



THE OHIO STATE UNIVERSITY

COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES



EXTENSION

1890 LAND-GRANT INSTITUTION

Joint Council of Extension Professionals

OHIO STATE UNIVERSITY EXTENSION AND CENTRAL STATE UNIVERSITY EXTENSION

Ohio JCEP Board Meeting Minutes

February 1, 2021

Attending the meeting via Zoom: Laryssa Hook, Gigi Neal, Chris Zoller, Jenny Lobb, Allen Gahler, Amanda Bennett, Andrea Cole, Ashley Kulhanek, Beth Brown, Brigitte Moneymaker, Brittany Weaver, Candace Heer, Caity Romshak, Carol Wagner, Cheryl Spires, Chris Comden, Cristy Clary, Danae Wolfe, Dawnn Brown, Doug Foxx, Eileen Gundelfinger, Emily Kahrs, Gary Wilson, Godwin Apaliyah, Gwynn Stewart, Hallie Williams, Janessa Hill, Jacki Baca, Jackie Kowalski, Jared Morrison, Jennifer Hubert, Jodi Black, Katie Schlagheck, Kay Kramer, Katrina Nitz, Kellie Lemly, Kelly Coble, Lydia Flores, Marianne Guthrie, Marcus McCarthey, Mark Badertscher, Melinda Ryan, Nate Arnett, Pam Montgomery, Patty Corfman, Steve Brady, Sabrina Schirtzinger, Stephanie Knight, Sarah Mays, Tom DeHaas, Travis West, Theresa Ferrari, Vickie Snyder

Call to Order – Laryssa Hook, president, called the meeting to order at 1:35 PM.

Officer Reports

- **President** – Laryssa Hook – will be meeting with Jackie Wilkins to discuss JCEP and the Dialogue with Director time at future meetings. Will also be discussing how to be more inclusive of CSU. Laryssa asked committee chairs to review their guidelines and documents for OSU-centric language and reword it to fit both universities.
 - PILD registration should open soon for the associate president elects to attend. The attendees will work with Nate Arnett and Melinda Ryan to pay the registration fee with JCEP funds.
 - Laryssa provided an overview of the Ohio JCEP website and asked board members to let her know about any additions or updates that are needed.
 - Laryssa shared that she set up a Microsoft Teams group for the JCEP board and there is a folder in the files section for each meeting. Will look into setting up a group for all JCEP members.
- **President-Elect** – Gigi Neal – no report
- **Past President** – Chris Zoller – no report
- **Secretary** – Jenny Lobb – uploaded the October board meeting minutes to this meeting folder in the Microsoft Teams group for the JCEP board. Requested that everyone giving a report upload their report summary to that folder OR send a report summary to lobb.3@osu.edu by Friday for inclusion in the minutes.

Chris Zoller motioned to approve the October board meeting minutes. Jacki Baca seconded. Motion passed.

- **Treasurer** – Melinda Ryan – report is available in this meeting folder in the Microsoft Teams group for the JCEP board. The total available funds are \$189,638.59 and the checking account balance is \$93,632.31. Moving towards dwindling down the checking account in preparation for the transition to Workday. Still working to get the ANROP funds out of the red.
- **Annalist** – Lorrissa Dunfee – Sharon S. Dearth, passed away on December 6, 2020. Before retiring as secretary after 30 plus years of service, Sharon was known as the face of the Washington County Extension office. She was a dear friend to many.

Carolyn Rose Whittington, died on December 22, 2020. Carolyn was a SNAP Ed Program Assistant for 18 years working in Clinton, Fayette, and Pickaway Counties. She was an advocate for the ALS community and participated in research, funding and education related to this disease. Carolyn's daughter, Carrie Whittington-Hogue works for OSU Extension in Pickaway County.

John M. Smith Sr. passed peacefully on January 13, 2021 at the age of 92. He was the Agriculture Extension Agent for 30 years before retiring at 85 years young. After retirement from OSU, one would rarely see John in anything other than his Scarlet and Gray attire and driving his red SUV with "MSU2OSU" license plate and OSU decals on the doors.

- **Retiree/ Life Member Report** – Gary Wilson – annual luncheon scheduled for September 13, 2021 at the Beck's facilities in London, OH. Money (\$250) for the luncheon is already in the Ohio JCEP annual budget.

Committee Reports

- **Global Relations** – Godwin Apaliyah – There are 27 members on this committee this year who will be working to promote the value of international programming, travel, etc. to Extension professionals. This morning the committee discussed working to identify diverse multi-cultural groups/associations and cultural activities in Ohio to network with and promote Extension. The committee also drafted a goal and objectives summary to present to Jackie Wilkins.

Brad R. Bergefurd announced an opportunity for Extension professionals to guest teach in his Ag Comm 5190 course titled Extension in Developing Countries. His goal is to provide students with real life Extension International experiences and programs.

Steve Brady suggested making a map to show where Extension professionals have travelled outside the US. This could be an event to do during a JCEP meeting in Columbus. He also talked about celebrating Muslim Month in Cincinnati. In partnership with others, they created a video that shows the traditions and practices of Muslims in the US. Topics discussed in the video include Muslim beliefs and practices, race, disability, and gender. SNAP-Ed is currently doing programming with several Muslim agencies and is working on expanding their reach in the greater Cincinnati area. They welcome the opportunity to partner with other areas of Extension.

- **Marketing** – Janessa Hill – The committee met this morning and created a calendar with dates and topics for social media posts in 2021. Committee members from each program area were identified and given posting assignments.

The committee discussed emailing posts to the JCEP listserv so updates are communicated to members in more than one way, or using Microsoft Teams for updates.

- **Membership** – Mark Badesrtscher - The 2021 membership recruitment email was sent out on October 1, 2020. The 2021 membership drive included staff from Central State University. Both the full and affiliate memberships increased: 12% increase in full members (40) from 2020 to 2021 and 28% increase in affiliate members (12) from 2020 to 2021. The 2021 totals are 377 Full Members and 55 Affiliate Members. There are new updated numbers which are not reflected in these totals.

Committee actions and recommendations for 2021 include involving CSU staff on the committee, switching from Lime to Qualtrics survey for the membership drive, managing budget challenges in regard to JCEP membership to retain members, and increasing utilization of Microsoft Teams for committee communications and organization.

Comments from the board in regard to helping retain members by offering the option to join mid-year or on a rolling basis: Membership deadline of October 31 is about as late as logistically possible. Historically there was a mid-year membership drive but it did not yield enough new members to make it worth the work it required. Willing to consider hardship scholarships if done early enough to roll out an application process for all interested members.

- **Personnel** – Allen Gahler – seeking a vice-chair to take over as chair in 2022.

