

Ohio JCEP Board of Directors Meeting Minutes  
January 26, 2015 | 1:00 – 3:00 PM  
Ag Admin Auditorium

**Attending:** Myra Wilson, Ed Lentz, Patty House, Janet Wasko Myers, Donna Brown, Joy Sharp, Laryssa Hook, Jerry Iles, Curtis Young, Kate Shumaker, Lisa Barlage, Joe Lucente, Brad Bergefurd, Nate Arnett, Kirk Bloir, Pam Montgomery, David Marrison, Lisa Bradley

1. David Marrison, President called the meeting to order.
2. a. **Membership Report** –Nate Arnett & Patti House Nate reported there are currently 285 OJCEP members. The breakout of National Association members is 73 ANR, 27 CD, 114 4-H, 54 FCS, 16 ANROP, and 8 State Personnel Development Group. ANR is working to get more members for awards (need 76). State presidents need to push to get memberships in on time, especially new hires. It would help if State Presidents had updates on member lists. Patty explained how the memberships are processed through the PD&E office. This year's awards are based on last year's membership numbers. Current dues deadline is mid-November, with dues accepted beyond this for a week or so. Reminders are sent to non-responders. More communication would help. A new way to track this may help. Late members can send dues directly to the National Association without getting credit in the state. The member list can be viewed at:
  - [jcep-members@lists.osu.edu](mailto:jcep-members@lists.osu.edu)
- b. **Board of Directors Appointments & Installation** - Kirk Bloir, Past President announced Amy Stone is the new ANROP President Elect. Installation will be done at a future meeting.
3. **Annual Board Organization**
  - a. **Upcoming Meeting Dates** were noted
    - March 23 - Ag. Admin. Auditorium
    - May 11 - Carmen Connect
    - June 22 - Ag. Admin. Auditorium
    - September 14 - Carmen Connect; if needed
    - October 19 - Ag. Admin. Auditorium
    - December - Ohio Union Dec 7,8,&9, 2015
  - b. **Board Roster** - David Marrison shared the Board roster with contact information and representation. Members provided corrections which will be made and sent out to Board members. The email list for Board members was shared:
    - [jcep-board@lists.osu.edu](mailto:jcep-board@lists.osu.edu)
  - c. **Board Member Responsibilities** – All agreed on the importance of Board meeting attendance and active committee members. This is what moves our association forward.
  - d. **Committee Membership** – members who signed up for Committees were placed with their 1<sup>st</sup> choice. On the smaller Committees some were pulled in as their 2<sup>nd</sup> choice. Some Committees are large.
  - e. **Reimbursement Procedures** – Nate updating these procedures on the website. Board members can request payment for reimbursement, scholarships, and

expenses. It is important to have a paper trail for reimbursements like travel to national meetings, scholarships, and state meetings (no mileage for Board Meetings). Cap is \$1,000 for reimbursement for national meetings.

#### 4. Officer Reports

- a. **President:** David Marrison
- b. **President Elect:** Pam Montgomery
- c. **Past-President:** Kirk Bloir
- d. **Secretary Report :** Lisa Bradley reminded Committee Chairpersons and State Presidents to send a summary report for the minutes. These are needed in a timely manner (within 1 week from Board meetings) (bradley.5).
- e. **Treasurer's Report:** Nate reported he is completing consolidation of 2 checking accounts. There are \$4,000 in ESP endowment earnings. We expect to have \$41,000 in operating income. Memberships to National Associations are the main expense going out. Also sponsorship for national meetings and our delegate costs. Cap of \$1,200 for these expenses was proposed. Recognition & awards costs were \$4,600 last year, which includes the Excellent in Extension award. Scholarship costs are \$4,500 typically. The total budget is \$37,000. A profit of \$3,000 is expected for '15. The budget will be sent out after it is finalized today. The endowment principle is \$91,022.15 which will generate \$4,000+ in interest. Some annual contributions from this include a \$250 annual contribution to the ESP National Development fund, \$100 annual contribution to ESP National in the name of our outgoing President, and a \$50 annual contribution for ESP Life members.
- f. **Analyst Report:** Marilyn Rabe - no report.

#### 5. Retiree/Life Member Report – Donna Brown & Deanna Tribe

Donna reported the retirees have their Snow Bird Reunion coming up on Jan. 28<sup>th</sup> in Florida. Keith Smith will join them via phone. On Sept. 8<sup>th</sup> the Retiree Picnic was held at Darby Creek Lodge. The 2015 picnic is scheduled for Sept. 14<sup>th</sup>. Donna expressed appreciation to the Board for paying the cost to reserve the lodge. Joyce Smith maintains the retiree listserve. Her email address is [flowerpot.12@att.net](mailto:flowerpot.12@att.net). Anyone wanting added to the list should contact Joyce. In memoriam is Kay Whinnery, former FCS Agent in Harrison County who passed away recently.

#### 6. Committee Reports

- a. **Global Relations** – Stephen Brady – Brad Bergefurd reported.
- b. **Marketing** – Janet Myers The Marketing Committee on January 26 with 2 out of 12 members in attendance. Discussion items included:
  - Vice-Chair will be selected via e-mail
  - OJCEP website is “live” with Kirk Bloir and Cheryl Buck meeting on February 6 to fix some links on the site. Any information which needs to be uplinked to the website should be sent to Kirk and Cheryl.
  - Information concerning the Centennial Celebration can still be sent to Cheryl Buck at [buck.19@osu.edu](mailto:buck.19@osu.edu). Until further notice, we can continue to keep the logo on our e-mails/signatures.
  - Table top displays for the Centennial were not developed due to other workload priorities. The Committee will be considering the possibility of designing table top displays adaptable for county use.
  - It was determined that the “JCEP within the State of Ohio” logo cannot be utilized and that no logo is permitted with the current branding.

