

**Ohio Association of Extension Professionals**  
**January 12, 2009**

Members Present: Mike Hogan, Cindy Shuster, Randall Reeder, Teresa Johnson, Ted Wiseman, Becky Barker, Julia Woodruff, Dan Remley, Nancy Bown Ellzey, Teri Gustafson, Jeff Dick, Treva Williams, Mary Beth Albright, Robin Stephenson, Troy Cooper, Barry Ward, Susan Holladay, Carol Chandler, Lisa McCutcheon, Jo Williams, Kara Newby, Donna Brown, Sheila Maggard

Committee Meetings held from 10:00 a.m. – 12:00 p.m.

Lunch with Assistant Directors.

President Mike Hogan called the meeting to order at 1:10 PM and welcomed all to the 2009 OAEP Board meeting. Introductions were made.

Mike distributed and reviewed the following:

- Meeting Dates – Committee Chairs are to let Mike know when and where they are meeting.
- Meeting Cancellation Plans – If there is a need to cancel a meeting; Mike will contact the board members, Troy Cooper is to contact the North Central representatives, Carol Chandler is to contact the West representatives, Robin Stephenson is to contact the South East representatives, Teri Gustafson is to contact the State representatives.
- Letterhead – It is available on the website for use.
- Organizational Chart – Distributed and discussed
- Board Mailing List – Everyone received a list of board member addresses.
- Updated Committee Lists – List distributed, it was updated as of 1/11/09
- Confirm Board Appointments – Lisa McCutcheon – Membership, Jill Stechschulte – News Editor, Teresa Johnson – Webmaster, Mark Light – 4-H West Rep., Barry Ward – ANR State Rep. Jo Williams moved to approve these appointments, seconded by Shelia Maggard. Motion passed.
- 2008 Annual Report – A reminder that members can find it on the web site.
- Officer and Committee Chair Responsibilities – Mike found some responsibilities lists, but not all. Mike asked that Policy Committee work on ones needed. Mike will talk more to the committee chair on what's needed.
- Reimbursement Procedures (Teresa/Ted) – Teresa reported that if you need expenses reimbursed for OAEP you will need to fill out the “OAEP Reimbursement/Payment Transmittal Form” distributed and available on the web site. Use the new form with Ted's information. Teresa felt that a policy needed to be written for expenses that could be turned in from the OAEP conferences. Mike was asked “Who is eligible for the 20 cent reimbursement for mileage?” “Are OAEP members of committee eligible?” Teresa clarified that it is for board members only. Ted will discuss these items with Finance Committee.

Minutes from October 20<sup>th</sup>, 2008 OAEP meeting were e-mailed prior to the meeting and distributed as needed. Lisa McCutcheon moved to accept the minutes as presented, seconded by Troy Cooper. Motion passed.

Minutes from the December 17<sup>th</sup>, 2008 Annual OAEP meeting were e-mailed and distributed. With a change of name from Jack to Jackie in the second paragraph Jeff Dick moved to accept the minutes as changed, seconded by Jo Williams. Motion passed.

Treasurer's Report – Teresa Johnson

Treasurer's report was distributed. Teresa reported the following: bonding fees were paid, public relations expenses will be reduced once reimbursement is received, the form for courtesies is on the web site, ESP will be receiving the States Night out dollars under “Donations/Actual”, if VP's will be attending JCEP or PILD they need to make reservation and send receipt to the treasurer, the savings CD is due in April in which the Finance Committee needs to decide what to do with it.

It was requested that Policy Committee look at requiring reporting from JCEP and PILD trips.

Mike asked Carol Chandler to look into updating/changing name plates from awards given at annual conference and hanging in Agriculture Administration.

Mary Beth Albright will look into scholarship recipients who have not turned in paperwork for reimbursement.

Lisa McCutcheon moved to approve the treasure report, seconded by Sheila Maggard. Motion passed.

Mike and the board thanked Teresa for all her hard work.

The Audit Committee will be appointed by the president.

Teresa Johnson, Cindy Shuster, Randall Reeder, and Ted Wiseman have agreed to be the Finance Committee. Cindy Shuster agreed to be the second signature for all checks. Sheila Maggard moved to approve the finance committee and Cindy Shuster as second signature, seconded by Kara Newby. Motion passed.

Membership Report – Lisa McCutcheon  
Current Association Numbers January 9, 2009

OAEP Members

OAEP	277	(310 members in 2008)	89%
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National Association Memberships

NACAA	77	(83 members in 2008)	93%
NACDEP	35	(42 members in 2008)	83%
NAE4-HA	108	(117 members in 2008)	92%
NEAFCS	74	(78 members in 2008)	95%

The Following OAEP Membership Tasks Have Been Completed...

Employment Changes... / Resignations... / Retirements....

Office Location Address / Phone Number Changes...