Established priorities for the year include:

1. A compensation/salary review (salary/wage structures, the effects of the \$15/hr wage, and the need for an equity review across Extension)
2. A discussion about annual conference/professional development structure – suggested a joint meeting with the Professional Development Committee
3. Extension Leadership communications strategies and the organizational hierarchy – the by-laws state that a member of Extension administration cannot serve on this committee. Need clarification as to what that means. Does it include support staff to Extension administration? Immediate family members of Extension administration? Will work with the policy committee to clarify.

- **Policy** – Pam Montgomery – this year the committee is nine members strong. The committee will work this year to review and update the constitution and by-laws for inclusivity of both OSU and CSU, starting with the by-laws. Members will review the by-laws for inclusivity of CSU and CES staff prior to the next meeting.

- **Professional Development** – Danae Wolfe - the committee discussed the major projects and initiatives that the OSU Extension Learning and Organizational Development (LOD) unit is working on in 2021 to avoid duplication of efforts. The committee decided to pilot test “hallway conversation” events as a means to generate organic conversation and networking opportunities that have been severely lacking due to telework. These conversations will be used for socialization, networking, troubleshooting, and general relationship-building. The first Hallway Conversation will be hosted on March 17th at 9am via Zoom.

- **Public Issues** – Doug Foxx – Adam Ward reported the Governor’s Blue Book (first draft of the state budget) was to be released at 1:30 pm today. Ward and Dean Kress will analyze the budget and report impacts on Extension and OARDC line items soon.

The committee had discussion about the unique role of Adam Ward and the CFAES Government Relations Office and how that fits in with the University level Government Relations team, and the committee learned about the Government Relations reporting structure at Central State University. Former State Senator Chris Widener is the main CSU Government Relations contact.

This year the committee has been asked to come up with a Government Relations training for all Extension employees. The committee began discussion over how to put this training together and decided it should be targeted at Government Relations / Legislative Stewards and not all Extension employees. The committee will seek clarification from Adam Ward and Jackie Wilkins regarding the role of OSU Extension Legislative Stewards. In addition, committee members suggested a short high-level session on telling Extension’s story / communicating with stakeholders for all new employees as part of their onboarding.

Several committee members expressed strong interest in receiving more regular updates on bills that are of interest and/or being monitored by Extension and CFAES.

There was also much discussion over the role of Extension clientele and volunteers in communicating with and advocating for Extension with public officials. The committee feels that a separate detailed training should be created for volunteers – but only if there are specific roles or assignments that we can empower these individuals to fulfill.

Many committee members expressed interest in being a part of future legislative luncheons / legislative visit days.

- **Resource Development & Management** – Nate Arnett - Working with the Finance office and the JCEP Treasurer to move the JCEP fiscal system within OSU. All our typical transactions have been vetted and processes or tools exist to manage our needs. Campus Campaign will be coming soon so Nate will work to get a message out to membership about how they may be able to support Ohio JCEP/ESP.

Will be needing a Chair-Elect and Treasurer-Elect by the end of the year, so avoid the rush and sign up early!

- **Scholarships, Grants, & Recognition** – Travis West - Reminder that applications for the first round of scholarships are due today.
 - The committee will work this year to revise award descriptions and applications so that they are not OSU centric.
 - An informational recording is in process to help explain the various award categories and criteria for applying/ nominating.
 - The committee is following up with Special Chapter Award winners to submit their National ESP applications by March 1.
 - The committee is launching the first round of grant solicitations in February 2021. There will be two more rounds this year.
 - The committee is adjusting the reimbursement process to encompass Workday processes in allowing members to charge expenses directly to the JCEP fund.

State Presidents Reports

- **ANROP** – Ashley Kulhanek – deadline for award submissions is February 19. Will work with CSU to make sure their staff are notified of the award opportunity and process. Virtual conference is May 24-26.
- **ESP** – Steve Brady – ESP is in the process of finalizing a website redesign which should be complete in early February.
 - Currently promoting grants for professional development as well as scholarships for attending the National ESP Conference in Savannah, GA (October 25-28). Over the next month, will be encouraging ESP special chapter recognition awards to apply for National awards. Although we do not know about travel yet, applications should still be submitted if members are interested in the National conference.
- **NACAA** – Marcus McCartney – Membership has increased to 103 including 4 from CSU. The annual conference is July 4-8 in Philadelphia, PA. The annual ANR retreat scheduled for June 15-17 was cancelled due to the updated travel restrictions. The retreat will either be held virtually or pushed back so it can be held in person. A survey has been distributed to all ANR professionals seeking feedback on how to implement the retreat in 2021.

Jacki Kowalski and Gigi Neal are continuing to work on putting together a NACAA president's handbook as the original is missing.

- **NACDEP** – Gwynn Stewart - established a Microsoft Teams group where details about conference abstract submissions, awards and more have been shared. Tom Blaine serves as the national newsletter editor and notified Ohio NACDEP members of opportunities for submissions to the national newsletter. The 2021 conference will be virtual, and the Ohio NACDEP award entries have been accepted, reviewed, and announced. The Ohio NACDEP President is registered to attend the 2021 JCEP Leadership event.
- **NAE4-HYDP** – Kelly Coble - The 2021 National Conference is scheduled for November 16-18 in Memphis, TN. The conference is currently in-person, but they are working on a virtual/in-person mix. This is the 75th anniversary of the conference so Ohio is helping make a commemorative quilt with Jenny Morlock and Laura Rohlf. The award application deadline is March 2nd and proposal submission deadline is February 19th.
- **NEAFCS** – Cheryl Barber-Spires - Annual session is November 2-5 in Grand Rapids, Michigan. Proposals for Concurrent sessions/Showcase of Excellence/Ignite Sessions are due today. Presently Ohio is working on submitting awards to NEAFCS, they are due for Ohio review by February 19. The Ohio NEAFCS president will be attending the national JCEP conference and Tammy Jones (president-elect) will participate in the PILD conference. A Microsoft Teams group where details about conference abstract submissions, awards and more has been shared.
- **NAESDP** – Jared Morrison – annual conference is November 30 – December 2 in Ft. Lauderdale, FL. There are currently 26 Ohio members. They are planning to offer a series of professional development webinars for each other and will invite others from the North Central Region to participate.
- **TERSSA** – Carol Wagner – first meeting of the year will be February 9. The committee will meet the week after each JCEP meeting for the remainder of the year. There are currently 68 members. The annual conference is September 21-24, 2021 in Kitty Hawk, NC.

Old Business – nothing to discuss

New Business

I. Extension Annual Conference and Annual Meeting – Comments

- Jared can share a summary report from the conference evaluation. A save the date for the 2021 conference will be coming soon.
- Laryssa questioned whether to have the annual JCEP meeting and awards ceremony as part of annual conference if we are seeking to be inclusive of both institutions (OSU and CSU).