- The Marketing Committee will work jointly with the Membership Recruitment and Retention Committee on specific projects and goals.
- b. Membership Recruitment & Retention – Patty House Patty reported.
- d. **Personnel** – Ed Lentz – Ed reported that the Personnel Committee met this morning with seven in attendance. Jerry Iles was selected as Vice-Chair/Secretary for the committee. The Committee discussed goals and activities for the year. They will invite the new Human Resource leader, Elayne Siegfried, and Generalist, Amy Burns, to a future meeting to discuss CFAES Human Resources Structure and support for Extension.
- e. **Professional Development** – Pam Montgomery – Pam reported they had a good turnout for their meeting today. Curtis Young is Chair-Elect. They have 30 members on the committee. The Committee held their organizational meeting this cold, snowy morning. A total of 12 members were present and one guest. The members reviewed the activities of the committee in 2014 and discussed possible items for the committee in 2015 which included RIV education (or whatever systems follows the RIV), the possible role the committee might have for the OSUE Annual Conference, the mentoring system, and effective onboarding. The committee continued to discuss the concept of Reverse Mentoring.
- f. **Public Issues** – Cynthia Bond – rescheduled due to weather.
- g. **Resource Development & Management** – Tim Tanner – also rescheduled due to weather.
- h. **Scholarships, Grants and Recognition** – Laryssa Hook – Laryssa reported they have the largest committee. The committee met today with some attending via Carmen Connect and some in Columbus. Cassie Turner will serve as chair-elect to the committee and chair-elect positions were filled for all the subcommittees. Subcommittees were described and those groups will start moving forward to plan for 2015 awards. Committee guidelines will be reviewed, and the committee operating manual will be adapted to reflect the process used in 2014 for service awards selections. Laryssa reminded board members of the necessity of having accurate membership lists for use in balloting. If members are added to professional associations, make sure the this committee is notified.

## 7. State President Reports

- a. **FCS** –Kate Shumaker & Chris Kendle – Kate reported they have 54 active members, which is the same as last year. This allows us to recognize or forward 2 people for award categories and gives us 2 voting delegates. NEAFCS award applications are due to Kate with a postmark of February 23 – online application with support documentation sent hard copy. State winners must be sent to the National VP by March 15. National Conference presentation and showcase of excellence (poster) proposals are due online February 1. Susan Zies is working with Evaluation to collect Ohio FCS impact data which is due in February 15. Members were sent a link for an online survey. Kate will be attending the JCEP Leadership Conference and Chris will be attending PILD. We continue to have a lot of presence at the National Level. Nancy Stehulak is Central Regional Director – many others as Committee Chairs and members.
- b. **4-H** – Travis West & Joy Sharp – Joy reported proposals were due for the NAE4HA

conference January 15 with submissions being peer reviewed now. Our membership is 113. We are making plans for the national conference (Portland, OR, October 25-29, 2015). Our 4-H in-service is being held February 5<sup>th</sup>.

- c. **ANR** – Curtis Young & Tony Nye – Curtis reported they have 73 members. Tony Nye is the new VP.
- d. **ANREP** – Jerry Iles & Amy Stone – Jerry reported they have 16 members.
- e. **CD** – Myra Wilson – Myra reported, Godwin Apaliyah is president elect and they have 27 members
- f. **ESP** – Joe Lucente & Lisa Barlage – Joe reported.

8. **Old Business:**

- a. **Annual Conference Evaluation** – Many agreed that 3 days was too long, 2 days was preferred by the group, especially with thinking of county budgets. Many good things were appreciated – posters, research symposium. Why the 3<sup>rd</sup> day for '15 since this past year it was lengthened because of the 100<sup>th</sup> Anniversary. Positives – research part, cost, liked Tech Zoo, planned time with posters & Tech Zoo ++. Cost to park, line to park, place to park were issues. Can registration include parking pass? Questions on how the planning committee was formed. Need representation from all areas and selection needs to be done properly. Meals were good, some didn't like the boxed lunch. Poster room was really loud (acoustics). Breakfast bar the last day was not a favorite. Very cold in the big room. The key note speaker was great!! He was very engaging without a PPT! The band was great!! Great banquet, beautiful. Empty seats for evening banquet were noticed. The banquet day was long. We need an exception on no mileage for close counties to attend. Kudos for planning committee – great job!!
- b. **Ohio Delegates to JCEP Leadership Conference & PILD**
- c. **Other Old Business?** - none

9. **New Business**

- a. **Approval of 2015 Budget** – Nate proposed an expected \$41,000 in income and \$38,025 estimated in expenses. Nate will send the proposed budget out for review so it can be voted on at the March meeting. Lisa Barlage moved to approve the budgeted amount of \$1,200 for JCEP National Meeting. Kirk seconded the motion. Included in the motion was approving the budget for the North Central JCEP meeting – 6 delegates, total \$7,200 and PILD – 6 travel scholarships @ \$1,200. Motion passed.
- b. **Other New Business?** - none

10. **Announcements:**

- a. Officers and committee chairs should email a written report to Secretary Lisa Bradley within one week of meeting.
- b. Other?

