

Ohio JCEP Board Meeting Minutes February 18, 2019

Attending the meeting in Ag Admin Auditorium were: Lisa Barlage, Kelly Coble, Kathy Goins-Tutt, Marianne Guthrie, Sue Hogan, Laryssa Hook, Candace Heer, Janessa Hill, Melinda Hill, Jacqueline Kowalski, Pete Lane, Elliott Lawrence, Erika Lyon, Emily Marrison, Greg Meyer, Laura Rohlf, Kate Shumaker, Gwynn Stewart, Michelle Treber, Elizabeth Varanese, Kyle White, Danae Wolfe, Beth Young, Adam Ziadeh.

Call to Order – Lisa Barlage, President called the meeting to order at 1:10 PM.

Officer Reports

- **President:** Lisa Barlage – Lisa asked everyone to do an introduction since it is the first meeting of the 2019 board. She also expressed appreciation for everyone who sent in lunch counts and meeting locations.
- **President Elect:** Chris Zoller – No report.
- **Past-President:** Kate Shumaker – Kate thanked all those on the Annual Conference Planning Committee and the work they put it to pull off that day.
- **Secretary Report:** Laryssa Hook – Laryssa asked everyone to send a summary of the report they give at the board meeting to her email at hook.26@osu.edu. Laryssa presented the October minutes, which were sent with the meeting notice. It was Kathy Goins-Tutt moved to approve the October minutes. Seconded by Adam Ziadeh. Motion passed.
- **Treasurer's Report:** Melinda Morrison Ryan – Melinda sent the report to Lisa prior to the meeting. All national dues are paid. Lisa tabled approving the emailed report until the April meeting.
- **Annalist Report:** Michelle Treber – No report.

Retiree/Life Member Report – Pete Lane reported about 75 people attended the Retiree Picnic last year. The 2019 picnic will be September 9th at Beck's. Joyce Smith continues to send correspondence and updates to retirees.

Committee Reports

Global Relations – Elizabeth Varanese reported the committee met to discuss prior year's activity, and their goals for this year. Last year they met with Roger and Ken Martin regarding the implementation of opportunities for international activities for extension educators and field specialists. The committee held several additional meetings during the year to complete work to prepare for the end of year and the upcoming year's activities.

Other committee activities from the previous year include creating a document on the benefits of international extension engagement, interpreting survey responses on international Extension work sent out to Extension personnel by the offices of International Programs in Agriculture and International Extension Programs, creating a document to gather information from Extension personnel with previous overseas experience in order to facilitate the development of a process for overseas travel, and staffing a table presentation with a map and information on the committee at the Annual Extension conference in January, 2019.

Plans for this year include creating more awareness of the Global Relations Committee mission; working to put a structure in place for Educators to have the opportunity to work overseas and to apply this work-travel experience to the improvement of community well-being in their county; and to arrange for a group of individuals to take part in an overseas trip designed for first-time overseas travelers. The committee discussed subcommittees and came up with: Farm Science review presentation committee (present the purpose, goals, and activities of JCEP's GRC, gain interest), Extension annual conference presentation committee (Gather information on the purpose, goals, and activities of JCEP's GRC throughout the year, write proposal, and present at Extension Annual Conference in 2020), communications (website and quarterly updates) committee (Add committee activity content to websites, write and disseminate quarterly committee updates to JCEP, other), Pilot International experience for new travelers committee (Design an international immersion experience to take place this year for first-time international travelers), and Funding and grant research committee (Explore funding opportunities, research, write, and submit grants for travel, work with Extension to identify and commit to funding streams).

- **Marketing** – Sue Hogan reported the committee met and discussed having a closed Facebook group for JCEP in general. It could inform members of meeting information and general announcements. They also discussed other ways to communicate within the organization. The committee also wants look at updating the video.
- **Membership Recruitment & Retention** – Kathy Goins-Tutt reported we have 337 full membership for JCEP and 43 affiliate members. This year they want to update the brochure. The committee also considered doing only one membership drive a year. Last year only 5 joined the mid-year drive. There was discussion that some would want to join national organizations for the annual conference discount. Most national associations allow direct registration, but it was noted that NACAA does not.
- **Personnel** – Greg Meyer reported Jeff McCutcheon was a guest at their meeting. Discussion included:
 - The need for improved organizational communication. Area Leader talking points should be shared by administration with everyone so the message delivered is consistent. JCEP needs to push administration to improve communication with county staff.
 - Area Leaders and their roles were discussed. A job description for the Area Leaders should be available for county educators to review. Evaluation of Area Leaders by county staff was discussed.
 - The new salary adjustment for transferring from A&P to faculty was discussed.
 - Travel reimbursements and the desire for quicker payment was discussed.