II. Website Updates – please let Laryssa know if there is anything you want on the website. She is working with Cheryl Buck to make sure the website is current.

Adjournment

Godwin Apaliyah motioned to adjourn at 3:00 pm; Gigi Neal seconded. Meeting Adjourned.

Meeting minutes respectfully submitted by Jenny Lobb, Ohio JCEP Secretary.

Ohio JCEP Board Meeting Minutes

March 22, 2021

Attending the meeting via Zoom: Laryssa Hook, Gigi Neal, Chris Zoller, Jenny Lobb, Allen Gahler, Amanda Bennett, Brooke Beam, Carol Wagner, Cheryl Spires, Chris Comden, Christy Clary, Danae Wolfe, Dawnn Brown, Doug Foxx, Gary Wilson, Godwin Apaliyah, Gwynn Stewart, Janessa Hill, Jackie Kowalski, Jared Morrison, Jen Hubert, Kay Kramer, Kelly Coble, Marianne Guthrie, Marcus McCarthey, Mark Badertscher, Melinda Ryan, Nate Arnett, Pam Montgomery, Patty Corfman, Dr. Gupta, Sabrina Schirtzinger, Vickie Snyder

Call to Order – Laryssa Hook, president, called the meeting to order at 2:00 PM.

Officer Reports

- **President** – Laryssa Hook – Laryssa and Gigi met with Jackie Wilkins to discuss co-branding and the Dialogue with Director time prior to board meetings. Jackie met with CSU leadership; they would like about 15 minutes each for updates and then time for questions. Jackie said that co-branding is a work in progress and to work with Cheryl Buck. Cheryl sent a template to use for now while they are working on approvals for equal co-branding. We cannot use the Ohio outline JCEP logo that was created several years ago. The current branding is to be placed at the bottom of the page, as seen in the Hallway Conversation flyer and today's agenda.

Laryssa met with the marketing committee to discuss having a JCEP Microsoft Team. Laryssa changed the board's MS Team to a general one for all of JCEP and made the board a closed channel within the team. The meeting folders have been moved to the board's channel. For board business, use the channel. For items you want to market to all of JCEP, post files and notifications to the general team channel.

- **President-Elect** – Gigi Neal – no report
- **Past President** – Chris Zoller – no report
- **Secretary** – Jenny Lobb – updated the February board meeting minutes with appropriate co-branding for OSU and CSU and uploaded them to this meeting folder in the channel for the JCEP board. Requested that everyone giving a report upload their report summary to that folder OR send a report summary to lobb.3@osu.edu by Friday for inclusion in the minutes.

Christy Clary motioned to approve the February board meeting minutes. Gigi Neal seconded. Motion passed.



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- **Treasurer** – Melinda Ryan – report is available in this meeting folder in the channel for the JCEP board. The total available funds are \$186,713.37 and the checking account balance is \$90,791.60. ANROP funds are finally out of the red. Working with Jesse Buxton to get updated figures for the campus accounts (reports are slightly delayed as she has not had direct access since the transition to Workday). Changes to the checking account since the February meeting include money paid for PILD registrations and NAE4-HYDP dues.
- **Annalist** – Lorrissa Dunfee – Betty Jean Richter Reese, age 80, of Athens, died February 5, 2021. She received her bachelor's degree from Wichita State University and her master's degree from Michigan State University. She was employed at the Cooperative Extension service with The Ohio State University. She was a volunteer at The Dairy Barn Arts Center and the Ohio University Kennedy Museum of Art.

Robert Duane Plymale, age 77, of Jackson, Ohio, passed away unexpectedly March 3, 2021 at home on his family farm. Duane worked for 35 years as a 4-H Youth Extension Specialist for the Ohio State University. He mentored thousands of children, youth, and adult volunteers over his decades of employment. His influence on youth leadership and the 4-H program in Ohio cannot be quantified. Duane was an avid hunter, fisher and college sports enthusiast. He loved cheering for his favorite teams, BYU and Ohio State! Duane loved developing and improving his Angus cattle and worked tirelessly to establish a top-notch and nationally respected, Angus herd. He loved helping both new and established farmers to grow their own herds, and many of the genetic lines he cultivated are prevalent in herds around the country.

George Sherer passed away March 19, 2021. He graduated from Green Springs High School and Ohio State University with B. S. and M. S. degrees. He was first employed by the Ohio Farm Bureau and then the Ohio State Cooperative Extension Service in Perry and Morgan Counties, where he retired after 25 years of service. His passion was his quarter horses. George liked attending sporting events when his grandchildren and great grandchildren were competing and playing pinochle with family members. In Florida he kayaked on the Rainbow River and bicycled for miles. He was a member of the Ohio Farm Bureau and volunteered at the Morgan County Handicapped Rider Therapy.

- **Retiree/ Life Member Report** – Gary Wilson – annual luncheon is still scheduled for September 13, 2021 at the Beck's facilities in London, OH.

Committee Reports

- **Global Relations** – Godwin Apaliyah – The committee met this morning and had 15 members in attendance. The following sub-committees are moving forward with plans and activities:
 - The Domestic Global Engagement Initiative – a new subcommittee established to learn more about cultural and ethnic groups in Ohio to partner with and promote Extension.
 - Grants – will convene a meeting sometime in the next month to brainstorm funding opportunities and possibilities.
 - Farm Science Review - will need volunteers for the actual event. Will have a table in the main area with some sort of activity and could have a poster in the Small Farms area.

Tom Darrah from Navajo Nation was a guest on a zoom call last year. He is digging wells and Brad Bergefurd is working on a project training farmers. A needs assessment is being

done by Mary Rodriguez which may reveal needs outside of ANR (there could be opportunities for FCS, 4-H and/or CD).

The four program areas have state organizations. The question of whether to reach out and try to partner with them came up. An example is the Ohio Agribusiness Association. Myra will investigate associations that have international activities for CD. The upcoming webinar from ESP on F2F engaging in international work was noted. Additionally, the suggestion was made to invite Purdue to a meeting to talk about engaging in international work as they are working on a West Indies project.

- **Marketing** – Janessa Hill – Laryssa joined the meeting to discuss the organization of the JCEP Microsoft Team. The committee reviewed and updated the schedule of social media posts for the next couple of months. The committee reviewed the cobranding update from Cheryl Buck.
- **Membership** – Mark Badertscher - The committee discussed how they plan to make use of Microsoft Teams.

An email was sent to Cindy Folck, Associate Director for Agriculture and Natural Resources at Central State University to ask for CSU representation on the committee.