- 11. **Adjourn** – meeting adjourned at approximately 3:00 pm. The next meeting will be March 23<sup>rd</sup> at Ag. Admin. Auditorium.

OJCEP Meeting Minutes  
March 23, 2015 | 2:00 – 4:00 PM  
Ag Admin Auditorium

**Attending:** Patty House, Janet Wasko Myers, Laryssa Hook, Tim Tanner, Curtis Young, Jerry Iles, Travis West, Christine Kendle, Kate Shumaker, Lisa Barlage, Marilyn Rabe, Cindy Bond, Joy Sharp, Donna Brown, Myra Wilson, Godwin T Apaliyah, Ed Lentz, David Marrison, Kirk Bloir, Pam Montgomery, Lisa Bradley

1. Call to Order – David Marrison, President, called the meeting to order.
2. Membership Report –Nate Arnett & Patti House, Patty reported the most recent membership list can be found at: [jcep-members@lists.osu.edu](mailto:jcep-members@lists.osu.edu)
3. Board of Directors Appointments & Installation - Kirk Bloir, Past President installed Godwin Apaliyah as the new CD President Elect. Amy Stone, the new ANROP President Elect will be installed at a future meeting.
4. Annual Board Organization
  - a. Upcoming Meeting Dates
    - ☀ May 11 - Carmen Connect
    - ☀ June 22 - Ag. Admin. Auditorium
    - ☀ September 14 - Carmen Connect; if needed
    - ☀ October 19 - Ag. Admin. Auditorium
    - ☀ December - Ohio Union – December 8 & 9
  - b. Board Roster - David Marrison shared the updated list located at: [jcep-board@lists.osu.edu](mailto:jcep-board@lists.osu.edu)
  - c. Board Member Responsibilities - were reviewed previously
  - d. Committee Membership – discussed under Committee Reports
  - e. Reimbursement Procedures – were reviewed, no reimbursement for travel to JCEP Board meetings.
5. Officer Reports
  - a. President: David Marrison – Annual Conference is 2 days this year, no planning committee selected yet but the previous year’s committee will be asked to serve again this year. David requested to have 2 JCEP Board representatives on the planning committee.
  - b. President Elect: Pam Montgomery
  - c. Past-President: Kirk Bloir reported on his Washington DC visit with Farm Bureau. There were 125 participated from Ohio. The purpose of the trip was to educate and advocate on agricultural issues in Ohio. Legislators participated highly – John Boehner participated. They had the ear of the legislators. The legislators named OSU researchers who were important resources in developing legislation. Kirk got to visit the Japanese embassy, with Japan being a very large trading partner with Ohio for agricultural products.
  - d. Secretary Report: Lisa Bradley shared printed copies. Some corrections were made. Kirk moved, Ed seconded, to approve the January minute as corrected.
  - e. Treasurer’s Report: Nate Arnett provided the 2015 Budget Report.
  - f. Analyst Report: Marilyn Rabe
6. Retiree/Life Member Report – Donna Brown & Deanna Tribe – Donna reported that Sept. 14th is annual picnic. They will invite David and the new Director or representative of

Administration. Former Extension employees who have passed away since our last meeting are Janet Davis, Warren Lee, and Ruth Paine.

#### 7. Committee Reports

- a. Global Relations – Stephen Brady - Cindy Bond reported. (Brad Bergefurd chair – is currently working on a project out of the country.) The Global Relations Committee met with the Public Issues Committee today to discuss possibly combining to form one Committee. Former duties of these two committees have been reassigned to paid personnel. For example, Buckeye Bounty was a legislative relations event the Public Relations Committee conducted in OAEP. Spouse events were conducted by OAEP during County Commissioners Days. Now there are legislative visits and the legislative luncheon. Also, there is no physical product of these committees. New direction is needed.  
The Public Issues/Global Relations recommend they combine and redirect their efforts jointly. It was suggested the Professional Development Committee look at training needs of new educators/County Directors to prepare them for legislative relations responsibilities.
- b. Marketing – Janet Myers
- c. Membership Recruitment & Retention – Patty House
- d. Personnel – Ed Lentz reported there has been much discussion on the HRA/hiring process and frustrations among those hiring new employees. Amy Burns is the new Marge. Contact Amy Burns with questions and concerns. The Committee will continue to work with communications with Amy Burns.
- e. Professional Development – Pam Montgomery
- f. Public Issues – Cindy Bond reported three of 22 public issues committee members attended the meeting. Global Relations committee was attended by the co-chair Stephen Brady. The committees agreed to have a joint committee meeting during the March meeting. The discussion pertained to the combination of the two committees. The committee members expressed the importance of public issues, connecting with legislators at all levels, but know that this is now the responsibility at all levels of Extension, not just that of the committee. The Public Issues and Global Relations committees recommended to combine the two committees.
- g. Resource Development & Management – Tim Tanner reported their committee also needs to look at functionality. There is no product and very little interest. The current function is to review and monitor our financial management.
- h. Scholarships, Grants and Recognition – Laryssa Hook moved to have the Committee's revised guidelines accepted as presented. Seconded by Kirk. Motion passed.