- The issues with OCIO were discussed, including slow service and the amount being charged to county units.
- Opinions were shared that the Community Engagement Conference was not the best format to hold Extension's annual conference and administration should consider separating the two events again.
- **Professional Development** – Tim Malinich – No report.
- **Public Issues** – Heather Gottke – No report.
- **Resource Development & Management** – Lisa noted the committee needs a chair.
- **Scholarships, Grants and Recognition** – Emily Marrison reported the committee reviewed the flow chart of awards. Chair-elects were identified for all sub-committees. The grants program will be going out by email to all Extension soon, with a deadline of March 1. Scholarships will also be sending out the application soon and the deadline is March 15. Emily noted that some awards did not have nominees or applicants in 2018, and she wants to make sure we reward as many as possible for their good work.

State Presidents Reports

- **ANROP** – Erika Lyon – They are working on their goals for the year. With a membership drive they are now up to 24 members. They are looking at July for a Stone Lab tour.
- **ESP** – Melinda Hill – The Alpha Eta annual report was submitted to National ESP to report Ohio activities. National Extension Leadership conference was held in San Antonio Texas in 2019 and attended by 11 Ohio JCEP members and 5 gave presentations.

There are a few dates to keep in mind:

- National ESP conference is October 14-17, 2019 and proposals are open till March 15, 2019. Remember that there are stipends paid for chosen presentations.
- If you'd like to serve on a national committee, ESP committee applications are open till April 1, 2019.
- Ohio awards will be forwarded on to the appropriate ESP National Award competition.
- There are \$1,000 mini grants available for professional development and Melinda will work with the professional development committee to solicit ideas to bring forth to the board.
- **NACAA** – Jacqueline Kowalski reported they plan to conduct a needs assessment to provide feedback to Dean Kress. They are planning for the summer retreat. March 15 is the deadline for national award applications.
- **NACDEP** – Meghan Thoreau stated while they operated a bit causally as they were getting the organization started, this year they plan to be more strategic and promote more national organizational opportunities. Ohio had 4 regional award winners last

year. This year they want to take advantage of grants and other professional opportunities.

- **NAE4HA** – Laura Rohlf reported that the national organization is looking at re-branding and each state is to provide input. The national conference is in November at the Greenbrier in West Virginia.
- **NEAFCS** – Candace Heer reported that 2019 is the 85th Anniversary of NEAFCS and Ohio will have a committee to identify ways to celebrate. The NEAFCS Annual Session is September 30 – October 3, 2019 in Hershey, Pennsylvania. Ohio submitted 15 abstract proposals. Ohio, along with University of Florida Extension, submitted the most proposals. They are currently working on awards submissions.
- **NAEPSDP** – Danae Wolfe – The 2019 NAEPSDP Annual Conference will be December 3-5 in Savannah, Georgia.
- **CES** – Beth Young – CES thanked those that donated to the silent auction. They made about \$700. Mississippi State will host the fall TERSSA Conference.

Old Business

OSU Extension Annual Conference & JCEP Annual Meeting

Lisa asked for feedback on the conference. Most agreed it was not the best Extension conference and would prefer to separate the Extension part of the conference out of the Community Engagement Conference. It was felt that Extension lost its identity, and needs our own event. However, there is also a need to reach out to establish relationships and collaborate with the larger university. Lisa will work with the officers to schedule a meeting with Jared and Roger to plan for this year.

New Business

Website Updates

Thanks to Cheryl Buck for updating the OJCEP pages with the 2019 chairs and board members. Lisa asked each committee to look at their website pages and see if there is any other information that needs updated. Website pages are at <https://extension.osu.edu/about/ohio-joint-council-extension-professionals>

Policy Committee

Lisa provided a brief history of OAEP and ESP merger and the current JCEP format. Under OAEP, there was a policy committee who had the role of updating constitution, bylaws, and committee guidelines. The last few years have had several changes to these documents. Sue Hogan moved to pursue the need to a policy committee. Erika Lyon seconded. Motion passed. Lisa stated we will look at this and report back in April.

Announcements

Next year's Community Engagement Conference will be in conjunction with the University's sesquicentennial.

- a. January 28, 2020 – Sesquicentennial Academic Summit – The Urban-Serving Campus
- b. January 29, 2020 – Community Engagement Conference – Theme TBD

The April meeting will include Dialogue with Roger at 12:45 PM.

Upcoming Events

Meeting dates:

April 22 - Board and Committees at Ag Admin Auditorium

June 17 – Board and Committees at 4-H Center Auditorium

August 19 – Board Meeting via Zoom

October 21 – Board and Committees at 4-H Center Auditorium

Adjournment – Greg Meyer moved to adjourn. Candace Heer seconded.

Respectfully submitted:

Laryssa Hook

Ohio JCEP Secretary