The committee suggested that a link be provided to CSU to allow for a JCEP portal on their website, and that the marketing committee update both the [JCEP brochure](#) and the [JCEP video](#) to make sure they are up to date and include CSU.

The committee plans to switch from Lime to Qualtrics survey for the annual membership drive. Jennifer Hubert will assist Debby Lewis with coming up with a Qualtrics survey to meet this need and they will work with Jesse Buxton to make sure that this survey functions with Workday.

Reasons for using the October 31 deadline for JCEP membership were discussed. The committee decided to keep this deadline for 2021 because of the time needed to collect dues and transfer them to the appropriate organizations. If a member would like to join their national professional organization at a later date on their own doing, that would depend on the organization's rules. It was also decided that a mid-year membership drive for JCEP would not be practical, as in the past it has only yielded a few members.

The committee recommended that the JCEP Executive Board come up with a formal process for membership sponsorships in the event that a new or existing JCEP member is unable to join the organization because of budget constraints. There could also be a procedure for a neighboring county to help out with sponsorship if needed.

- **Personnel** – Allen Gahler – the committee met this morning to discuss the area leader structure of leadership currently being used, including the evaluation metrics being used by area leaders to evaluate employees, as well as metrics being used by administration to evaluate area leaders. The committee began preparing a list of questions, concerns, and suggestions for discussion with Extension administration and will try to schedule Jeff McCutcheon for a zoom conversation in May on this topic.
- **Policy** – Pam Montgomery – the committee met this morning and reviewed the constitution and by-laws for inclusivity of both Ohio State University and Central State University. The committee will work to propose new language and draft potential changes to share with the board later in the year.

The committee also discussed the question raised by the personnel committee at the February meeting about its membership and a possible change to the duties of annalist.

- **Professional Development** – Danae Wolfe – The first Hallway Conversation event was hosted on March 17 and 30 people attended. Given the success of the event, the committee plans to offer hallway conversations every 6-8 weeks.

The committee reviewed Extension Annual Conference evaluation data and provided reflections on format and structure. Many people feel we need to create more opportunities for connection. The committee will continue to think of ways to accommodate this need both virtually (for now) and face-to-face (in the future).

The committee is planning to work with the LOD unit to create a comprehensive organizational survey to determine professional development needs. This was something LOD had planned to conduct last spring (2020) but was put on hold due to COVID.

- **Public Issues** – Doug Foxx – Adam Ward presented an update on the state and federal budget processes. He explained that at the state level OSU Extension experienced only a 5% cut in our state appropriation. He is currently working to get us back to flat funding based on the original 2021 budget allocation of about \$25 million. He would like to recruit more Council on Agriculture Research and Teaching (CARET) Delegates (there are currently three) to represent us at meetings in Washington DC.

Ward welcomed colleagues from Central State University and reported that he is working with administration on a new memorandum of understanding between OSU Extension and CSU Extension.

Ward plans to resume regular ZOOM updates again soon, which were not held throughout the past year due to all of the things he was managing related to COVID. Ward now has Ellen Essman on his team who will help to coordinate these updates, along with developing basic and intermediate trainings on government affairs.

Ward is also going to work on clarifying the role and duties of the legislative stewards. He is looking to involve them in engaging with legislators and legislative staff, hopefully in-person this summer. A Congressional Staff Tour will likely be held in August during congressional recess. No specific dates or locations have been named yet, but they are looking at trying to utilize several of the OARDC research stations around the state.

The recommendation was made to name diversity, equity, and inclusion representatives among the legislative stewards to respond quickly and speak in an informed manner on these topics when issues arise related to Extension programming.

At least two PILD delegates will be representing Ohio JCEP at the PILD Conference.

During a meeting this past Friday with Dr. Wilkins, she explained some of the history of the JCEP Public Issues Committee and suggested the constant turn-over from year-to-year of leadership and committee members could be a challenge for this committee and others. Wilkins suggested considering two-year terms in the future that could be renewable for a second term to provide more stability and leadership to the committee, and to enable projects to move from discussion to completion before new leadership takes over.

Discussion: Laryssa recommended that each committee consider terms and whether it would be beneficial to transition to two-year terms. Right now, the membership committee is the only one with a two-year term for its chair. An alternative to allowing each committee to

set its own terms would be for the policy committee to make a blanket policy for all committees.

- **Resource Development & Management** – Nate Arnett – the committee has continued working with the finance office and treasurer to move the JCEP fiscal system within OSU. All our typical transactions have been vetted and processes or tools exist to manage our needs. The committee is exploring CSU fiscal options also.

The committee will look at 2022 JCEP dues during the June meeting to see if they propose any changes.

The committee will be needing a Chair-Elect and Treasurer-Elect by the end of the year, so avoid the rush and sign up early!

- **Scholarships, Grants, & Recognition** – Travis West – no report

State Presidents Reports

- **ESP** – Jacqueline Kowalski – national conference is still scheduled to take place October 25 – 28 in Savannah, GA. Scholarship funds are available, especially for first time attendees. The deadline to apply is May 1. The 2021 webinar series begins on March 30.
- **ANROP** – Sabrina Schirtzinger – registration is currently open for the virtual conference May 24-26.
- **NACAA** – Marcus McCartney – national conference will be held virtually July 6-9 instead of in person in Philadelphia, PA. 54 award applications were submitted by the March 15 deadline.

The ANR retreat will be October 6-7 at the 4-H Center in Columbus, OH. A survey sent to ANR professionals indicated preference for an in-person retreat later in the year versus a virtual retreat in the summer, though a hybrid option will likely be made available for anyone not comfortable or able to travel.

Marcus McCartney, NACAA president, attended the virtual Extension Leadership Conference in February. Amanda Bennett, NACAA President-elect, will virtually attend PILD in April.

Jacquelin Kowalski and Gigi Neal continue to work on putting together the NACAA President's handbook, since the original has gone missing.

- **NACDEP** – Gwynn Stewart - Ohio NACDEP hosted a virtual gathering with CSU CD staff on February 25.

Ohio submitted state award winners to NACDEP for national consideration.

The Ohio NACDEP President attended the 2021 JCEP Leadership event.

The February NACDEP Webinar Wednesday was presented by OSU's Kenzie Johnston.

Kyle White & Gwynn Stewart are launching the Purdue Extension Beginner's Guide to Grant writing in Ohio with a Pilot program training for Extension staff on March 19 and April 16.

OSU CD Staff had items published in the Winter NACDEP newsletter which is edited by OSU's Thomas W. Blaine.