#### 8. State Presidents Reports

FCS –Kate Shumaker & Chris Kendle - Currently working with retiree Carol Miller on submitting her Lifetime Membership paperwork and payment to NEAFCS. They have submitted 19 award applications from Ohio for National consideration. Upcoming important dates include:

Accepted Sessions Notification - April 1

Hotel Reservations Open - May 1

Annual Session Schedule Confirmed - May 15

Registration Opens - June 1

Given the closeness and unique location (The Greenbrier), we are hoping to have a large Ohio attendance at this year's conference.

i.

NAE4-H – Travis West & Joy Sharp reported they have 129 members and 17 life members.

State Award selection is taking place now with winners announced April 1<sup>st</sup>. They will be working on State's Night Out for the NAE4HA Conference (Portland, Oregon-October 25-29). Presenters have received notification results with 11 presentations and 15 posters accepted. There were some issues with system so still some notifications are coming out. Travis West went to JCEP in February; Joy Sharp will be attending PILD in April. Ohio applied to host the National Conference in Columbus in 2018, a soft commitment will be obtained in April from NAE4HA Board with a final presentation to take place in October in Portland.

ANR – Curtis Young & Tony Nye  
ANREP – Jerry Iles & Amy Stone  
CD – Myra Wilson  
ESP – Joe Lucente & Lisa Barlage

**9. Old Business**

- a. Approval of 2015 Budget – Tim moved to approve the 2015 budget as presented. Seconded by Travis. Motion passed. Note: Donna asked if Life Member dues were \$250 or \$300.

**10. New Business** - none

**11. Announcements** - none

**12. Adjournment** – Meeting was adjourned at 3:30 pm.

## Ohio JCEP Board Meeting Minutes May 11, 2015

Attending the 10:00 am Carmen Connect meeting were: David Marrison, Joy Sharp, Laryssa Hook, Marilyn Rabe, Myra Wilson, Nate Arnett, Chris Kendle, Pam Montgomery, Patty House, Tim Tanner, Kirk Bloir, Jerry Iles, Lisa Barlage, Travis West, Janet Myers, Amy Stone, Brad Bergefurd, Lisa Bradley

**Call to Order** – David Marrison, President called the meeting to order.

**Membership Update** –Nate Arnett & Patti House, the updated membership roster will be posted as soon as possible.

### **Officer Reports**

- President: David Marrison – no updates to report.
- President Elect: Pam Montgomery – nothing other than continuing to learn her responsibilities.
- Past-President: Kirk Bloir – Kirk installed Amy Stone as the ANREP representative, accepted by Amy.
- Secretary Report: Lisa Bradley – It was noted that several reports were not included in last meeting's minutes. Several will share updates with their reports for this meeting to be included in the minutes. The minutes were approved.
- Treasurer's Report: Nate Arnett – Nate shared that many reimbursements for organizational trips are caught up to date. The printed Treasurer's Report showed 283 members, income of \$36,974.41, expenses of \$21,788.19, checking account balance of \$92,886.05, available checking account funds of \$108,192.16. Endowment account earnings bring the total available JCEP Funds to \$142,986.79. Pam moved, Kirk seconded to approve the Treasurer's report. Motion passed.
- Analyst Report: Marilyn Rabe – no report.

**Retiree/Life Member Report** – Donna Brown & Deanna Tribe – unable to attend today.

### **Committee Reports**

- **Global Relations** – Brad Bergefurd reported he purchased a large mechanical onion transplanter and it is now on a boat between the US and Senegal that he will be using to educate and train the village farmers in the sub-Sahara desert region of Saint Louis, Senegal to assist that country with adopting mechanization to increase their commercial fruit and vegetable production capacity. It will take about a month to get there then he will go there in May to conduct trainings for the village farmers and their area NGO Ag. Specialists. They are like our Extension Field Specialists that we have. Steve Brady will chair the committee for 2016.
- **Marketing** – Janet Myers – nothing new but she will be working with Patty House on marketing/membership items.
- **Membership Recruitment & Retention** – Patty House – Patty reported she met with the committee and they propose that new hires be automatically enrolled as members for their 1<sup>st</sup> year of employment and receive and their 1<sup>st</sup> year of membership free. Penalties for joining mid-year were discussed. This was discussed further under New Business.
- **Personnel** – Ed Lentz – Ed shared that he would like to know if the board has any topics that they would like the Personnel Committee to discuss at their June meeting. Normally the committee would focus on general salary comparison issues; however HR probably would be unable to provide any information this year with HR no longer in



Extension and the college HR still building its organizational structure.

- **Professional Development** – Pam Montgomery – The committee met face to face on March 23<sup>rd</sup> and via Carmen connect on May 5<sup>th</sup>. The committee has a lot of great ideas and not enough time or energy to work on all of them. Members were asked at the March 23<sup>rd</sup> meeting to narrow their focus and they decided to explore two areas of interest: a survey titled, “Who does that?” a tool for Extension Staff to be able to share more of their expertise and interest; and a second interest of updating an old project New Educator Orientation files.
- **Public Issues** – Cynthia Bond
- **Resource Development & Management** – Tim Tanner
- **Scholarships, Grants and Recognition** – Laryssa Hook shared that at the March meeting the changes that were approved to the guidelines were to add a Service Awards sub-committee to the existing committee structure. The function of the Service Awards subcommittee is to promote and administer the awards for JCEP and each program area national association. May meeting report: Laryssa reported that most of sub-committees have finalized their awards rules and application. All information will be added to the website and then we’ll begin to advertise for submissions this summer for the fall deadline.

