

# Ohio Joint Council of Extension Professionals



## Ohio JCEP Board Meeting Minutes

February 7, 2022

Meeting was held in-person at the Champaign County Extension Office with a virtual attendance option

**Attending the meeting In-Person:** Gigi Neal, Jami Dellifield, Laryssa Hook, Melinda Ryan, Jennifer Driesbach, Erin Dailey, Godwin Apaliyah, Mark Badertscher, Chris Zoller, Nate Arnett, Amanda Raines, Amanda Bennett, Beth Boomershine, Tammy Jones, Emily Marrison, Lydia Flores

**Attending the meeting via Zoom:** Lee Beers, Kathy Bruynis, Dan Lima, Patty Corfman, Christina Byrd, Amy Kohmetscher, Becky Barker, Brooke Beam, Ashley Kulhanek, Jenny Lobb, Candace Heer

**Call to Order** – Gigi Neal, president, called the meeting to order at 2:06 PM and led the pledge of allegiance

### Officer Reports

- **President** – Gigi Neal – no report
- **President-Elect** – Jami Dellifield – no report
- **Past President** – Laryssa Hook – no report
- **Secretary** – Jenny Lobb – uploaded the October meeting minutes to this meeting folder in the Microsoft Teams channel for the JCEP board. Requested that everyone giving a report upload their report summary to that folder for inclusion in the minutes.
- **Treasurer** – Melinda Ryan – report is available in this meeting folder in the Microsoft Teams channel for the JCEP board. Funds are up to date as of December 31, 2021. The checking account balance is \$59,310.99. The total available funds are \$181,253.13. Note: funds from the membership drive have not yet been

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transferred and are not reflected in this report. A total of \$64,045 will be coming into the account from the membership drive.

- **Annalist** - Erin Dailey - Former Extension Personnel that have passed so far in 2022 include:
  - Gary Bauer, Former ANR Agent, Erie and Huron Counties
  - Margaret Beckwith, Former Program Assistant, Medina County
  - Sheila Blevins, Former Office Assistant, Scioto County
  - Carolyn Belczyk, Former 4-H Educator, Adams and Shelby Counties

The Annalist will be working with Gigi Neal, Laryssa Hook and Cheryl Buck to begin archiving files and records in the new online system with appropriate backup.

## Committee Reports

- **Global Relations** – Godwin Apaliyah – the committee met this morning and discussed plans for a global bus tour to highlight domestic multicultural engagement initiatives. Godwin briefed members about meetings that were held late last year with a Sudanese American Development Group and a Somalian community in Columbus. The purpose of the meetings was to gauge how Extension can foster collaborations with multicultural groups in Ohio. Some committee members suggested making special efforts to target rural areas of Ohio for the bus tour. In addition to the bus tour, a tour to Puerto Rico (2022) and a Greece trip (2023) may happen.
- **Marketing** – Becky Barker – the committee met this morning and discussed plans for working on a marketing video that was started in 2019. They discussed whether the OJCEP Facebook posts are utilized and whether they provide value to the organization and will look into this more. They are working with Cheryl Buck to upgrade the website; it will be moving to the Extension operations site. The committee also offered to help get JCEP committees set up effectively in Microsoft Teams, as this may be a better place (versus Facebook) for sharing information as well as working documents.
- **Membership** – Mark Badertscher – no report
- **Personnel** – Chris Zoller – the committee met this morning and discussed key priorities for the year, which include: salary review and comparison with other universities, ongoing review of Area Leader concept model and evaluation/impact, status of the CFAES Career Roadmap, impact of the \$15/hour minimum wage, administrative leadership structure and division of responsibilities, employee retention – for what reasons are people leaving?, and promotion of regular dialogue between Extension representatives from Faculty Advisory Committee and Staff Advisory Committee.
- **Policy** – Dan Lima – the committee met this morning and discussed needed updates to the constitution and bylaws. There are outdated versions of these documents on the JCEP website. The committee plans to work policy updates through a living document in Microsoft Teams that will be approved at the end of the year. The committee has decided to make equal representation of OSU and CSU in the bylaws and constitution a focus for 2022.
- **Professional Development** - Amy Kohmetscher – the committee met this morning and selected three dates for hallway conversation events this year. The committee also brainstormed ideas for 2022. Amy will send out a survey to committee members so they can vote on 1-2 things they would like to focus on this year.
- **Public Issues** – Kathy Bruynis – the committee met this morning and Chris Bruynis gave an update from the national ESP public issues committee where he is the North Central region representative. The national committee is working on two main goals: (1) keep abreast of legislative matters and public issues that are of interest to ESP members and keep membership informed of these matters, and (2) assist in building membership advocacy capacity and capacity for addressing emerging issues.

The committee also discussed how each program area reports statewide data and compiling statewide data infographics for all program areas quickly and in one location. The committee discussed an infographic template for counties to use with legislators and stakeholders on a quarterly or as needed basis. The committee will have three goals for 2022:

1. Identify and address public issue topics in collaboration with Ellen Essman.
2. Organize impact data in a concise manner for Extension personnel to use.

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3. Keep abreast of the National ESP Public Issues Committee plan of work/goals.

- **Resource Development & Management** – Nate Arnett – the committee met this morning and discussed reporting needs. Melinda (treasurer) will work with Jennifer (treasurer-elect) to figure out what works best for details.
- **Scholarships, Grants, & Recognition** – Amanda Raines – the first round of scholarship applications were due February 1 and the committee received 14 applications. The subcommittee is working to review those applications and will notify those selected for funding. The committee will also be following up with Special Chapter Award winners to encourage them to submit their National ESP applications by March 1.
- **Retiree/ Life Member** – Ron Overmyer – no report

## State Presidents Reports

- **ESP** – Steve Brady – annual conference is September 26-29 in Branson, Missouri. The deadline to submit proposals is March 7.
- **ANREP** – Ashley Kulhanek – 45 members this year. The Ohio organization voted to change their name back to ANREP to align with the national organization. Bylaws have been updated to include CSU. The deadline for members to submit award applications is February 18. The bi-annual conference will be May 31-June 2, 2022, in Kalamazoo, MI.
- **NACAA** – Amanda Bennett – annual conference will be July 17-22 in West Palm Beach, FL.
- **NACDEP** - Brooke Beam – annual conference will be in Indianapolis, IN from June 5-8.
- **NAE4-HYDP** - Beth Boomershine – annual conference will be October 11-13 in Madison, WI. Proposal submissions are due February 18. The awards application window is also currently open through March 1.
- **NEAFCS** - Tammy Jones - annual session is scheduled for September 12-15 in Raleigh, NC. Annual session proposal deadline was January 31. Ohio members are working on submitting awards to NEAFCS; they are due for Ohio review by February 21. The Ohio NEAFCS president will be attending the Extension Leadership Conference in Kansas City, MO from February 8-11. President-elect, Emily Morrison, will be attending the PILD conference in April. Both individuals received NEAFCS scholarships to cover their registration costs.
- **NAEPSDP** – no report
- **TERSSA** – Patty Corfman – annual conference will be September 20-23 in Kitty Hawk, NC.

**Old Business** – nothing to discuss

**New Business** – Two updates have been made to the bylaws: (1) ANROP has been changed to ANREP, and (2) the term “snowbird reunion” has been removed. Melinda Ryan motioned to accept the updated bylaws. Emily Morrison seconded. Motion passed.

**Adjournment** – Amanda Raines motioned to adjourn at 2:52 pm; Chris Zoller seconded. Meeting adjourned.