

Ohio JCEP Board Meeting Minutes

August 16, 2021

Attending the meeting via Zoom: Laryssa Hook, Gigi Neal, Chris Zoller, Jenny Lobb, Gary Wilson, Allen Gahler, Cheryl Spires, Christy Clary, Beth Young, Godwin Apaliyah, Gwynn Stewart, Kelly Coble, Kelly Royalty, Lorrissa Dunfee, Marcus McCartney, Mark Badertscher, Melinda Ryan, Nate Arnett, Pam Montgomery, Sabrina Schirtzinger, Steve Brady, Travis West, Patty Corfman, Jared Morrison, Jacqueline Kowalski, Jen Hubert

Call to Order – Laryssa Hook, president, called the meeting to order at 10:04 AM.

Officer Reports

- **President** – Laryssa Hook – will be attending the retiree’s luncheon in September.
- **President-Elect** – Gigi Neal – started looking at meeting dates for 2022, will need to decide whether to meet virtually or in-person.

Created a folder in Teams for association presidents to upload annual reports. Will send out a reminder with the deadline soon.
- **Past President** – Chris Zoller – will need to prepare a slate of officers for the upcoming election.
- **Secretary** – Jenny Lobb –uploaded the June meeting minutes to this meeting folder in the channel for the JCEP board. Requested that everyone giving a report upload their report summary to that folder OR send a report summary to lobb.3@osu.edu by Friday for inclusion in the minutes.

Godwin Apaliyah motioned to approve the June board meeting minutes. Steve Brady seconded. Motion passed.
- **Treasurer** – Melinda Ryan – report is available in this meeting folder in the channel for the JCEP board. The campus funds are up to date as of June 30, 2021 (the July Workday report is not available yet) and the current balance is \$175,821.18. The checking account balance is up to date as of July 31, 2021, includes a deposit from CSU and is \$94,341.47. The total available funds are \$188,945.36.

Requested that anyone using the JCEP fund for transactions in Workday (for scholarships, grants, etc.) please notify her when doing so. Laryssa suggested going back to a request form, Melinda will look at the previous form and adjust it so she will have the documentation she needs.
- **Annalist** – Lorrissa Dunfee – no report



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- **Retiree/ Life Member Report** – Gary Wilson – annual luncheon is still scheduled for September 13, 2021 at the Beck’s facilities in London, OH. About 30 reservations are already in, expecting that to double.

\$250 was allocated for the luncheon last year before it was canceled. Melinda will get a check in the mail.

Committee Reports

- **Global Relations** – Godwin Apaliyah – The committee is preparing a booth for the Farm Science Review next month where committee members will ask visitors quiz questions about international food, geography, and population.

Godwin asked whether JCEP funds can be used by the committee for purchasing giveaways (such as stress balls) to promote engagement at the event. Laryssa and Nate advised the committee to look at their budget – Nate does not think a budget was submitted by the committee for the current year. Laryssa asked Godwin to present a formal request for funds during the new business portion of the meeting, and she reminded board members to submit a budget request to the Resource Development & Management committee for any funds they anticipate needing for the coming year by the October meeting to avoid special requests such as this.

- **Marketing** – Janessa Hill – no report
- **Membership** – Mark Badertscher – membership drive survey will be distributed in October. The survey will be linked to Workday, and the financial assistance eligibility criteria voted on during the last board meeting will be included.

Nate recommended that JCEP membership dues be half their typical cost (\$30 instead of \$65 for full membership and \$10 instead of \$20 for affiliate) due to lower expenditures the past year. Steve confirmed that the cost of ESP membership will not change for 2022. Mark will reach out to the other state association presidents to confirm 2022 membership dues.

- **Personnel** – Allen Gahler – preparing a session on retirement planning for annual conference.
- **Policy** – Pam Montgomery – The committee recommends changing the non-discrimination statement in the constitution to reference the USDA NIFA form rather than listing the statements of both OSU Extension and CSU Extension. Changes to the constitution must be voted on by all membership, so this recommended change would be presented for a vote at the annual meeting in December.

The committee also reviewed the bylaws for inclusivity of CSU and recommended a few changes. The committee will present the recommended changes to the board in October for a vote after discussion and some clarifications from the personnel committee.

- **Professional Development** – Kelly Royalty – The next hallway conversation event is scheduled for September 8 at 9 am.
- **Public Issues** – Doug Foxx – no report
- **Resource Development & Management** – Nate Arnett – the committee is continuing to work with the finance office and treasurer to move the JCEP fiscal system within OSU and

they will work to figure out how to get detailed expenditures reports. They are considering CSU fiscal options also.

The committee recommends 2022 JCEP dues at half their typical price since we are in a strong fiscal situation and 2021 expenses have been low.

The committee will be working with the treasurer to complete the annual audit in October. They will be needing a Chair-Elect and Treasurer-Elect by the end of the year.