### State Presidents Reports

- **FCS** –Kate Shumaker & Chris Kendle – Kate reported that Ohio has had 8 Concurrent and 4 Poster presentations accepted for the 2015 NEAFCS Conference. They are still waiting to hear about awards. Hotel reservations for the conference are now open. Concurrent (8): Patrice Powers-Barker, Margaret Jenkins, Melinda Hill, Christine Kendle, Cynthia Shuster, Terri Worthington, Kristen Corry, Jamie Seger; Showcase (4): Katharine Shumaker, James Bates, Margaret Jenkins, Cynthia Shuster. They are also excited to have several new FCS Educators being hired across the state: Scioto, Pike, Carroll, Cuyahoga, and 1-2 more.
- **4-H** – Travis West & Joy Sharp - Travis reported that Joy attended PILD and they are working on State’s Night Out for the NAE4HA Conference (Oregon-October 25-29, 2015). Accepted are 26 different presentations, including posters, workshops, seminars, etc. (that we know about) from Ohio professionals (team and individual). Twelve awards have been submitted to regional competition. National Board accepted Ohio’s Letter of Intent for hosting the 2018 conference in Columbus in October. Registration for the Portland conference opens June 1. Hotel reservations are open now.
- **ANR** – Curtis Young & Tony Nye
- **ANREP** – Jerry Iles & Amy Stone
- **CD** – Myra Wilson – March report: 26 members, three retirees by June 2015. Three state NACDEP award winners, submitted for national award, plus lifetime achievement award. One attendee to PILD. The NACDEP Conference May 18-20, Little Rock, AR. - April 24, early cutoff for hotel rooms. May report: Myra reported she attended PILD), NACDEP Conference May 18-20, Little Rock, AR. - 7 posters, 7 presentations, 4 awards; 13 out of 26 members attending. In preparation for applying to host national conference in Ohio in 2018 (proposal due in September 2015), conference attendees will research anticipated activities and committees.
- **ESP** – Joe Lucente & Lisa Barlage – Joe shared the Ohio ESP report. Applied for both chapter of merit and achievement in membership to national ESP for Ohio Eta Chapter. National conference in Couer d’Alene, Idaho October 4-7, 2015 - more updates will be coming via email communication. Sent in votes for Ohio Eta Chapter for national ESP awards and offices.

### Old Business

- Annual Conference Update – no new information from last meeting. Dates are Dec. 8 &

9, Julie Fox and Greg Davis are working with the planning committee.

### **New Business**

- Discussion on giving new educators free memberships for their 1<sup>st</sup> year in Extension. The challenge would be the confusion this would cause when paying National dues and how to handle this when people are hired at different times in the membership year. Also, National Association dues deadlines vary. It would be possible to re-open the membership window for new employees coming on board.

### **Announcements**

- Board members were reminded of 1<sup>st</sup> Timer Scholarships for National Meetings and to promote the application of these.

**Adjournment** - The meeting adjourned shortly after 11:00 am.

- Upcoming Meeting Dates:
  - June 22 - Ag. Admin. Auditorium
  - September 14 - Carmen Connect; if needed
  - October 19 - Ag. Admin. Auditorium
  - December - Ohio Union

## Ohio JCEP Meeting Minutes

Monday, September 14, 2015

| 10:00 – 12:00 noon Via  
Conference Call

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**Attending:** Brad Bergefurd, Kate Shumaker, Marilyn Rabe, Pam Montgomery, Cindy Bond, Joe Lucente, Lisa Barlage, Patty House, Laryssa Hook, Chris Kendle, Nate Arnett, Ed Lentz, Tony Nye, Kirk Bloir, Tim Tanner, David Marrison, Amy Stone, Travis West, Laura Norris, Jerry Iles, Myra Wilson

**Call to Order** – David Marrison, President called the meeting to order.

**Membership and Marketing Committee Reports:** Patty House (Membership) reported for herself and Janet Myers (Marketing). Marketing is working to update the Ohio JCEP Assoc. brochure to be ready to go for New Employee Welcome Fest.

Patty is working with Kim Showwalter to get the membership drive online renewal/join survey to launch Oct. 1. The goal is to release to membership by Oct. 1 to be concluded by Oct. 31. Thanks to all who got membership fee info. to Patty. Membership dues for NACAA increased, but all others stayed the same.

**Scholarships, Grants & Recognition Committee Report:** Laryssa is in process of promoting this year's Ohio JCEP awards. Lisa Barlage, Scholarships Sub-Committee Chair shared that group is still waiting on a few reviews before they can announce fall scholarship recipients. They will award at least 5 first timer scholarships, using the full \$2,000 allocation.

### **Officer Reports**

David Marrison, President, is attending retiree's picnic in Columbus today. He is interfacing with Annual Conference planning group to keep JCEP members involved and informed.

Pam Montgomery, President Elect reported she is working with the committee she chairs.

Kirk Bloir, Past President, reported that Rob Leeds and Susan Zies will be candidates for president elect. There was a 3<sup>rd</sup> potential candidate, but that individual withdrew. Nate is continuing his position. Lisa Bradley is in the 2<sup>nd</sup> year of her 2 year term.

