

Ohio JCEP Board Meeting Minutes June 20, 2016

Attending the meeting was: Pam Montgomery, Shannon Carter, David Marrison, Nate Arnett, Lisa Barlage, Jerry Iles, Godwin Apaliyah, Amy Stone, Jackie Kirby Wilkins, Rob Leeds, Mary Griffith, Jenna Hoyt, Pat Holmes, Becky Cropper, Amanda Douridas, Jacqueline Kowalski

Call to Order – Pam Montgomery, President called the meeting to order at 2:08 PM.

Officer Reports

- **President:** Pam Montgomery stated that she attended the state extension advisory committee earlier in June and saw the document that Roger Rennekamp distributed regarding the draft document of new impact areas.
- **President Elect:** Rob Leeds mentioned that we should utilize Roger Rennekamp's 'open door' policy to share concerns, ideas and suggestions.
- **Past-President:** David Marrison share that he will soon pull together 1st VPs via conference call for nominations for next year's officers for Pres Elect and 2nd VP for program areas. If you have suggestions for nominations, let David know in order to prepare for election of officers this fall.
- **Secretary Report:** Shannon Carter is taking notes for Laryssa Hook. Pam Montgomery asked for corrections or additions to the last minutes. Jerry Iles reported that Personnel committee amended /corrected minutes from their last committee meeting that morning; "there are incentives for switching to Faculty" instead of 'Facility'. David Marrison moved to approve the minutes as corrected. Mary Griffith seconded the motion. Motion carried.
- **Treasurer's Report:** Nate Arnett reported there were 299 members and after the mid-year cycle, we gained 7 new members, for a total membership 306. Current checking account balance was \$98,936.05 with available checking account funds of \$113,769.77. Endowment earnings and a conference endowment account bring the total available JCEP funds to \$151,954.02. Rob Leeds moved to accept the report; Amanda Douridas seconded; motion carried.
- **Analyst Report:** Marilyn Rabe – No report.

Retiree/Life Member Report – Becky Cropper reported that the Retirees Picnic will be held September 12 at Beck's Hybrid facility, east of FSR. They are hoping to increase attendance with incentives this year.

Committee Reports

- **Global Relations** – Jacqueline Kowalski reported for Steve Brady. Their committee is exploring available opportunities for Extension professionals to engage in international study. They are working with International Programs Department to determine Extension interest and specialties so connections can be made. Committee will be sending survey to each program area regarding interest in International Study; also working on fact sheet for Extension staff working in

international studies.

- **Marketing** – Mary Griffith reported they are creating on promotional video on the benefits of joining JCEP.
- **Membership Recruitment & Retention** – Pat Holmes shared that their brochure has been posted on website and is ready for events such as alumni picnic. Tammie Jones will be co-chair, becoming chair in 2017. Mid-year membership survey sent to new staff, 7 joining. The committee will review the membership survey to get ready for fall 2016. August 8 – Carmen Connect meeting to finalize survey. New Educator workshop October 13 & 14 – to encourage membership. Discussion: Jackie Wilkins asked about ongoing online membership. Nate explained main membership drive October to catch most; another round early January because most national organizations is Feb. 1 so folks get benefit of national membership; focus is so they can get 1st year discount for national membership. Pat thought they could just make slight revisions as opposed to completely reviewing survey couple times per year.
- **Personnel** – Jerry Iles – The committee discussed overtime vs comp time and found last salary study was in 2007. They plan to invite Amy Burns and Roger to next meeting. County Director is pay not enough for amount of work – it is being discussed in Admin Cabinet. They also discussed program track for some positions (program assistant, program manager, etc.) and discussed the amount of time takes to hire summer assistants or interns – due to slow background checks at the BCI level.
- **Professional Development** – Jenna Hoyt reported for chair. The committee looked at their purpose – focusing on not re-recreating other efforts. They are sending chair and chair elect to serve on ad hoc committee of Admin Cabinet that will be looking at Professional development in Extension. The committee discussed the October New Educator retreat.
- **Public Issues** – Jackie Wilkins reported that the committee contributed to Legislative Luncheon process; talked with Gwen about training new CEDs and working with elected officials.
- **Scholarships, Grants and Recognition** – Pam read submitted report and Rob Leeds added they had 2 applicants for 1st time scholarship. Award applications should to be ready by June 1.
- **Resource Development & Management** – No report.

State Presidents Reports

- **ANROP** – Amy Stone – The fall study tour open to members and non-members
- **ESP** – Lisa Barlage – ESP conference is October 24-27 in NJ and registration is open. She is sending email tomorrow to encourage attendance; numerous award recipients from Ohio.
- **NACAA** – Amanda Douridas reports they just finished ANR retreat last week, including tours and sessions. The annual national meeting begins July 24.

- **NACDEP** – Godwin Apaliyah – Joint conference with ANROP; organizing a joint night out.
- **NAE4HA** – Pam read Joy Sharp's report – It is time for registering for NAE4HA; there were some hotel issues and now a 2nd hotel option is open. Early bird conference registration is due July 15. State's night out information has been sent out, with payment due Sept. 1 to Jessica Rockey.
- **NEAFCS** – Shannon Carter shared The Ohio Affiliate of NEAFCS is gearing up for Montana (September 12 -16). Twenty-six Ohio educators will receive awards from 5 regional and 6 national categories. Additionally, Ohio will be represented through 4 concurrent sessions and 7 Showcase of Excellence presentations. Registration is open with early bird registration running through July 15.

Old Business

- An update on Annual Conference was raised. Pam sent in Rob Leeds name for the committee but to date he hasn't been contacted. Pam will follow up with Jared Morrison.

New Business

- Nate Arnett requested \$47 to get a new roll of stamps; Pat Holmes moved to accept request; 2nd Lisa Barlage; motion passed.

Announcements - Pam shared that to order pizza, she figures 4-6 people per pizza; increased price to \$6. Came out about right today.

Adjournment - David Marrison moved to adjourn the meeting. Pam adjourned the meeting at 3 p.m.

Upcoming Meeting Dates:

- September 19, 2016 Carmen Connect (10 AM- 12 Noon)
- October 17, 2016 (Committees 10 AM -12 Noon, Dialogue 12 Noon to 1:30 PM, Board meeting 2-4 PM)
- December 2016 Annual Conference Ohio Union

Respectfully submitted:
Laryssa Hook
Ohio JCEP Secretary

Thanks to Shannon Carter for capturing notes.