Forwarded announcements and requests to listserv from officers

Membership forms were processed.

Up-to-date reports distributed during OAEP Board meeting to officers and program area vice presidents.

Membership forms given to OAEP President so that committees could be established.

Provided membership lists to program area officers during Annual Conference.

Awards presented during Annual Conference were added to member database.

Cross-referenced membership lists with Treasurer records.

Input committee assignments to member database.

Updated NAE4-HA membership database.

Updated OAEP e-mail listserv (board and membership).

Mike asked Lisa to send out e-mail lists to committee chairs if she could.

Webmaster Report – Teresa Johnson

Teresa highlighted links on the website and what's available to members. If anyone has information please e-mail it to her.

Newsletter – Jill Stechschulte

Jill will be working on the newsletter. Mike will ask her to send out deadline dates.

Retiree – Ted Jones

No Report

Committee Reports:

Recognition – Carol Chandler

Public Relations – Jennifer Hartzler

Did not meet.

Personnel – Sheila Maggard

Professional Improvement – Mary Beth Albright

Policy – Troy Cooper

Did not meet.

Program – Donna Brown

### **1<sup>st</sup> Vice-President Reports:**

ANR – Julia Woodruff

Their national meeting is September 20 -24 and John Yost is working on award applications and calls for proposals information.

CD – Nancy Bowen-Ellzey

Their national meeting is April 22 – 29 in San Diego.

FCS – Dan Remley

Their national meeting is in Birmingham Alabama. The deadline for proposals is January 15<sup>th</sup> and March 1<sup>st</sup> for awards.

4-H – Jo Williams

4-H will be going to their national meeting in Rochester, New York. Proposals are due January 15<sup>th</sup>. A newsletter was sent out also.

### **Old Business:**

Buckeye Bounty – Cindy Shuster

Cindy felt Buckeye Bounty was very well received. Lots of gift baskets and donations were given as door prizes. She challenged all counties to make donations.

Annual Conference Evaluation – Terri Gustafson

So far she has received 144 responses and 64% rate the conference as good or excellent. They are looking into dates for next year's event. Possibly in November, earlier in December, or about the same. Give her your

opinion. Randall was concerned of a date change for teaching staff. The facility had good and bad comments. Some concerns of rumors and construction. If you haven't filled out the evaluation please do very soon.

#### Annual Conference Chair for 2009

According to the Annual Conference Planning Committee Structure guidelines Randall and Mike will assume the duties as co-chairs. Jeff Dick moved to approve, seconded by Lisa McCutcheon. Motion passed.

#### **New Business:**

##### Lunch Costs

With meetings scheduled with Assistant Directors through lunch, it was discussed OAEP pay for lunch. Lisa McCutcheon moved to provide pizza and pop for last three meetings scheduled with Assistant Directors, seconded by Sheila Maggard. Motion passed.

##### ANREP Membership in OAEP

ANREP has requested membership in OAEP. Members discussed that this has been brought up before and that the board voted on the request. Request tabled until past minutes can be checked.

##### Educator Salary Reduction Issue

An educator has requested the support of a 5% salary reduction to all employees in order to alleviate budget cuts. After much discussion no action was made.

Mike will check on and have Administration clarify who can pay for out of state travel.

##### Membership and Participation of State Faculty/Staff

Mike asked the question of "how can we fully integrate state staff and faculty into OAEP?" Randall, Teri, Donna, Lisa, and Kara will investigate the reasons why the participation is not there. Randall made the suggestion that we should count past years of service.

Nominating Committee will be chaired by Cindy Shuster. She will be sending an e-mail requesting that representatives find someone to serve on the committee.

##### Organizational Restructuring

Treva Williams and Mike Hogan are on the committee. The members asked if they are looking at other states, is the organization prepared for job cuts, how do we react, and suggested open communications to stop the rumors.

Becky Barker had received a thank you from Mary Longo for everyone's support through her illness.

The next meeting will be March 16<sup>th</sup>; committees will meet in the morning, lunch with Assistant Directors, Administration from 1:00 p.m. to 2:00 p.m.

Email questions to Mike Hogan.

Meeting adjourned.

**Ohio Association of Extension Professionals**  
**January 12, 2009**

Members Present: Mike Hogan, Randall Reeder, Ted Wiseman, Becky Barker, Julia Woodruff, Jo Williams, Nancy Bown Ellzey, Alan Sundermeier, Pat Brinkman, Treva Williams, Cindy Torppa, Mark Light, Connie Goble, Mary Beth Albright, Allen Auck, Susan Holladay, Mike Lloyd, Sharon Strouse, Julie Fox, Carol Chandler, Jennifer Hartzler, Lisa McCutcheon, Kara Newby, Donna Brown, Anne Baird

President Mike Hogan called the meeting to order at 10:05 a.m. and introductions were made.