Nate Arnett, Treasurer, will send his report. He shared that we added 9 new members mid-year. National Associations are processing those memberships. Nate is working to identify the money flow with the merged accounts to better understand the income/expenditure ebb and flow. The 9 new members helped National ESP exceed its membership goal.

Marilyn Rabe, Annalist, reported there are 11 obituaries from members who have passed away.

## **Committee Reports**

**Global Relations** - Brad Bergefurd reported he is leaving for Senegal to do some extension/research grant-funded programs. He is hosting a researcher from Egypt at South Centers and has hosted agricultural professors from China. Some members went to China. Several members looked into the Fulbright scholarship opportunity. Received \$\$ from CFAES to support some international program efforts. The Committee will address possible merger with Public Relations in new business.

**Personnel** - Ed Lentz shared they have not met since last meeting. Hope to meet with Ken Martin at Oct. meeting to discuss Central State land grant status and interactions with OSUE.

**Professional Development** - Pam Montgomery reported the Committee continues to work on the survey they hope to launch next year. Chris Penrose is chairing a subcommittee to look at revising/using the new educator CD. They will have a table at the Welcome Festival.

**Public Issues** - Cindy Bond reported the committee had a lengthy discussion of merger with global relations. This will be discussed more in new business.

**Resource Development & Management** - Tim Tanner is working with Nate to do audit before annual conference. Tim is working with HR and the Business Office to see how economic volatility at the local level impacts staffing.

## **State Association Reports**

**NAEFCS** - Kate Shumaker reported 30-40 Ohio members will attend NEAFCS in West Virginia this fall. Had 3 new midyear members, but postal glitch means their conference registration didn't meet the early bird deadline. Kate asked the Board to consider covering the \$50 additional fee. This item was added to new business. We have several new hires in FCS. The FCS AD search will be reopened when the new OSUE Director is on board.

**NAE4-HA** - Travis shared we have 14- concurrent sessions, 1-research seminar, 19-posters; 2 national award winners; 2018 conference will be hosted by Ohio in Columbus in October; 2 members elected to national board – Nadine Fogt and Mark Light.

**NACAA** - Tony Nye reported they had great attendance and posters/sessions/awards from Ohio at their National Conference. Mike Hogan finished his term as national president. Chris Bruynis will be doing lots of traveling to other states. The State ANR retreat is on track for planning for 2016.

**ANROP** - Jerry Iles and Amy Stone shared that ANROP will be held next year in Burlington Vermont. It will be a joint conference with NACDEP. They are working to plan an outing for the Ohio membership.

**NACDEP** - Myra Wilson reported there will be a tailgate gathering on Oct. 10 with alumni/retirees invited. On Oct. 15 the annual fall tour will be in Marietta. They are bidding to hold the NACDEP Conference in 2018 in Cleveland.

**ESP** – Joe Lucente shared that at the ESP conference in Idaho Karen Bruns will be receiving the Ruby Award and Susan Crowell will receive the Friend of Extension Award. Dean McPherson will attend to present the award to Susan.

### **Old Business**

Jared Morrison (Event Planner for OSUE) & Julie Fox joined the call to share an Annual Conference update – Dec. 8 & 9 (Tues/Wed) at Ohio Union. Planning committee is working on the details. A theme has been chosen – "Innovation in Action." RFP will be forthcoming. Will have 4-5 focus session tracks (breakout sessions) - 40-50 sessions. We will have a poster session (up to 100). Intent is to have something for all Extension professionals. The Inaugural Innovation in Extension speaker (in Honor Keith Smith) is to be determined. We will have another speaker focusing on change leadership. There are 20 people on the planning committee representing program areas, associations, and administration. Awards dinner will be Tuesday evening, also time that day for associations to meet.

### **New Business**

Global Relations and Public Issues committees merger – discussion identified pro's and con's:

PRO'S – global issues are now public issues, so having one merged committee would help focus on the larger global economy, global issues, etc.; An opportunity to talk with other states and national ESP board members regarding impact; An opportunity to take the lead in setting direction for the larger organization; Maybe not Public Issues, but Professional Development – looking at aims of both committees

CON'S - impact of eliminating 2 leadership position opportunities; impact of structure on Alpha Eta chapter related to National ESP

Will continue to have conversations within committee and at national...will discuss at next board meeting.

Oct. 19 – committees meet in AM; Board meets in PM.

Kate Shumaker moved to have Ohio JCEP Board pay the \$50 difference from early bird to regular registration for any of the 3 new mid-year members who are attending NEAFCS, \$150 maximum, from general funds. Kirk seconded. Nate will need to use typical reimbursement process and include registration copy. Motion passed (voice vote). Kate will follow up with the 3 members.

David adjourned meeting at 11:20 am.

Respectfully submitted, Kirk Bloir  
Minutes edited by Lisa Bradley

# OHIO STATE UNIVERSITY EXTENSION

## Ohio JCEP Meeting Minutes Monday, October 19, 2015 | 10:00 – 12:00 noon Ag Admin Auditorium

Attending: Travis West, Joy Sharp, Joe Lucente, Janet Myers, Kate Shumaker, Lisa Barlage, Laryssa Hook, Curtis Young, Marilyn Rabe, Cindy Bond, Ed Lentz, Brad Bergefurd, Jerry Iles, Tim Tanner, Nate Arnett, David Marrison, Pam Montgomery, Lisa Bradley

David Marrison, President called the meeting to order.