- **Scholarships, Grants, & Recognition** – Travis West – award applications will open this week and will close on October 1.

The committee received three first-timer scholarship applications and awarded two (one received an award through 4-H). Three of the five awards for which funds were allocated remain available. Travis asked the board if they should leave the award application open or re-allocate the funds. Consensus was to leave them open.

State Presidents Reports

- **ESP** – Steve Brady – There are 19 Ohio members presenting at the national conference in October in Savannah, GA and currently 11 Ohio members are registered. Ohio gets three voting delegates at the national meeting at the ESP conference.

Travis West was nominated for the ESP National 2nd Vice President.

Nominations for ESP Special Chapter awards are currently open and will close October 15.

- **ANROP** – Sabrina Schirtzinger – working on a recruitment video
- **NACAA** – Marcus McCartney – national conference was held virtually July 6-9. There were 21 presentations and 15 poster presentations from Ohio members. The following Ohio members were national award winners and finalists:
 - Christine Gelley and Lee Beers – National Achievement Awards
 - Eric Barrett and Amy Stone – Distinguished Service Awards
 - Ed Lentz – National Award, Publication
 - Mary Griffith – Search for Excellence in Sustainable Agriculture Recognition Program National Winner and Search for Excellence in Farm and Ranch Business Management National Finalist
 - Tim McDermott – National Finalist, Feature Story
 - Stephanie Karhoff – 3rd Place, Applied Research Posters

The ANR Retreat is still set for October 6-7 at the 4-H Center in Columbus. The retreat will be face-to-face and will focus on team building, employee morale, and networking with specialists, researchers, and professors with an extension appointment. The agenda has been finalized and registration will open soon. A promotional video is currently in production and will be released soon.

- **NACDEP** – Gwynn Stewart – Nominations for the Raymond A. Schindler Excellence in Community Development Extension Award are due October 15. The nomination form is available at <https://comdev.osu.edu/about-cd/community-development-awards>.

Several Ohio JCEP Members will present at upcoming conferences: Eric Romich and Gwynn Stewart will present at the National Extension Energy Summit and Gwynn Stewart will present at the National Extension Tourism Conference.

Ohio JCEP member Brian Raison was granted affiliate status with the Michael V. Drake Institute for Teaching and Learning.

- **NAE4-HYDP** – Kelly Coble – national conference is November 16-18 in Memphis, TN with a hybrid option.
- **NEAFCS** – Cheryl Barber-Spires – Annual Session will be in-person with a virtual option November 2-5 in Grand Rapids, MI. Several first-time attendees plan to participate in annual session face-to-face this year. A State's Night Out event will be held on November 3.

This year Melissa Rupp, Fulton County FCS Educator, is the Chair of the NEAFCS Sponsorship and Support Subcommittee. She has led the committee members in starting a Star Donor Club, where members who donate \$50 receive an electronic badge and if attending the annual session face-to-face, they will also receive a star pin. In addition, the silent auction is preparing for its second year of a virtual platform.

The NEAFCS Endowment is the President's Charity this year and she is challenging each member to donate \$21 or more. This money is used in part to fund special endowment projects in the \$300 - \$3000 range. Proposals must focus on innovative ideas that benefit NEAFCS and its members and/or promote the profession of Family and Consumer Sciences in one or more of the designated areas of: Leadership/Professional Development, Awards & Recognition, Public Issues, and Diversity.

- **NAESDP** – Jared Morrison – preparing for virtual annual conference November 30 – December 2. The call for proposals has closed and reviews are taking place.

Ohio is hosting an un-conference on September 30 that is open to all – NAESDP membership is not required. Registration is available at go.osu.edu/NAEPSDPunconference.

- **TERSSA** – Patty Corfman – Carol Wagner stepped down as president. Patty is now president and Beth Young is vice president. The next national conference will be September 20-23, 2022 in Kitty Hawk, NC.

Old Business – nothing to discuss

New Business

- Mark Badertscher recommended 2022 membership dues be set at \$30 for full membership and \$10 for affiliate membership. Gigi Neal seconded. Motion passed.
- Godwin Apaliyah requested \$150 for the Global Relations Committee to purchase giveaways for engagement at events such as Farm Science Review. Melinda Ryan seconded. Motion passed, after Nate asked Godwin to explain what the return on investment might be.

- Laryssa reminded board members to submit a budget request to the Resource Development & Management committee for any funds they anticipate needing for the coming year by the October meeting to avoid special requests such as the one above.
- Laryssa asked the board whether they would prefer to meet in-person at the Ag Admin Auditorium or via Zoom for the October board meeting. Preference was for Zoom.

Adjournment – Gwynn Stewart motioned to adjourn at 11:55 am; Lorrissa Dunfee seconded. Meeting adjourned.

Meeting minutes respectfully submitted by Jenny Lobb, Ohio JCEP Secretary.