Minutes from January 12, 2009 OAEP meeting were distributed. With correction made and should read “Randall Reeder and Mark Light will assume the duties as co-chairs for Annual Conference”, Cindy Torppa moved to accept the minutes as corrected, seconded by Alan Sundermeier. Motion passed.

**Treasurer’s Report – Ted Wiseman**

Treasure’s report was distributed. Checking account total, less program area account dollars, \$22,616.64. Ted discussed making a change with the OAEP Savings CD. Board members felt that the finance committee could make that recommendation. Jennifer Hartzler moved to accept the treasure’s report as presented, seconded by Susan Holladay. Motion passed

**Membership Report – Lisa McCutcheon (as of March 13, 2009)**

OAEP Members

OAEP	279	(310 members in 2008)	90%
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The Following OAEP Membership Tasks Have Been Completed...

Employment Changes... / Resignations... / Retirements....

Office Location Address / Phone Number Changes...

Forwarded announcements and requests to list serve from officers

Membership forms were processed.

Up-to-date reports distributed during OAEP Board meeting to officers and program area vice presidents.

Awards presented during Annual Conference were added to member database.

Updated NAE4-HA membership database.

Updated OAEP e-mail list serve (membership).

Provided email lists to committee chairs upon request.

Distributed invoices to ten NEAFCS members with \$10 balance due. All but one member has paid in full. Do not expect to have final outstanding invoice paid.

Have fielded several questions from newer employees regarding membership.

Board discussed memberships paid by Educators that were RIF in the restructure.

Treva Williams moved to approve membership report, seconded by Julie Fox. Motion Passed.

**Webmaster Report – Teresa Johnson**

No Report

**Newsletter** – Jill Stechschulte

No Report

**President's Report** – Mike Hogan

Mike reported about his trip with Ohio Farm Bureau to Washington D. C. Many of the Ohio presidents on the trip voiced their concern with the restructuring, but also understood the budget problems. They were all very strong supporters of Extension. Mike also got the chance to teach/speak at an OSU course for undergraduates about Extension. It was difficult to speak about the future of jobs in Extension with the existing restructure. Mike also sent around a card for Cindy Shuster, for the unexpected death of her brother.

**Retiree** – Ted Jones

No Report

**Committee Reports:**

Recognition – Allen Auck

Did not meet today. They will be looking at awards when new structure is finalized.

Public Relations – Mike reporting

Committee meeting at 9:00 a.m. through Web Ex. Connie Goble will assume the chair role of this committee.

Personnel

No Report

Professional Improvement – Mary Beth Albright

Meeting currently with Graham Cochran over the core competencies and the new performance appraisals.

Policy

Currently meeting.

Program – Mark Light

Going to meet at a later date. Looking for ideas for annual conference. Also exploring presenting online through Web Ex. Etc. Agriculture and Natural Resources Educators beginning to utilize various resources.

**1<sup>st</sup> Vice-President Reports:**

ANR – Julia Woodruff

Their national meeting deadline for award applications and calls for proposals information has been extended to today. They can be done on-line.

CD – Nancy Bowen-Ellzey

Nancy enjoyed the two day JCEP two day conference. She learned interesting grant opportunities with USDA.

FCS – Dan Remley

No Report

4-H – Jo Williams

- Current Membership:

As of February we had 109 regular members and 13 lifetime NAE4-HA members.

- Regional Update:

North Central Region Jr. Director Tony Carrell of Indiana attended the February 4-H In-Service and gave an update during the NAE4-HA meeting.

- Awards Deadline Extended:

The state deadline for NAE4-HA Awards has been extended to April 1, with the deadline to the North Central Region as May 1. Jessica Rockey has sent e-mails to the membership in regards to the extension.

ASA/DSA/MSA and Service Award recipients are reminded that they must submit award recognition forms also by the April 1 deadline.

- JCEP & PILD ...

Ohio NAE4-HA President Jo Williams attended the JCEP Conference in San Diego, CA, February 17-20. The Ohio report that was submitted to NAE4-HA. Vice President Jeff Dick plans to attend the Public Issues Leadership Development Conference in Washington, DC in April.

- 2009 State Committee Contacts for Ohio NAE4-HA...

The national board meeting is this month and our contacts hopefully will receive correspondence from their national chair in the weeks to come

Diversity –	Connie Goble/Cynthia Toler
Minnie Taylor is serving as the National Contact for this Committee	
Member Recognition –	Jessica Rockey/Cassie Turner
News & Views –	Sally McClaskey/Jill Stetschulte
Policy & Resolutions –	Julie Herron/Kara Colvin
Prof. Development –	Travis West/Sharon Strouse
Programs –	Joy Sharp/Kathy Booher
Public Relations & Info –	Beth Boomershine/Nadine Fogt
Research & Evaluation –	Penne Smith/Jason Hedrick

State – Allen/Donna

No Report

**Old Business:**

Annual Conference Evaluation – Marcia Jess

Marcia reported that the conference received overall positive evaluations. 300 individuals attended the first day and 303 attended the second. 59% gave the overall conference a rating of “Very Good”. The committee tried the zoomerang this year.

