to meet supporters and advocates for OSU Extension. The Farm Bureau trip provided opportunity to meet with members of Congress and Department staff member, including Senator Brown and Senator Portman.
- **President Elect:** Rob Leeds – Rob attended Columbus Ag Day with OSU Extension and Ohio Farm Bureau, meeting with elected officials and supporting the two organizations.
- **Past-President:** David Marrison – David reminded us it is never too early to think about our successors. He will be putting together a nominating committee.
- **Secretary Report:** Laryssa Hook – It was noted that brief summaries from each committee chair should be sent to Laryssa at hook.26@osu.edu for inclusion in the minutes. It was moved by Doug and 2nd by Joy to approve the minutes of the January meeting as distributed. Motion passed.
- **Treasurer's Report:** Nate Arnett – Nate reported having 300 (262 returning and 38 new) members paying dues. Current checking account balance was \$104,600.28, with available checking account funds of \$119,634.00. Endowment account earnings and a conference endowment account bring the total available JCEP Funds to \$157,085.73. David moved, Doug seconded to approve the Treasurer's report. Motion passed.
- **Analyst Report:** Marilyn Rabe – The sub-committee to create a record retention schedule will work to get a meeting scheduled.

Retiree/Life Member Report – Nicola Eyre & Becky Cropper – unable to attend. Laryssa read an email report from Becky. Mike Haubner chaired the Snowbird Reunion largest turnout there has been in a few years. The Ohio date is September 12th at Beck's Hybrid Seeds east of the Farm Science Review. They recently completed a survey to see who was interested in serving as judges for 4-H projects that will be sent to educators later the week of March 21st. Thank you to those who keep them informed of deaths, major illnesses etc. Send to Joyce Smith at flowerpot.12@att.net or to chairs at cropperbecky@hotmail.com or eyre.1@osu.edu

Committee Reports

- **Global Relations** –Steve Brady – Committee talked about a main focus this year of increasing awareness of education about international opportunities with Extension by publicizing and supporting educators to attend the 2016 and 2017 International Extension Conferences. Committee members are gathering information about other faculty members in the college who are taking international learning tours.
- **Public Issues** – Jackie Kirby Wilkins – The Public Issues committee finalized plans around deliverables for the year and had additional commitments to join various teams. Gwen Wolford joined the committee meeting to talk about ways to support the Legislative Luncheon. A small group signed up to assist with the Legislative Luncheon registration table and connecting legislators with constituents. Another small group volunteered to host a team called “Critical Conversations” at the upcoming Innovate Extension workshop. This group will work on developing a variety of resources and training materials for understanding policy and working with government officials. Topics include:
 - What’s the legislative process and interface
 - Budget updates
 - Advocacy versus lobbying
 - Why does policy matter?
 - Training and development about the issues around county budgets
 - Training around the hot topics in the county
 - Keeping aware of what’s hitting the news for legislators
 - Sharing of legislative updates
 - Research briefs for each other and for legislatures

Additional individuals volunteered to assist with the Congressional Aids Tour August 18th and 19th.

- **Marketing** – Mary Griffith – The Marketing Committee filmed brief clips of OJCEP members sharing the value they see in being a JCEP member. The next step is to edit video clips and get them online so they can be used for promotion and recruitment. The committee is also working on reorganizing content on the OJCEP website. Mary requested as an action step that each committee look at their sub pages on the web to see what needs changed. David stated he will get the JCEP listserv mailing lists updated.
- **Membership Recruitment & Retention** – Carmen Irving – The JCEP brochure is being updated to send to new employees and post on the JCEP website. Nate Arnett suggested that mid-year membership ESP/JCEP in May/June for new staff only be pro-rated \$50 in June and \$125 in October for renewals and new staff. The Committee discussed ways to get the word out to potential members such as Welcome Fest. Maybe a Resource Station display at Annual Conference would help to talk with new staff and other non-members about Ohio JCEP. Members volunteered to contact Association Presidents or Membership Chairs by or before August 1st to Get National Association Fees for the On-Line Survey needed by August 1, so Kim and Debby can include in On-line membership survey.

Meeting adjourned by Chair, Carmen Irving. After this meeting, Carmen resigned and Pat Holmes, Co-Chair agreed to assume the 2016 Chair responsibilities for the Membership Recruitment and Retention Committee.

- **Personnel** – Jerry Iles - Chelsea Snider from HR attended their committee meeting as a guest for a Q & A session and to discuss medical leave act. They recommended getting handouts to CED's on this topic. The last salary study was done in 2007. The committee wants to address where we are in relation to other Land Grants, rather than comparing salaries within our system. Mike Hogan will follow up with Cheryl Buck on this. David Marrison stated that Faculty Senate does this regularly.
- **Professional Development** – Pam verbally reported on behalf of the committee, and Robbie Sigler provided a written report. Twelve members attended in person and 5 members called in. There was extensive discussion of the mentoring process and a mentoring model. Two distinct situations were identified: the mentoring process for P&T and the mentoring process for new educators and CEDs. Some work has been done on the construction of Handbooks for Mentors. It was generally agreed that regular regional or EERA meetings by program area are a very good thing and ought to be encouraged. In-service/content subject matter should be a component of these meetings. Pam stated the "Who does That" survey is on hold at this time.
- **Resource Development & Management** – Doug Foxx – Reviewed January and February income and expenses. They have sent out reminders about the Campus Campaign and supporting JCEP's account. The committee looked at their liability insurance bond for dishonesty. Cindy Buxton does not believe we need this anymore and is unnecessary. Cost is \$1000 if we want to renew.
- **Scholarships, Grants and Recognition** – Cassie Turner Anderson – Scholarship Subcommittee awarded all \$2000 from this round of applications for professional development. Award guidelines are being finalized for 2016. Award applications will be available by May 31st on the website. A training and awareness program is being developed. We had 19 of our members participate this morning in committee meetings.