Registration is now open for the 2021 NACDEP Conference which will be held virtually May 17-19. The cost is only \$105 for members. <https://www.nacdep.net/2021-nacdep-conference>

- **NAE4-HYDP** – Kelly Coble - The 2021 National Conference is still scheduled to be held in-person November 16-18 in Memphis, TN, but the conference planning committee is working on a virtual/in-person mix. Awards have been submitted and are currently in review. Due to the cost savings associated with last year's virtual conference, scholarships were increased from one member to two for both the JCEP leadership conference and PILD. Ohio was able to send two people to each conference.
- **NEAFCS** – Cheryl Barber-Spires – The annual session is still scheduled to be held in-person November 2-5 in Grand Rapids, MI. 19 Ohio award applications were forwarded on for regional and national consideration.

Margaret Jenkins and team submitted a proposal for an NEAFCS endowment grant and were awarded the requested \$3000. The funding provided over 2 years will be used to create an Ohio Alliance for Family and Consumer Sciences modeled after the American Association of Family and Consumer Sciences National Partnership for Recruiting, Preparing, and Supporting FCS Educators by embracing and activating Ohio's statewide people-centered network of organizations and supporters.

Tammy Jones, Ohio-Affiliate President-Elect, will be attending PILD representing FCS.

- **NAESDP** – Jared Morrison – the annual conference is still scheduled to be held in-person November 30 – December 2 in Ft. Lauderdale, FL., but the preference of members seems to be to hold a virtual conference due to funding constraints.
- **TERSSA** – Carol Wagner – Debby Lewis spoke to members on February 9 to clarify membership levels. Jeff McCutcheon will be speaking on March 30. The in-person annual conference that would have been held September 21-24 in Kitty Hawk, NC has been canceled, so the organization is exploring virtual options.

Old Business – nothing to discuss

New Business

Laryssa will meet with Nate and Melinda and the executive committee to discuss the membership committee's recommendation that we offer membership scholarships to new or existing members who may not join due to budget constraints. Nate suggested there might be funds in the budget to cover Ohio JCEP membership dues, but not national organization dues.

Adjournment

Carol Wagner motioned to adjourn at 3:18 pm; Nate Arnett seconded. Meeting Adjourned.

Meeting minutes respectfully submitted by Jenny Lobb, Ohio JCEP Secretary.

Ohio JCEP Board Meeting Minutes

June 7, 2021

Attending the meeting via Zoom: Laryssa Hook, Gigi Neal, Chris Zoller, Jenny Lobb, Allen Gahler, Ashley Kulhanek, Amanda Bennett, Becky Barker, Brooke Beam, Carol Wagner, Cheryl Spires, Christy Clary, Danae Wolfe, Dawnn Brown, Eileen Gundelfinger, Elizabeth Varanese, Ron Overmyer, Godwin Apaliyah, Gwynn Stewart, Kay Kramer, Kelly Coble, Lorrissa Dunfee, Marcus McCartney, Mark Badertscher, Melinda Ryan, Nate Arnett, Pam Montgomery, Sabrina Schirtzinger, Steve Brady, Vickie Snyder, Travis West

Call to Order – Laryssa Hook, president, called the meeting to order at 2:00 PM.

Officer Reports

- **President** – Laryssa Hook – the officers met to discuss JCEP membership sponsorship as requested by the membership committee during the March board meeting and sought feedback from Jeff McCutcheon, Director of Operations. Guidelines proposed by the officers were sent to the membership committee for their review and discussion.
- **President-Elect** – Gigi Neal – encouraged members to consider running for a JCEP or national association officer position later this year when open positions are named.
- **Past President** – Chris Zoller – represented JCEP during a Sales Force meeting. Sales Force is a customer relations management program currently being used with Master Gardener Volunteers and may have some applicability for JCEP with respect to membership lists, awards, etc. in the future.
- **Secretary** – Jenny Lobb – uploaded the March meeting minutes to this meeting folder in the channel for the JCEP board. Requested that everyone giving a report upload their report summary to that folder OR send a report summary to lobb.3@osu.edu by Friday for inclusion in the minutes.

Gigi Neal motioned to approve the March board meeting minutes. Mark Badertscher seconded. Motion passed.

- **Treasurer** – Melinda Ryan – report is available in this meeting folder in the channel for the JCEP board and is up to date as of May 31. The total available funds are \$185,928.08 and the checking account balance is \$90,044.92.
- **Annalist** – Lorrissa Dunfee – Kenneth A. Wheeler, age 71 of McConnelsville, Ohio, died March 29, 2021. Ken was a 1971 graduate of The Ohio State University where he earned a Bachelor of Science Degree in Agriculture. He was employed by the Ohio State University Extension Office in Morgan County, and he retired from the State of Ohio Division of Weights and Measures. He was associated with The Way International and was a member



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of the Noble County Genealogical Society and the Noble County Historical Society. He was a 4-H leader in Morgan County for several years, a volunteer at Morgan High School and a member of its Athletic Boosters Club. Ken enjoyed doing photography for weddings and proms, and he loved gardening both flowers and vegetables.

- **Retiree/ Life Member Report** – Gary Wilson – annual luncheon is still scheduled for September 13, 2021 at the Beck's facilities in London, OH.

Committee Reports

- **Global Relations** – Godwin Apaliyah – the committee is planning to host a table at Farm Science Review to create awareness of international opportunities and experiences, share information on the Global Relations Committee and an interactive game to engage youth in international agriculture discovery.

The committee discussed barriers to participation and interest in future opportunities to tour, teach, and engage globally. This will be re-examined as the pandemic gets under control globally. JCEP had committed \$4,000 to the Honduras pilot trip; it is unknown if this is still available for a future trip.

The committee has connected with the Office of International Affairs to learn more about the Fulbright Program. Godwin suggested connecting to OSU Alumni and Extension Alumni to explore potential connections and support for global experiences.

- **Marketing** – Becky Barker – the committee discussed updating the marketing video and continuing to post on Facebook and Microsoft Teams.
- **Membership** – Mark Badertscher - The committee plans to switch from Lime to Qualtrics survey for the annual membership drive. They hope to pre-populate fields in the JCEP membership survey to make it function easily with Workday accounts.

The committee looked at where the Ohio JCEP Membership Recruitment and Retention Committee Guidelines are housed on the OSU Extension website and discussed if these committee links and other JCEP information would continue to be housed on the OSU Extension website or in another domain to be inclusive.

The committee recommends that the marketing committee work on recording a new JCEP video the next time there are in-person meetings in Columbus to include Central State University JCEP members. The committee also recommends that the Marketing Committee update the JCEP brochures. The committee desires representation from CSU but has yet to successfully recruit any members. Laryssa recommended reaching out to regional specialists within CSU who could encourage staff to join in 2022.

The committee reviewed the plan proposed by the JCEP officers for providing support to counties who may need financial assistance paying JCEP dues. Mark brought questions/comments from the committee to the board which were discussed during the business portion of the meeting.