This will be our 3<sup>rd</sup> year of shared planning and leadership. Human Resources website has all the planning resources. This year’s committee was able to keep the costs down with the extra money left in the fund. Mike discussed adding the previous chair as part of the committee. This will be accomplished with Marcia part of ESP and on the conference committee.

The group discussed having a one day conference and the second could be related to program. It was brought up that professional development, recognition and administrative update are part of the conference and it is a challenge to fit all of those requests and organizational meetings is very difficult. Several comments were made that it is good to meet as a total group. To change the dates of the conference would be very difficult; we are currently locked into that facility with about the same dates. Working with the County Commissioners Association annual conference was mentioned. Mark and Randall will discuss with Terri possible options and current obligations.

ANREP and OAEP – Anne Baird

Anne Baird, Ohio Association of Natural Resource Extension Professionals (ANREP) president, presented to the group “What is ANREP?” the similarities of the other program area organizations, and the desire to be part of the OAEP Organization.

There are 25 to 30 Ohio members in ANREP. Some of them are current members of OAEP, some are not. It was suggested that they possibly work with CD to fill positions as CD/ANREP. Mike felt that allowing ANREP to be part of OAEP fits our goals. Lisa and Ted thought they could make changes to add ANREP to membership and dues.

Susan Holladay moved to formally invite ANREP to be part of OAEP. Seconded by Cindy Torppa. Motion Passed.

Sharon Strouse moved to appoint Anne Baird as the interim Vice President for ANREP. Seconded by Julie Fox. Discussion followed with concern of no alignment with an Assistant Director and making this a special position. Susan amended the motion to read Representative instead of VP. Motion passed as amended.

### **New Business:**

#### Restructuring Issues Related to OAEP:

Committees – Personnel Chair and Co-Chair will need to be replaced. Mike asked Treva Williams and Gary Wilson to fill these positions. Public Relations committee chair will be filled by Connie Goble. Mike has asked Gwen Wolford to replace Connie's co-chair position, but he has not heard from Gwen.

Most information of reduced Extension staff has been through members. Mike has obtained a list of reduced in force employees and years of service. Five FCS, six 4-H, eight ANR, and one CD educator were reduced.

Board Representatives – Mike has talked to and the following individuals have agreed to fill vacant board representative positions. ANR South East Rep. – Mark Markling, CD South East Rep. – Mike Lloyd, FCS NC Rep. to be filled. Jo Williams moved to appoint these individuals to board positions. Seconded by Treva Williams. Motion passed.

Nominating committee – The nominating committee was to meet in March and have postponed the committee's organization with the current restructuring situation and reduction of employees. Carol Chandler moved to table the process, seconded by Ted Wiseman. Motion passed.

Role of OAEP – Mike had some calls and e-mails about the restructure process and what was OAEP's role. Support of colleagues, advocacy, and communication with Administration are the concerns. Communication with Administration was discussed as the greatest impact.

Member support of those reduced was discussed. One possible idea was a letter of service to OAEP with reimbursement of only OAEP dues if paid by the individual and not through county funds.

It was discussed as taking a proactive approach to the restructuring. Offering our help, what can we do, and checking with legal advice on what are our possible roles, rights, and responsibilities to better help our membership. One member recommended we discuss this with Attorney, Paul Wright and with ASAE for advice. Keeping open communication with Administration is key. Mike will investigate the possibilities with Jill. Mark discussed that as we move forward and be proactive to look at Spring Conference regional gatherings. Maybe OAEP can support this opportunity.

It was discussed that the 1<sup>st</sup> VP's should meet by conference call after the April 2<sup>nd</sup> County Director Restructuring meeting with Administration to discuss OAEP's role.



JCEP Reports:

Dan Remley reported several discussions and sessions at the conference about “Ethics”. He also reported that Ohio has 13 award applications and NEAFCS will be selling cutting edge cookbooks as a fundraiser.

Other: Mary Beth Albright presented current Professional Improvement committee discussion concerning scholarship guidelines. The committee felt that program area national meetings should not be used for scholarships. It was discussed that adding “preference be given to non program area national meetings” to the guidelines. Cindy Torppa moved to add to the guidelines, seconded by Susan Strouse. Motion passed.

Mike will be attending the Association Presidents meeting with Keith on March 26<sup>th</sup>.

Meeting Adjourned at noon. Members to meet with Assistant Director’s, followed by open dialogue with Director Keith Smith at 1:00 p.m.

Next meeting Web Ex May 11<sup>th</sup>.