State Presidents Reports

- **ANROP** – Amy Stone – unable to attend, no report.
- **ESP** – Lisa Barlage – Travis reported the following:
 - 2016 National Meeting (Cape May, NJ – Oct 24-27)
 - Deadline for RFPs was March 20; should know in June who will be presenting
 - National Committee Appointments are due April 1; Lisa will need to submit a support letter so don't wait until the last day
 - Chapter Recognition reports are due May 1 so Lisa is working on the report
 - Travis will be attending PILD representing Ohio ESP
 - Ohio submitted award nominees in every category for the second year in a row (and was the only state to do so)

- **NACAA** – Amanda Douridas – NACAA will meet June 15-17 for our summer retreat.

The NACAA Communications Awards regional and national winners are listed below. The national winners will receive their awards at the 2016 NACAA AM/PIC in Little Rock, AR.

Regional Award Winners

Jeff Fisher, Newsletter, Individual
Beth Scheckelhoff, Publication
Curtis Young, Published Photo and Caption

National Award Finalists

Jeff Fisher, Newsletter, Individual
Curtis Young, Published Photo and Caption

NACAA Applied Research and Extension Education Poster Competition winners are listed below. The first place winners in each category will move onto the national competition at the NACAA AM/PIC in Little Rock, AR.

Applied Research

1st – Clif Little: EVALUATION OF A NATURAL GROWTH PROMOTER
AMAFERM FOR LAMB FINISHING

2nd – Mark Landefeld and Chris Penrose: EVALUATING UREA NITROGEN
LOSSES IN STOCKPILED FORAGES

3rd – Jacqueline Kowalski: USE AND BUYING PATTERNS OF ETHNIC
VEGETABLE CROPS BY THE REFUGEE POPULATION IN CLEVELAND,
OH

Extension Education

1st – Amanda Douridas, Mary Griffith, and John Schoenhals: USING FIELD
DAYS TO MEET PESTICIDE AND FERTILIZER CERTIFICATION
REQUIREMENTS

2nd – Clifton Martin, Mark Mechling, and Chris Penrose: UNDERSTANDING
WATERSHED IMPACT BY MEASURING SOIL ORGANIC MATTER

3rd – Brad Bergefurd and James Jasinski: GREAT LAKES VEGETABLE
WORKING GROUP ADDRESSING INDUSTRY PRIORITIES

- **NACDEP** – Laura Fuller – Ohio has turned in application to host the national conference in 2018.
- **NAE4HA** – Joy Sharp – Joy Sharp attended JCEP in February. Kathy Bruynis will attend PILD in April. Three applications were received for the NAE4-HA first timers scholarship. One was selected and submitted to our Regional chair. Each region selects one scholarship recipient. We are hoping to hear about poster and presentation acceptances soon.

NEAFCS – Chris Kendle – Chris Kendle attended JCEP Leadership Conference and Shannon Carter will be attending the upcoming PILD Conference. Fourteen Ohio affiliate award nominees have moved on to the National awards selection process.

Proposals and Showcase of Excellence (poster session) submissions are currently being selected. Registration information will be made available in May. Each state is asked to purchase a Red Flyer wagon for the Opening Ceremony. The wagons will be decorated for a state tailgate party and then the wagons and contents will be donated to a children's charity.

Old Business

- There were no items of old business.

New Business

- The Board discussed the liability for dishonest bond that was brought up by Doug in his report. The policy holder has discontinued that policy. It would cover us if the treasurer would take funds. Cindy Buxton advised that legal action would happen to handle this situation. There was no action by the board, so the bond will not be renewed. It was suggested to consider liability for board members at a cost of about \$1000, as we are not protected as an OSU employee. Discussion was that based on the type of things the board does and we do not do much that would cause reason for being sued. The topic ended for lack of a motion.
- Annual Conference dates have been announced. They are December 6-7 at the Ohio Union. Annual Conference Planning Committee members will be Rob Leeds (Chair-elect) and Cassie Anderson (Awards & Recognition). Pam will email the Professional Development Committee for a representative.
- 2016 TERSSA Conference, the support staff national conference, will be in Ohio. CES is in the process of securing funds. Cassie moved and Laura seconded to donate \$1000 to sponsor the key note speaker. During discussion it was noted that we are proud to be in a position to offer this support to those that daily support us in the office. Motion passed.
- The purchase of a wagon for the NEAFCS conference was presented. Doug moved and Jerry seconded to donate \$50 toward the purchase. Motion carried.
- Nate requested the mid-year membership fee for new hires be approved at \$50. Steve moved and Shannon seconded. Motion passed.

Adjournment - Travis moved to adjourn and David seconded the motion. The meeting adjourned shortly after 3:30 PM.

Upcoming Meeting Dates:

- May 16, 2016 Carmen Connect (10 AM- 12 Noon)
- June 20, 2016 (Committees 10 AM -12 Noon, Dialogue 12 Noon to 1:30 PM, Board meeting 2-4 PM)
- September 19, 2016 Carmen Connect (10 AM- 12 Noon)
- October 17, 2016 (Committees 10 AM -12 Noon, Dialogue 12 Noon to 1:30 PM, Board meeting 2-4 PM)
- December 2016 Annual Conference Ohio Union

Respectfully submitted:
Laryssa Hook
Ohio JCEP Secretary