- **Personnel** – Allen Gahler – the committee hosted Greg Davis for a meeting last month to talk about career mapping, the P&T process and more, then hosted Jeff McCutcheon to discuss the area leader evaluation process.

The committee will host a session at annual conference on retirement planning.

- **Policy** – Pam Montgomery – the committee is continuing to review the constitution and bylaws for inclusivity of both Central State and Ohio State – doing the best they can without representation on the committee from CSU. Laryssa recommended reaching out to regional specialists within CSU for review of the document.

The committee is planning to submit proposed changes to the bylaws to the board in August to be voted on in October. The committee is also planning to submit proposed changes to the constitution in October for a vote by all membership at annual conference.

Questions the committee raised this morning: Is there a protocol on which university is to be listed first? Alphabetical – CSU then OSU? Any progress on the position description for treasurer – what happens if someone from CSU holds the position of treasurer in the future? Nate Arnett does not think it would be a challenge for someone from CSU to hold the position of treasurer and work with someone at OSU to pull reports from Workday and keep accurate accounts.

- **Professional Development** – Danae Wolfe –the committee will host another Hallway Conversation event on Wednesday, September 8 at 9am.

T McCoy offered an update on the new CART evaluation system for OSU Extension and discussed the future focus of the Extension keys work.

The committee discussed how to strengthen connection across professional development opportunities in Extension (professional associations, LOD, Central State, etc.). Moving forward, the committee will support the development of a career roadmap that aligns professional development with specific positions in Extension.

- **Public Issues** – Doug Foxx – no committee meeting this month. Working with Adam Ward to re-start the monthly government affairs updates for legislative stewards on the first Thursday of every month starting on July 1.
- **Resource Development & Management** – Nate Arnett – the committee is continuing to work with the finance office and treasurer to move the JCEP fiscal system within OSU. A new spreadsheet was created and the committee is getting reports from Workday now.

The committee determined there are ample funds in the budget for membership sponsorships or lower JCEP dues for 2022.

The committee is in need of a Chair-Elect and Treasurer-Elect by the end of the year, so avoid the rush and sign up early.

- **Scholarships, Grants, & Recognition** – Travis West – The deadline for the Ohio JCEP first-timers award has been extended to August 1 given the uncertainty of 2021, and because the committee did not receive any applications by the original deadline. Additionally, the committee determined that members are eligible to apply for the award to attend their first in-person conference even if they previously attended a national Extension conference virtually.

Five state ESP award winners were selected as National ESP awardees.

Two grant applications were awarded in Round 1.

Applications for the 2021 Ohio JCEP awards will open August 15 with a deadline of October 1. The awards manual was edited to be more inclusive of CSU applications. Subcommittee chairs are waiting on branding guidance for creative works and will review award applications for inclusivity.

The committee is working on a plan for a ceremony during EAC that would provide “value and honor” for those being recognized as Friends of Extension.

State Presidents Reports

- **ESP** – Steve Brady – Ohio ESP national winners represented almost half (5/11) of all award winners in the North Central Region. Winners will be recognized during the ESP national awards program during the National ESP Conference in Savannah, GA October 25-28.

Distinguished Service Award - Travis West
Continued Excellence Award - Gregory Davis
Early Career Service Award - Amanda Raines
Visionary Leadership Award – Tie - Eric Barrett
Diversity Multicultural Individual - Kayla Oberstadt

Ohio also accounted for 27% (11/42) of the presentations accepted this year. Accepted Ohio ESP member presentations include:

- An Educator's Tool to Understanding and Teaching Temperament - Lisa Siciliano-Miller
- Extension as an Anchor in Times of Challenge and Change- Shannon Carter and Marilyn Sachs
- The Adaptability of County 4-H Professionals to an All-Digital Setting During the Remote Work Period Based on Change Style Preferences - Mark Light and Jeff King
- Effective Strategies to Connect with Teleworking Staff - Kathy Bruynis and Chris Bruynis
- Enhancing Collaborations by Implementing a Community Engagement Model: Making a Difference! - Dennis DeCamp and Treva Williams
- Strategies to Engage At-Risk Youth by Creating Positive Learning Environments - Jessica Adams, Alisha Barton, and Amanda Bennett
- Camp Exploration Kits Engage Youth at Home - Jo Williams, Erin Dailey, and Kristy Watters
- Building a Foundation to Strengthen the Organization- Gregory Davis, Patricia Bebo and Kirk Bloir
- Equity and Inclusion: How to Apply Cultural Intelligence in Your Local Programming - Steve Brady
- Using Program Area Collaboration to Deliver Fresh Farm to Table Content - Jenny Lobb and Timothy McDermott
- Balancing Digital Distractions in Work/Family Life - Jason Hedrick and Mark Light

Melissa Rupp was awarded the Richard R. Angus Professional Development Scholarship of \$1,000.

- **ANROP** – Ashley Kulhanek – National conference was May 24-26 with 11 Ohio members in attendance, including 1 CSU member. The 2022 conference will be June 1-3 in Kalamazoo, MI.
- **NACAA** – Marcus McCartney – National conference originally scheduled to be held in Philadelphia, PA will now be held virtually July 6-9. The deadline to register is June 30. There will be no State's Night Out since the conference is virtual and members will be meeting as a group October 6-7 for the ANR Retreat at the 4-H Center in Columbus. The retreat will be face-to-face and will focus on team building, employee morale, and networking with specialists, researchers, and professors with an extension appointment.

Each state was encouraged to donate an item representing the state and valued around \$40 for a silent auction coinciding with the national conference. Ohio's donation will be chocolate (two dozen buckeyes, made by a local farmers market vendor) and flowers from a commercial organic cut flower farm/producer – a strengthening relationships themed gift basket valued at \$60.

Jacqueline Kowalski and Gigi Neal continue to work on putting together a NACAA President's handbook since the original has gone missing.

- **NACDEP** – Gwynn Stewart – the following Ohio JCEP members presented posters at the 2021 NACDEP May 17-19 Virtual Conference:
 - Brooke Beam, PhD, James Morris, B.S. and Gigi Neal, M.S.- Southern Ohio Farm Show: Extension Education Through Television and Digital Media
 - Brian Raison - Our Future Online: Improving Practice for Engaging Audiences
 - Gwynn Stewart and Nancy Bowen-Ellzey in partnership with Purdue University Extension CD - Rural Economic Development Innovation (REDI) Planning Effort Supports 8-county Region in Southeast Ohio
 - Meghan Thoreau - The Pandemic is Forcing Women out of the Workforce and How Extension's Workforce Development Programs Can Respond
 - Kyle White - Sparking Entrepreneurship: What would you do with \$100,000? Check out Small Business Innovation Research Grants through USDA

Ohio JCEP members won the following awards:

- North Central Region Winners - "Leadership Briefs" and "Moving Online: 2020 NACDEP National NACDEP National Conference" – Brian Raison
- National Runner-up, North Central Region: Appalachian Byway of Ohio – Gwynn Stewart
- National Winner, Southern Region: "Food for a Long Life: Partnering to Improve Community Food Access" – Jenny Lobb in partnership with Virginia Tech CD colleagues

Nancy Bowen-Ellzey was honored by the NACDEP Board of Directors for her tenure as Treasurer of the Board and Brian Raison was honored for his tenure as the North Central Region Representative.