Sincerely,  
Becky Barker  
Secretary

## Ohio Association of Extension Professionals

June 8, 2009

Members Present: Mike Hogan, Randall Reeder, Cindy Shuster, Ted Wiseman, Becky Barker, Julia Woodruff, Dan Remley, Jo Williams, Nancy Bown Ellzey, Alan Sundermeier, Pat Brinkman, Jeff Dick, Treva Williams, Mark Light, Mary Beth Albright, Allen Auck, Mark Mechling, Susan Holladay, Sharon Strouse, Julie Fox, Carol Chandler, Pam Montgomery, Marilyn Rabe, Lisa McCutcheon, Kara Newby, Donna Brown

Committee Meetings

Lunch with Assistant Directors

Dialogue with Director Keith Smith and Associate Director Ken Martin

President Mike Hogan called the meeting to order at 2:20 PM.

Minutes from the March 16<sup>th</sup>, 2009 OAEP meeting were distributed. Motion to approve the minutes as distributed by Jeff Dick, seconded by Lisa McCutcheon. Motion passed.

Treasurer's Report – Ted Wiseman

Treasurer's report was distributed. Activity includes JCEP and PILD expenses reimbursed, courtesies, scholarships awarded, and CD's matured. Checking account funds total \$42,538.32 and total available funds \$56,065.99. See report for full detail. Pam Montgomery moved to accept the treasurer's report as presented, seconded by Susan Holladay. Motion passed

Membership Report – Lisa McCutcheon (as of June 5, 2009)

### OAEP Members

OAEP	280	(310 members in 2008)	90%
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### National Association Memberships

NACAA	77	(83 members in 2008)	93%
NACDEP	35	(42 members in 2008)	83%
NAE4-HA	110	(117 members in 2008)	94%
NEAFCS	74	(78 members in 2008)	95%

The Following OAEP Membership Tasks Have Been Completed...

Employment Changes... / Resignations... / Retirements....

Changed as they appear in the OSUE Communiqué

Office Location Address / Phone Number Changes...

Forwarded announcements and requests to list serve from officers

Membership forms were processed.

Committee lists have been reconciled.

Up-to-date reports distributed during OAEP Board meeting to officers and program area vice presidents.

Updated NAE4-HA membership database.

Updated OAEP e-mail list serve (membership).

Provided email lists to committee chairs upon request.

Have fielded several questions from newer employees regarding membership in state/national associations.

VP's received lists of national membership.

Committee listing, members will be listed on one committee and they will not be listed on the committee if a chair or co-chair.

Webmaster Report – Teresa Johnson  
No Report

Newsletter – Jill Stechschulte – Mike reporting  
Tomorrow is the deadline for the newsletter. The following newsletter deadline is November 6<sup>th</sup>. Lisa McCutcheon commented how good of a job Jill is doing.

Retiree – Ted Jones  
No Report

Committee Reports:

Public Relations – Jo Williams reporting  
The committee is looking for “educators in action” pictures to put on display. Members can e-mail them to goble.6 or williams.223. Committee discussed a need for an official OAEP photographer. County Commissioner Days are August 19<sup>th</sup> and 20<sup>th</sup>; they are looking for snacks and drinks donations.

Personnel – Treva Williams  
Committee focused on educator evaluation. Graham Cochran will be invited to next meeting. See full report. Board members added discussion/question of why Administration is not part of the board membership. After discussion of known history and possible ideas, Mike asked Personnel committee collect the pros and cons of adding Administration to the board and to lead the discussion at the September board meeting.

Recognition – Allen Auck

Professional Improvement – Pam Montgomery

Policy – Andy Kleinschmidt  
Did not meet.

Program – Mark Light

OAEP Program Committee Minutes – June 8, 2009

Attending: Mark Light (Chair); Donna Brown (Co-Chair); Randall Reeder, Michelle Treber, Sharon Strouse, Jamie Seger, Terri Gustafson, Carolyn Hall (Representing CES)

Chair Mark Light opened the meeting and shared goals for the day: To discuss Annual Conference logistics and potential themes/keynote speakers. It was noted that Chi Epsilon Sigma will participate in the Annual Conference in lieu of a separate CES conference and thus will be included in the planning activities.