President Marrison introduced Jared Morrison, Event Planner for Annual Conference. Jared, who started 2 months ago, gave an update on Annual Conference. Proposals will be accepted tonight until 12:00 Midnight. He shared a draft agenda. The new Director will be there for at least part of the Conference. Jared asked for room requirements from us for Association meetings. Registration will be out the 1<sup>st</sup> week of November. Cost has not yet determined. There will not be any early bird registration. The goal is to have a registration fee of \$100-125. Proposals will be reviewed and selected in late October. All Annual Conference related information will be posted on the Extension website. Contact information is posted there for Jared and Julie Fox for questions.

### **Committee Reports**

**Marketing and Membership Recruitment & Retention** – Janet Myers – The Marketing and Membership Recruitment & Retention Sub-Committees met together. Information was shared that Welcome Fest for New Employees would not be utilizing resource stations this year so we will not be setting up the Ohio JCEP table top display for this event. It was determined that a new Ohio JCEP table top display and brochure would be created by Janet and Patty for use at the 2015 Extension Annual Conference. Cheryl Buck will be meeting with Suzanne Steel to double-check on the logos and branding which will be used in the display and brochure. Becky Barker indicated she put together power point slides for the 2014 annual meeting of committees and members on the committees which ran during the lunch with awards. She volunteered to do the same for the 2015. Patty House and the Sub-Committee members of Membership Recruitment & Retention will be making personal phone calls and e-mails to encourage individuals to re-enroll or enroll as Ohio JCEP members.

**Global Relations** – Brad reported on the possible merging with the Public Issues Committee and gave an update on Extension folks that participated in International programs this summer.

**Personnel** – Ed Lentz shared his Committee had been in contact with Administration concerning employees not receiving raises in a timely manner. They plan to assist educators with navigating the promotion process. Ken Martin was the invited guest at this morning's meeting but was unavailable. (Ken arrived later and gave an update on Central State to the Board.) The committee plans to invite the new Director to JCEP Board early in 2016. Amy

Burns has been great to work with the Committee. There are still many changes with transition of HR from Extension to the College. Health Insurance changes were discussed. Also the Alternative Retirement System versus the traditional retirement system was explored.

**Professional Development** – Pam Montgomery reported the Committee will be selecting Annual Conference Proposals on Oct. 22<sup>nd</sup>, 10 am-2 pm in Ag Engineering Room 212. Curtis Young is the 2016 Chair, with Robbie Sigler, Vice-Chair. The “Who Does What” survey will launch in March.

**Public Issues** – Cindy Bond discussed the possible merge with Global Relation. A merge would involve Constitution changes. This will be further discussed under Old Business.

**Resource Development & Management** – Tim Tanner reported the audit was completed and we are financially strong as an organization. The budget recommendations have been made.

**Scholarships, Grants and Recognition** – Laryssa Hook reported her committee is getting ready for Annual Conference. They met with Jared and with CES since they have a joint banquet. Nominations are down for some awards. Team teaching down, creative works is about even, special chapter awards are also down. For service awards they are working with Debby Lewis. Cassie Turner Anderson is chair elect. Thanks to committee members – they have many sub-committees doing lots of work. Including CES has helped.

#### **Officer Reports**

**President Elect:** Pam Montgomery reported dates are set for Board meetings in 2016 – January 11, March 21, May 16, June 20, September 19, October 17, and December to be determined.

**Past-President:** Kirk Bloir

**Secretary Report:** Lisa Bradley reminded the Board her term ends this year so a new Secretary will need to be elected in December. The minutes of the September meeting were included in the agenda packet.

**Treasurer’s Report:** Nate Arnett presented the report as prepared. Total expenses for 2015 were \$26,961.85. Total income for 2015 was \$41,817.45. Net gain was \$14,855.60. Account balances showed available checking account funds at \$102,762.06. With endowment earnings, total available JCEP funds are \$141,674.66. It was requested by the Retirees to support the cost of the shelter rental for the annual picnic at \$250. Also, Nate reminded us that everyone who eats lunch at our meetings needs to contribute to the lunch cost so this doesn’t dip into our funds.

**Analyst Report:** Marilyn Rabe had no report. She is still learning what her responsibilities are.

**Retiree/Life Member Report** – Donna Brown provided a report. The OSU Extension Retirees 43<sup>rd</sup> annual picnic was held on September 14, 2015, attended by about 45 people. Updates were provided by OSU Extension administration (Cheryl Buck) and OJCEP/ESP (David Marrison). New retirees were announced. The next picnic is scheduled for Monday, September 12, 2016 at a new location: Beck’s Hybrid meeting facility in LaFayette, OH (near the Farm Science Review). After expenses, (repaid to Donna Brown and Deanna Tribe), \$742.10 remains to conduct future events. The life member invitation letter has been updated and will be sent to these newly eligible retirees: Chet Bowling, Karen Bruns, Rose Fisher-

Merkowitz, Bev Kelbaugh, Mike Lloyd, Mark Mechling, Carol Miller, Kathy Oliver, and Steve Prochaska.

### **State Presidents Reports**

**FCS** – Kate Shumaker reported that National meeting is 1 week away. They will have about 40 members attending and 7 guests. Reservations for State's Night Out are set. We are all looking forward to a memorable week at The Greenbrier!