- **NAE4-HYDP** – Kelly Coble – registration for the national conference, scheduled November 16-18 in Memphis, TN with a hybrid option, opened and filled same day as in-person registrations were capped at 500. A waitlist is available, and members have been advised to add their names to it.

- **NEAFCS** – Cheryl Barber-Spires – NEAFCS is cautiously optimistic that Annual Session will be in-person in November in Grand Rapids, MI with a virtual participation option. State Affiliates are surveying their members on their current thoughts on attending in-person.

Ohio NEAFCS has two national award winners and nine Central Region award winners for 2021. We cannot announce names at this point, but the winners have been notified.

Tammy Jones represented Ohio NEAFCS members at PILD as the State Affiliate President-Elect.

- **NAESDP** – Jared Morrison – no report
- **TERSSA** – Carol Wagner – The in-person annual conference that would originally have been held in Kitty Hawk, NC in 2020 and was postponed to 2021 has been postponed another year, so Ohio will now host the annual conference in 2023 instead of 2021.

Old Business – membership dues assistance –

The proposed plan reviewed by the membership committee included the provision of financial assistance on a county level when an Area Leader determines that it is necessary with help from Jeff McCutcheon. Support would be provided to everyone in the counties, not on an individual basis. \$2000 would be set aside in the budget for this purpose. \$45 of JCEP dues sponsorship would be available if needed; however, \$20 would need to be paid by the individual as currently sponsorships are not available for affiliate memberships. Criteria to determine eligibility could include counties in which the budget only covers salaries, minimal supplies, and travel budget is very limited. Assistance would be only for Ohio JCEP membership fees.

Question raised by the membership committee: Why is the initial \$20 or partial support not provided for JCEP affiliate memberships? The committee wants to make sure support staff feel welcome and supported to join JCEP either as an affiliate or full member.

Kay Kramer shared that within CES there are scholarships available for the affiliate membership if assistance is needed, and historically there have been more scholarships available than applications received. Carol Wagner suggested offering \$10 in assistance to those only interested in affiliate membership. Laryssa summarized that the dollar amount is less important than the philosophy of making options available to all.

Nate Arnett motioned to approve financial assistance for JCEP dues as presented during the meeting:

- Up to \$2000 set aside in the budget to assist counties with limited funds.
- The sponsorship is \$45 for the full JCEP membership fee (members pay \$20). The sponsorship for affiliate fee is \$10. Support staff are highly encouraged to join at either full or affiliate level.
- Eligibility for the assistance is determined at the county level. Everyone in a county that is eligible for the assistance may use it. Individual requests will not be honored.
- Area leaders with help from Jeff McCutcheon will determine which counties are in need of this assistance. Criteria to determine eligibility can include counties in which the budget only covers salaries, minimal supplies, and travel budget is very limited.
- This assistance is ONLY for Ohio JCEP membership fees.

Carol Wagner seconded. Motion passed.

New Business – nothing to discuss

Adjournment - Godwin Apaliyah motioned to adjourn at 3:33 pm; Pam Montgomery seconded. Meeting adjourned.

Meeting minutes respectfully submitted by Jenny Lobb, Ohio JCEP Secretary.

Ohio JCEP Board Meeting Minutes

August 16, 2021

Attending the meeting via Zoom: Laryssa Hook, Gigi Neal, Chris Zoller, Jenny Lobb, Gary Wilson, Allen Gahler, Cheryl Spires, Christy Clary, Beth Young, Godwin Apaliyah, Gwynn Stewart, Kelly Coble, Kelly Royalty, Lorrissa Dunfee, Marcus McCartney, Mark Badertscher, Melinda Ryan, Nate Arnett, Pam Montgomery, Sabrina Schirtzinger, Steve Brady, Travis West, Patty Corfman, Jared Morrison, Jacqueline Kowalski, Jen Hubert

Call to Order – Laryssa Hook, president, called the meeting to order at 10:04 AM.

Officer Reports

- **President** – Laryssa Hook – will be attending the retiree’s luncheon in September.
- **President-Elect** – Gigi Neal – started looking at meeting dates for 2022, will need to decide whether to meet virtually or in-person.

Created a folder in Teams for association presidents to upload annual reports. Will send out a reminder with the deadline soon.
- **Past President** – Chris Zoller – will need to prepare a slate of officers for the upcoming election.
- **Secretary** – Jenny Lobb –uploaded the June meeting minutes to this meeting folder in the channel for the JCEP board. Requested that everyone giving a report upload their report summary to that folder OR send a report summary to lobb.3@osu.edu by Friday for inclusion in the minutes.

Godwin Apaliyah motioned to approve the June board meeting minutes. Steve Brady seconded. Motion passed.
- **Treasurer** – Melinda Ryan – report is available in this meeting folder in the channel for the JCEP board. The campus funds are up to date as of June 30, 2021 (the July Workday report is not available yet) and the current balance is \$175,821.18. The checking account balance is up to date as of July 31, 2021, includes a deposit from CSU and is \$94,341.47. The total available funds are \$188,945.36.

Requested that anyone using the JCEP fund for transactions in Workday (for scholarships, grants, etc.) please notify her when doing so. Laryssa suggested going back to a request form, Melinda will look at the previous form and adjust it so she will have the documentation she needs.
- **Annalist** – Lorrissa Dunfee – no report



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- **Retiree/ Life Member Report** – Gary Wilson – annual luncheon is still scheduled for September 13, 2021 at the Beck’s facilities in London, OH. About 30 reservations are already in, expecting that to double.

\$250 was allocated for the luncheon last year before it was canceled. Melinda will get a check in the mail.

Committee Reports

- **Global Relations** – Godwin Apaliyah – The committee is preparing a booth for the Farm Science Review next month where committee members will ask visitors quiz questions about international food, geography, and population.

Godwin asked whether JCEP funds can be used by the committee for purchasing giveaways (such as stress balls) to promote engagement at the event. Laryssa and Nate advised the committee to look at their budget – Nate does not think a budget was submitted by the committee for the current year. Laryssa asked Godwin to present a formal request for funds during the new business portion of the meeting, and she reminded board members to submit a budget request to the Resource Development & Management committee for any funds they anticipate needing for the coming year by the October meeting to avoid special requests such as this.