Mark asked for comments/concerns/suggestions based on 2008 Annual Conference. These included:

1. improve exhibit/poster location
2. provide more time to view exhibits/posters (perhaps as a concurrent session option)
3. Reduce number of concurrent sessions
4. Bee lab sales location caused some confusion
5. Include “networking” time
6. Allow 2 hours for Administrative Update
7. Provide time/opportunity for EERA meetings
8. Concern about sufficient space based on additional CES participants (approximately 130) – Note: due to restructuring, retirements, etc. participant numbers may drop

9. Increase time between sessions to move around meeting sites
10. Cost was reasonable
11. Will need administration support for all office personnel to attend conference
12. Consider a broader theme (some participants indicated that they had difficulty finding concurrent sessions of interest)
13. Increase sharing by state specialists – Ideas:
  - a. “Lunch with a Specialist” (reserve tables)
  - b. Specialists staffing posters or optional concurrent session(s)
14. Consider “first timer” activities – Graham Cochran might be want to participate in this to supplement new personnel orientation
15. Sessions on Core Competencies
16. General sessions could include: administrative update; business office update, stress management, etc.)
17. Suggested to start conference at 10:00 on day 1 and extend later on day 2 to help with travel issues; particularly winter morning weather concerns
18. Idea: Have health related signs posted throughout meeting spaces/hallways/stairs, etc. For example: “You’ve just burned \_\_\_ calories by taking the stairs”, etc. It was suggested that similar posters already exist on the Ohio Department of Health web site <http://www.odh.ohio.gov/> - Healthy Ohio/Healthy Lifestyles/Physical Activity
19. Invite President Gee again this year- would need to get on his calendar soon

Terri Gustafson responded regarding site (hotel) issues. For 2009, we will have access to all the hotel meeting rooms, which will eliminate some of the space issues and should be sufficient for potential number of participants.

Mark Light referred to theme/keynote ideas submitted by committee members via a virtual committee meeting. The committee brainstormed additional ideas, including theme and sub-themes related to EERA. Ideas included:

1. Potential themes:
  - a. The EERA of Change
  - b. It’s a new EERA
  - c. E<sup>2</sup>RA
  - d. Ideas related to EERA theme for promoting annual conference:
    - i. Check with Proctor and Gamble – ERA detergent bottles which could be “adapted” and used as centerpieces – P&G might help sponsor an event (is this allowable?)
    - ii. Develop promo video: Show t-shirts with individual county names thrown into washing machine with ERA detergent; when removed from machine, printing would change from county name to appropriate EERA (e.g. Maumee Valley)
2. Potential keynote speakers
  - a. Phil Sorentina (Powell, OH) – Contact person: Randall Reeder – Mr. Sorentina was recommended as a speaker who can respectfully bring humor to difficult subjects
  - b. Tom Stewart-Department of – Contact person: Terri Gustafson (Terri suggested that he could be invited as keynote or in some other capacity as a conference speaker)
  - c. Mark Mayfield – has presented to school business officials – Contact person: Randall Reeder

Suggestion was made to combine some ideas from the virtual meeting, along with the themes and keynote ideas generated at this meeting. Suggestions will be shared with the overall conference planning committee.

Meeting was adjourned so members could move to OAEP lunch with Assistant Directors.

Respectfully submitted,  
Donna Brown

## **1<sup>st</sup> Vice-President Reports:**

ANR – Julia Woodruff

Their national meeting held in Portland, Oregon early bird registration is due July 15. There were 26 award applications completed by 10 educators (see report for complete listing). Several OSU Extension Professionals will be presenting at the AM/PIC in Portland, September 20 –24. Ohio will have the most posters displayed from the North Central Region with 9 posters (see report for complete listing). Alan Sundermeier is working on state's night out.

CD – Nancy Bowen-Ellzey

Six individuals presented at conference. They are looking at aligning awards.

FCS – Dan Remley

National meeting is September 14<sup>th</sup> Birmingham, Alabama.

4-H – Jo Williams

President's newsletter was forwarded on to the membership in mid-May. Jo asked 4-H professionals to let her know of presentations accepted for the national conference. Jo has set up a state's night out. Ted got the deposit sent and they should be all set. The national conference registration site is now open; Jo will be investigating early bird registration opportunities and update 4-H professionals.

State – Terri Gustafson

No Report

ANREP – Anne Baird

No Report

## **Old Business:**

Annual Conference Update – See Program Committee report

Restructuring Issues –

-1<sup>st</sup> VP Contacts with other States

Julia reported that there was more discussion and questions toward Ohio's restructuring.

Dan stated no response to e-mail. Suggestions were made to have discussions at national meetings.

-Refunding dues- Mike had received negative comments from the suggestion of refunding dues to employees reduced in force during restructuring. Concerns were for other situations where educators were reduced in force due to county funding and how was OAEP going to handle those members and dues. Ted also commented that there was no easy way to figure who has paid their dues personally. Issue tabled.

-ESP Best Practices Initiative – ESP has invited other states and will collect information on what worked and what has not in restructuring.

## **New Business:**

Nominating Committee – Cindy Shuster will be working with committee seeking candidates, watch e-mail.

Updated committee lists – Most recent list printed

Update Board Contact List – Distributed, please make changes.

OAEP Restructuring – Discussion led to OAEP not changing at this time.

Association Presidents meeting with Keith on June 16<sup>th</sup> – Please e-mail Mike if you have any thing you would like him to discuss.