- Membership info is currently being collected. All NEAFCS members must renew their membership info online and/or complete a paper membership form to be sent to the National Office with dues. More than 50% of these forms have been returned so far. Deadline is November 15.
- New FCS Staff: Amanda Rysz, Program Specialist, FCS, SNAP-ED, EFNEP, State; Laura Kington, FCS Program Assistant Farm to School, State; Jami Dellifield, FCS Educator, Hardin County; Dennis DeCamp, FCS Educator (just hired last week), Scioto County.

**4-H** – Travis reported State's Night Out at the Portland NAE4-HA Conference is set for October 25<sup>th</sup>. We have 65 registered for this event at Rock Brewery in Portland. New Extension Director Roger Rennekamp will be joining us. We have 2 National winners - Cassie Turner – Personal Column and Hannah Epley, Theresa Ferrari, Graham Cochran – Excellence in Camping (Team). National Board accepted Ohio's Letter of Intent for hosting the 2018 conference. Lisa McCutcheon and Sally McClasky are committee co-chairs. We have 2 National Board members recently elected - VP for Programs is Nadine Fogt and VP for Member Services is Mark Light.

**ANR** – Curtis Young reported

**ANREP** – Jerry Iles reported

**CD** – Myra Wilson sent a report. Ohio NACDEP met on Wednesday, October 14, 2015, aboard Valley Gem sternwheeler in Marietta, Ohio, as part of the Community Development Fall Tour. Sixteen members present. Laura Fuller elected as Ohio NACDEP President-Elect for 2016. Godwin Apaliyah will assume Ohio NACDEP President, and Myra Wilson will become Past President. Ohio's bid for 2018 NACDEP conference is on hold until the application becomes available, probably in January 2016. Applications being sought by November 1 for the Friend of Extension CD, and the Raymond A. Schindler Excellence in Community Development Extension Awards. New members: Laura Fuller, CD Educator, Noble County; Amanda Osborne, CD Educator, Cuyahoga County; Anne Johnson, Program Manager, Alber Enterprise Center; Gary Kuhn, Program Manager, Alber Enterprise Center; Carla Wood, Program Coordinator, Alber Enterprise Center.

**ESP** – Joe Lucente reported

### **Old Business**

- Annual Conference Update was given by Jared Morrison earlier in the meeting.
- Merger of Public Issues & Global Relations Committee – Global Relations is a Committee with ESP. If the two committees merge, Global Relations would become part of Public Issues. Joe Lucente consulted with the National ESP President. For consistency he urged us to keep them separate. Pro's and con's were presented by the Public Issues Committee. Now it is a decision of the Board. We can lead the change. Or is traditional model important? With the merger, we still need to consider the needs



of Ohio JCEP. Issues base decisions on all levels. Sub-committees could emerge. One sub-committee could be based on Global Relations/International. Initially part of what drove the idea was low interest/turnout for these two committees. It was suggested to have the two Committees work together next year as a trial run before making any Constitutional changes formally. We need to focus on promoting involvement, particularly among newer employees. It was suggested to make it a "Hot Topic" for Jeff Dick's monthly web meeting. Ed Lentz moved to merge the two Committees. The motion died due to lack of a 2<sup>nd</sup>.

### **New Business**

- Chapter donation to the National ESP endowment – Ohio donated \$500 to National ESP Endowment – Nate shared typically we give \$250. There was a challenge from National ESP to increase the donations. Nate suggested we give the \$500 plus \$250 for a contribution of \$750. Seconded by Joe Lucente. Motion passed.
- Shelter Reimbursement for Retiree Picnic - \$250 for next fall. Nate moved, to reimburse retirees for the shelter rental (Becky Cropper), Joe Illes seconded. Motion passed.
- Personnel Committee Update – Ken Martin gave an update on Central State. A Memorandum of Understanding has been signed for 5 years, with operating principals established for 2 years. Funding drives the decision as to when Central State can function as a Land Grant. No money was allocated from state budget for this year. Once a formal budget is passed, a NRCS employee appointed to help them get started. There will continue to be only one extension office in each county, not two. The county office will carry on as one unit. When money begins to flow, our administration will work together on search committee for placements. They are looking at good candidates at Central State that would be good for an Extension appointment. Focus areas will be determined – small and disadvantaged farmers will be a focus area. Grant funding will drive programming. Will be target audiences. We will work as partners. Intent is not to ask for county money. Looks like urban areas will be targeted. Ten counties have been identified. There are 1890 funding issues – federal match, low funding from state level. Predicting positions being filled after the first of the year at Central State.
- Reimbursing National ESP for costs of hosting Awards winners should be handled solely by administration – cost 1/3 ESP, 1/3 OJCEP, 1/3 Ext Admin? Expenses to ESP included ticket cost to luncheon and hotel cost for Ruby award winner. In future if we have National award winners, we need a consistent way to handle it that can be made a permanent process. This should be part of the award application process. Could be put in Awards Committee handbook. National should have room reserved. This was referred to the Recognition Committee. Joe Lucente will work with the Committee to work out the details of what should be in the handbook. It would be good if all leadership positions have handbooks, they once did. Succession handbook would help with consistency of leadership. State presidents need these handbooks as well.

Meeting adjourned at 2:44 pm.

Respectfully submitted: Lisa Bradley, Secretary