- **Marketing** – Janessa Hill – no report
- **Membership** – Mark Badertscher – membership drive survey will be distributed in October. The survey will be linked to Workday, and the financial assistance eligibility criteria voted on during the last board meeting will be included.

Nate recommended that JCEP membership dues be half their typical cost (\$30 instead of \$65 for full membership and \$10 instead of \$20 for affiliate) due to lower expenditures the past year. Steve confirmed that the cost of ESP membership will not change for 2022. Mark will reach out to the other state association presidents to confirm 2022 membership dues.

- **Personnel** – Allen Gahler – preparing a session on retirement planning for annual conference.
- **Policy** – Pam Montgomery – The committee recommends changing the non-discrimination statement in the constitution to reference the USDA NIFA form rather than listing the statements of both OSU Extension and CSU Extension. Changes to the constitution must be voted on by all membership, so this recommended change would be presented for a vote at the annual meeting in December.

The committee also reviewed the bylaws for inclusivity of CSU and recommended a few changes. The committee will present the recommended changes to the board in October for a vote after discussion and some clarifications from the personnel committee.

- **Professional Development** – Kelly Royalty – The next hallway conversation event is scheduled for September 8 at 9 am.
- **Public Issues** – Doug Foxx – no report
- **Resource Development & Management** – Nate Arnett – the committee is continuing to work with the finance office and treasurer to move the JCEP fiscal system within OSU and

they will work to figure out how to get detailed expenditures reports. They are considering CSU fiscal options also.

The committee recommends 2022 JCEP dues at half their typical price since we are in a strong fiscal situation and 2021 expenses have been low.

The committee will be working with the treasurer to complete the annual audit in October. They will be needing a Chair-Elect and Treasurer-Elect by the end of the year.

- **Scholarships, Grants, & Recognition** – Travis West – award applications will open this week and will close on October 1.

The committee received three first-timer scholarship applications and awarded two (one received an award through 4-H). Three of the five awards for which funds were allocated remain available. Travis asked the board if they should leave the award application open or re-allocate the funds. Consensus was to leave them open.

State Presidents Reports

- **ESP** – Steve Brady – There are 19 Ohio members presenting at the national conference in October in Savannah, GA and currently 11 Ohio members are registered. Ohio gets three voting delegates at the national meeting at the ESP conference.

Travis West was nominated for the ESP National 2nd Vice President.

Nominations for ESP Special Chapter awards are currently open and will close October 15.

- **ANROP** – Sabrina Schirtzinger – working on a recruitment video
- **NACAA** – Marcus McCartney – national conference was held virtually July 6-9. There were 21 presentations and 15 poster presentations from Ohio members. The following Ohio members were national award winners and finalists:
 - Christine Gelley and Lee Beers – National Achievement Awards
 - Eric Barrett and Amy Stone – Distinguished Service Awards
 - Ed Lentz – National Award, Publication
 - Mary Griffith – Search for Excellence in Sustainable Agriculture Recognition Program National Winner and Search for Excellence in Farm and Ranch Business Management National Finalist
 - Tim McDermott – National Finalist, Feature Story
 - Stephanie Karhoff – 3rd Place, Applied Research Posters

The ANR Retreat is still set for October 6-7 at the 4-H Center in Columbus. The retreat will be face-to-face and will focus on team building, employee morale, and networking with specialists, researchers, and professors with an extension appointment. The agenda has been finalized and registration will open soon. A promotional video is currently in production and will be released soon.

- **NACDEP** – Gwynn Stewart – Nominations for the Raymond A. Schindler Excellence in Community Development Extension Award are due October 15. The nomination form is available at <https://comdev.osu.edu/about-cd/community-development-awards>.

Several Ohio JCEP Members will present at upcoming conferences: Eric Romich and Gwynn Stewart will present at the National Extension Energy Summit and Gwynn Stewart will present at the National Extension Tourism Conference.

Ohio JCEP member Brian Raison was granted affiliate status with the Michael V. Drake Institute for Teaching and Learning.

- **NAE4-HYDP** – Kelly Coble – national conference is November 16-18 in Memphis, TN with a hybrid option.
- **NEAFCS** – Cheryl Barber-Spires – Annual Session will be in-person with a virtual option November 2-5 in Grand Rapids, MI. Several first-time attendees plan to participate in annual session face-to-face this year. A State's Night Out event will be held on November 3.

This year Melissa Rupp, Fulton County FCS Educator, is the Chair of the NEAFCS Sponsorship and Support Subcommittee. She has led the committee members in starting a Star Donor Club, where members who donate \$50 receive an electronic badge and if attending the annual session face-to-face, they will also receive a star pin. In addition, the silent auction is preparing for its second year of a virtual platform.

The NEAFCS Endowment is the President's Charity this year and she is challenging each member to donate \$21 or more. This money is used in part to fund special endowment projects in the \$300 - \$3000 range. Proposals must focus on innovative ideas that benefit NEAFCS and its members and/or promote the profession of Family and Consumer Sciences in one or more of the designated areas of: Leadership/Professional Development, Awards & Recognition, Public Issues, and Diversity.

- **NAESDP** – Jared Morrison – preparing for virtual annual conference November 30 – December 2. The call for proposals has closed and reviews are taking place.

Ohio is hosting an un-conference on September 30 that is open to all – NAESDP membership is not required. Registration is available at go.osu.edu/NAEPSDPunconference.

- **TERSSA** – Patty Corfman – Carol Wagner stepped down as president. Patty is now president and Beth Young is vice president. The next national conference will be September 20-23, 2022 in Kitty Hawk, NC.

Old Business – nothing to discuss

New Business

- Mark Badertscher recommended 2022 membership dues be set at \$30 for full membership and \$10 for affiliate membership. Gigi Neal seconded. Motion passed.
- Godwin Apaliyah requested \$150 for the Global Relations Committee to purchase giveaways for engagement at events such as Farm Science Review. Melinda Ryan seconded. Motion passed, after Nate asked Godwin to explain what the return on investment might be.

- Laryssa reminded board members to submit a budget request to the Resource Development & Management committee for any funds they anticipate needing for the coming year by the October meeting to avoid special requests such as the one above.
- Laryssa asked the board whether they would prefer to meet in-person at the Ag Admin Auditorium or via Zoom for the October board meeting. Preference was for Zoom.

Adjournment – Gwynn Stewart motioned to adjourn at 11:55 am; Lorrissa Dunfee seconded. Meeting adjourned.

Meeting minutes respectfully submitted by Jenny Lobb, Ohio JCEP Secretary.