Other:

PILD Report – Alan reported to Jill and FCS

Dan Remley questioned financial support for members running for a national office. Sharon Strouse made a motion to give \$300 to individuals running for a National Office, seconded by Lisa McCutcheon. Motion passed.

Lisa discussed sending the notes from the dialogue with Keith and Ken to the rest of the membership. Becky will work on these with Mike and Keith for accuracy and distribute through e-mail.

Meeting adjourned.

Next Board Meeting: September 14<sup>th</sup>, 2009, 10:00 a.m. teleconference.

Next Committee/Board/AD Lunch/Administrative Dialogue: October 19, 2009

# Ohio Association of Extension Educators Meeting Minutes

**Meeting Date:** September 25, 2009  
**Location:** Conference Call  
**Next Meeting Date:** October 19, 2009

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**Members Present:** Mike Hogan, Randall Reeder, Cindy Shuster, Ted Wiseman, Becky Barker, Julia Woodruff, Dan Remley, Jo Williams, Nancy Bown Ellaey, Jeff Dick, Treva Williams, Cindy Torppa, Mark Light, Mark Mechling, Susan Holladay, Dona Brown, Kara Newby, Lisa McCutcheon, and Teresa Johnson

<b>Summary of Discussions</b>	<b>Action</b>
<b>1. Call to order – Mike Hogan, President</b> Mike called the conference call meeting to order at 10:00 a.m.	
<b>2. Roll Call and Approval of Minutes – Becky Barker</b> Roll call was taken. Minutes were sent via e-mail. Motion made to approve the minutes of the June 8 <sup>th</sup> meeting made by Cindy Shuster, seconded by Mark Mechling. Motion passed.	
<b>3. Treasurer's Report – Ted Wiseman</b> Since last meeting the following activity took place: \$60.00 – Public Relations, \$67.00 – Courtesies, \$212.62 – Food June meeting, and \$17.60 – stamps. Checking Balance: \$36,985.15 Total available funds: \$56,018.37 Mike discussed allowing ANR to transfer funds left from national meeting checking account to ANR fund in OAEP. No one apposed.	
<b>4. Membership Report – Lisa McCutcheon</b> Report on next page.	

Summary of Discussions	Action																				
<p style="text-align: center;"><b>Current Association Numbers...</b> (as of September 24, 2009)</p> <p><u>OAEP Members</u></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;">OAEP</td> <td style="width: 15%;">280</td> <td style="width: 40%;">(310 members in 2008)</td> <td style="width: 30%;">90%</td> </tr> </table> <p><u>National Association Memberships</u></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;">NACAA</td> <td style="width: 15%;">77</td> <td style="width: 40%;">(83 members in 2008)</td> <td style="width: 30%;">93%</td> </tr> <tr> <td>NACDEP</td> <td>35</td> <td>(42 members in 2008)</td> <td>83%</td> </tr> <tr> <td>NAE4-HA</td> <td>110</td> <td>(117 members in 2008)</td> <td>94%</td> </tr> <tr> <td>NEAFCS</td> <td>74</td> <td>(78 members in 2008)</td> <td>95%</td> </tr> </table> <p><b>The Following OAEP Membership Tasks Have Been Completed...</b></p> <ul style="list-style-type: none"> <li>• Employment Changes... / Resignations... / Retirements... <ul style="list-style-type: none"> <li>* Resignations / separations are being updated as they appear in the OSUE Communique.</li> </ul> </li> <li>• Office Location Address / Phone Number Changes...</li> <li>• Forwarded announcements and requests to listserv from officers</li> <li>• Updated NAE4-HA membership database with one additional life member.</li> <li>• Updated OAEP e-mail listserv (membership).</li> </ul> <p><b>Questions, Concerns, Things To Do...</b></p> <ul style="list-style-type: none"> <li>• Need to determine membership dues amount for ANREP in 2010.</li> <li>• Need to determine best method for disseminating OAEP membership renewal materials for 2010. Suggestion would be to move to electronic distribution, similar to what ESP does on an annual basis.</li> <li>• Blank membership form is included for review, correction and approval.</li> <li>• Will we need to track EERA's? If so, that will need to be added to the database.</li> </ul> <p>Additional: ANREP decided to make their membership dues \$45.00. Lisa discussed sending out 2010 membership form to members via e-mail. This would be a cost savings as well as timesavings. No one objected.</p>	OAEP	280	(310 members in 2008)	90%	NACAA	77	(83 members in 2008)	93%	NACDEP	35	(42 members in 2008)	83%	NAE4-HA	110	(117 members in 2008)	94%	NEAFCS	74	(78 members in 2008)	95%	
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<p><b>5. Web Master Report – Teresa Johnson</b> Web site is currently up to date. Teresa questioned if committee reports should be included on site. Discussion led to including them in the minutes.</p>	<p>Committee chair's to send reports to Becky Barker to be added to the meeting minutes.</p>																				
<p><b>6. Newsletter – Jill Stechshulte – Mike reporting</b> Mike reminded the board that the next deadline for the newsletter is November 6<sup>th</sup>. Get information to Jill.</p>	<p>Newsletter information to Jill by Nov. 6th</p>																				
<p><b>7. President's Report – Mike Hogan and Randall Reeder</b> The association presidents met. Randall participated in Mike's place. Keith was not</p>																					



