

Ohio JCEP Board Meeting Minutes February 19, 2018

Attending the meeting in Ag Admin Auditorium were: Nate Arnett, Lisa Barlage, Lee Beers, Cindy Bond, Chris Bruynis, Kathy Green, Candace Heer, Melinda Hill, Laryssa Hook, Elliott Lawrence, Rob Leeds, Tim Malinich, Clifton Martin, Melinda Morrison, Amanda Osborne, Kate Shumaker, Meghan Thoreau, Michelle Treber, Danae Wolfe, Gwen Wolford. CES Guests: Marianne Guthrie, Linda Good, Angie Keshock, Beth Young.

Call to Order – Kate Shumaker, President called the meeting to order at 2:03 PM.

Officer Reports

- **President:** Kate Shumaker – Kate welcomed everyone to the board. She will be attending the Farm Bureau conference in Washington D.C. next month. Kate requested if committees are meeting in another location to be sure to send her a note on the meeting location.
- **President Elect:** Lisa Barlage – no report.
- **Past-President:** Rob Leeds – He will be working on gathering together the roles and committee guidelines submitted to him last year to pass on to committee chairs.
- **Secretary Report:** Laryssa Hook – The minutes of the October meeting were presented. It was moved by Rob Leeds and seconded by Cindy Bond to approve the October minutes. Laryssa asked for a summary from each committee chair should be sent to her at hook.26@osu.edu.
- **Treasurer's Report:** Nate Arnett – Nate reviewed the financial report. Current income is \$38,868.94. Expenses to date are \$17,796.14. Current funds in JCEP checking is \$128,523.00 and there is a total checking balance of \$145,851.10. Nate noted the conference earnings is down due to the payment of NACDEP conference sponsorships. Total available funds is \$165,208.44. Chris Bruynis moved to accept the report and Kathy Green seconded the motion. Motion passed.
- **Annalist Report:** Michelle Treber – Bud Carter, an Extension retiree, has passed.

Retiree/Life Member Report – Gwen Wolford – no report.

Committee Reports

- **Global Relations** – Candace Heer reported they met and reviewed the committee's purpose. They plan to follow up with the CFAES Office of International Programs to determine the status of the international interest survey sent out in 2017. They are focusing on the Study Tour idea and are going to check into the possibility of Puerto Rico being an option in next couple of years. For upcoming meetings they plan to invite: Mark Erbaugh from International Programs to follow up on the survey; Fulbright Scholar Program – OSU Office of International Affairs to share opportunities for faculty and professional staff; and Chris Igodan, CFAES International Programs Leader, to continue communicating about opportunities and

resources available. They are going to obtain information regarding the Master Gardener Ecuador Study Tour and Global One Health OSU Office of International Affairs. Suzanna Windon and Amy Elhadi will be presenting at the Association for International Agricultural Extension Association, April 16-2018, Yuctan, Mexico. Elizabeth Varanese will be our Chair-Elect (Chair 2019). They will offer ZOOM as well as Face-to-face for the April 16th meeting.

- **Marketing** – Michelle Treber – The committee met jointly with the membership committee. They want to update the committee guidelines by removing the line on factsheets and make a separate line regarding social media.
- **Membership Recruitment & Retention** – Kathy Green reported the committee met with the Marketing committee to see where they could combine efforts. They reviewed committee guidelines and discussed the mid year membership drive to capture newly hired employees. Last year's mid year drive garnered 17 new members. They also discussed ways to create a more welcoming environment for new members. A meet and greet event is being considered for April 16th committee meeting.
- **Personnel** – Kate Shumaker reported on behalf of the committee. The met today and had many questions for Jackie Wilkins regarding the new structure.
- **Professional Development** – Tim Malinich reported for the committee. They reviewed committee's work in 2017 and discussed the role of the committee for 2018 and in the midst of Extension restructuring. The committee decided on two action items: 1) work on means to find out professional development events earlier and get them out, and 2) work on mentoring by firming up how and when it happens.
- **Public Issues** – Chris Bruynis reported the committee worked on a plan of work for this year. Adam Ward joined them for the meeting. They want to connect with PILD attendees so they know the expectations prior to attendance of the conference.
- **Resource Development & Management** – Nate Arnett reported the committee met and discussed several topics. They discussed increasing the budget for PILD and JCEP conferences to accommodate attendees from NAEPS. The committee decided to keep the budget as it is since historically we underspend and can work within the budget with those who attend. Chris Zoller reviewed the previous months records and no issues were noted. The committee met with CES representatives to discuss the potential merger. The major concern is dues and we will need to have conversations with membership committee. They committee recommends creating an ad hoc committee to review the amount of dues and structure.
- **Scholarships, Grants and Recognition** – Clifton Martin reported the committee reviewed the annual conference and had subcommittee reports. There were procedural issues related to the ceremony that the committee will continue to focus on addressing and improving. Sub-committee activities are gearing up for 2018 responsibilities, but at this time there are no pending changes or updates from committees.

The SGR committee reports that the change in calendar which resulted in moving the annual JCEP meeting, awards ceremony, and related activities to mid-January has resulted in some uncertainty and some scheduling challenges that affect committee operations. A motion was put forth during the SGR committee meeting. The motion according to the committee's minutes was as follows: Kirk Bloir moved to have an Ohio JCEP Annual Meeting and Awards within the first 10 days of December that would consist of JCEP annual meeting, installation, new members, team teaching, creative works, and association meetings. Second – Judy Villard Overock. Motion passed. Clifton will share this proposal at today's meeting. The "Big Awards" would still be in January as a dinner or a nice lunch (Service awards) with Community Engagement conference to follow.

- **Executive Committee** – Laryssa Hook reported that the proposed constitution passed at the annual meeting. She will get with Cheryl Buck to get it posted to the website.

State Presidents Reports

- **ANROP** – Lee Beers reported that they this year they would like to formalize and have more meetings. They next meeting is tentatively April 18th. They are planning a study tour to Stone Lab. They would also like to get ANROP on email lists.
- **ESP** – Cindy Bond reported that she attended the national JCEP Conference in Orlando Florida, February 13th-16th as President for the Ohio Apha Eta chapter of ESP. Ohio has one of the largest memberships in the nation. The ESP national organization discussed a dues increase of \$10-\$15.
- **NACAA** – Clifton Martin reported for Dan Lima. They are organizing a retreat at Salt Fork Lodge for their ANR summer retreat, June 6-8.
- **NACDEP** – Amanda Osborne reported NACDEP President Elect is Meghan Thoreau. The Ohio NACDEP team is currently putting the finishing touches on the annual NACDEP conference they will be hosting in Cleveland, Ohio on June 10th-13th. They have 89 total proposal submissions for the upcoming conference; 8 poster, 2 ignite sessions, 10 workshops, and 69 30-minute presentations. They are in the process of submitting NACDEP awards at the national level, which are due March 5th.
- **NAE4HA** –Laryssa reported for Cassie Anderson that planning continues for hosting the 2018 national conference in Columbus the fall.
- **NEAFCS** – Kathy Green reported that records reflect 54 NEAFCS memberships with new hires interested in joining as well. NEAFCS Annual Session will be held in San Antonio, Texas, September 24-28, 2018. The online system for conference current session proposals and posters closed January 31st. Award applications are due to National by March 15th, by Ohio's deadline for awards is February 23 with selected awards going on to the national competition. Ohio's Family and Consumer Sciences program impacts were prepared by Brian Butler and were submitted before the February 1 deadline. Candace Heer will be attending the upcoming PILD Conference.

- **NAEPSDP** – Danae Wolfe reported that over the next few months, they will work with other state associations to draft officer descriptions. They are working on developing guidelines for how we can work with the JCEP professional development committee as well as the new Learning and Organization Development Unit. The 2018 American Evaluation Association conference is in Cleveland, OH October 28-November 3, 2018. National NAEPSDP conference to be held at the Hilton Alexandria Old Town Virginia December 11-13th.

They have Extension professionals who would like to participate in JCEP and NAEPSDP, but do not have the funds to pay membership fees. They asked if there is a way to support these memberships. Nate suggested this be part of the ad hoc committee's discussion.

Old Business

CES Joining JCEP

Angie Keshock, CES President, reported that there was overwhelming support from their membership to proceed with discussion of a merger. Some of their membership joined in on committee meetings today and there seemed to be a good fit. They currently have funds in their budget to provide help with membership dues for counties that need it, so that may need addressed and fits with the question NAEPSDP posed about help with membership fees.

Kate considered the timeline so that if the merger proceeds, we are ready for the October membership drive. To meet this deadline, the by-laws must be discussed at the June meeting and voted on at the August board meeting. As proposed by the Resource Development & Management committee, Kate stated an ad hoc committee needs to look at dues, options for membership levels, and due scholarship options. The ad hoc committee will need to meet and bring a report to the April meeting. Members of the ad hoc committee are:

- JCEP Membership Chair – Kathy Green
- PDE representative (for processing membership surveys/dues)
- CES – Angie Keshock and Beth Young
- Treasurer – Nate Arnett
- JCEP Past President – Rob Leeds

New Business

PILD/JCEP Reimbursement

Chris Bruynis asked about having enough funds for leadership in all the organizations to attend these conferences. It was discussed it is not an issue this year because there is someone that cannot attend. Nate stated that 7 organizations were budgeted.

Annual Conference

Kate explained the recommendation put forth by the Scholarships, Grants and Recognition committee. Several questions were brought up:

- Can we have a JCEP day in December with the board meeting?

- If we have a JCEP conference day, what is the main objective?
- Could a speaker be added to the awards to add value to the day?
- Do we have a choice? Can we move the JCEP aspects outside of the Engagement Conference?
- How would it be funded?

The Executive committee will need to meet with Roger and Cheryl Buck to discuss the options. Laryssa moved to support the SGR committee's motion and pursue having the JCEP meetings in separate from the January Engagement Conference. Chris Bruynis seconded. Motion passed.

Adjournment – Lee Beers moved to adjourn. Meeting adjourned at 3:13 PM.

Upcoming Meeting Dates:

April 16 – JCEP Committees (10-12); Board (1-4) Meeting (possible Admin 1-2p)

June 18 – JCEP Committees (10-12); Board (1-4) Meeting (possible Admin 1-2p)

August 20 – JCEP Board Meeting by ZOOM (10-12)

October 15 – JCEP Committees (10-12); Board (1-4) Meeting (possible Admin 1-2p)

Respectfully submitted:

Laryssa Hook

Ohio JCEP Secretary