Summary of Discussions	Action
<p>present. Most of the discussion surrounded Issue 2. OSU's statement was released later that week. Next meeting is the first part of December. Mike shared concern that he doesn't get many questions for Administration when they are scheduled to meet. Mike made the point that this is an excellent way to ask questions without your name attached to it. Mike and Randall will never state whom they come from. Lisa asked if questions answered were then reported to the person who asked the question or to all. Mike felt it was important to get the questions asked and answers to all membership. Mike and Randall will make sure this gets done.</p>	<p>- Share Administration questions and answers with entire membership.</p>
<p><b>8. Retiree Report – Randall (Ted Jones not present)</b> Randall reported that he attended a good meeting with retirees.</p>	
<p><b>9. Committee Reports</b> <b>Public Relations – Mike reported for Connie Goble</b> The public relations committee provided snacks and water at the County Commissioner Days and utilized the new display. They are planning for the Annual County Commissioners meeting. <b>Personnel - Treva</b> Haven't met <b>Program- Mark Light</b> Call for presentations are done. There will be 16 sessions, 12 were selected and 4 are pre assigned. There are 25 poster presentations and 24 displays. They are thinking of having a session on the second day at 3:00 p.m. This will depend on attendance factors. Key speaker and a session presenter will be Phil Sorentino. During the evening there will be a tech fair of activities and games. The registration will be launched in October. The OAEP meeting will be at breakfast on the second day. Teresa Johnson has volunteered to take pictures. The committee will meet before the next OAEP meeting. Randall thanked and congratulated Kara for collecting and sifting through all the applications. Several members voiced a concern for all office staff attending annual conference due to budget issues, closing the office, and overtime for office associates and assistants.</p>	
<p><b>10. 1<sup>st</sup> Vice-President Reports</b> <b>FCS – Dan Remley</b> FCS just got back from National meeting. Ohio was approached on making a bid on the 2012 National meeting. Carol Miller and Carol Chandler approached Administrative Cabinet about the idea. They approved and Dan thought they had put in a bid for having it in Columbus. Carol is asking for financial support from OAEP. Teresa Johnson mentioned that ANR used OAEP dollars for startup. Dan also mentioned that NAFCS is selling an educational cookbook with recipes and educational pieces included. He is seeking an Ohio coordinator. The book costs \$29.00 with the local receiving a third of the proceeds.  <b>ANR – Julia Woodruff</b> <b>Ohio NACAA 2009 Annual Meeting &amp; Professional Improvement Conference September, 2009 in Portland, North Oregon</b> OSU Extension is proud of the achievements of its Extension Professionals who participated in the 2009 Annual Meeting &amp; Professional Improvement Conference for the National Association of County Extension Professionals. The NACAA Conference held in Portland from September 20 - 24 was filled with outstanding achievements from OSU Extension Agriculture &amp; Natural Resource Extension Educators. <b>Journal of NACAA</b> A new electronic journal was started in 2008 by NACAA and six Ohio Extension Educators were published in this journal. Each journal article was reviewed by three professional peers from across the country. Eleven papers were accepted this year with four from Ohio. Please visit the new journal site at <a href="http://www.nacaa.com/journal/">http://www.nacaa.com/journal/</a></p>	

Summary of Discussions	Action
<p>Congratulations to:  <a href="#">Cultural and Preference Understanding to Develop Halal Niche Markets</a>  <i>Fisher, J.C.; Mangione, D.A.; Nye, L.A.; Stock, R.</i>  <a href="#">Demographics of the Northeast Ohio Grape &amp; Wine Industry</a>  <i>Marrison, D.L.</i>  <a href="#">Examining the Land Use, Development, and Succession Concerns of the Northeast Ohio Grape &amp; Wine Industry</a>  <i>Marrison, D.L.</i>  <a href="#">Northeast Ohio Wine Traveler Study</a>  <i>Marrison, D.L.</i>  <a href="#">Modified Relay Intercropping</a>  <i>Steve Prochaska</i>  <b>NACAA Search for Excellence Awards</b>            "Northeast Ohio Small Farmer College-Too Much to Mow, What do I Grow?" program was selected as a national finalist in the Search for Excellence in Young, Beginning, or Small Farmers/Ranchers category. Extension team members are <b>David Marrison, Erik Draper, Les Ober, Steve Hudkins</b>            "Landscape Horticulture In Delaware County" was selected as a national finalist in the Search for Excellence in Landscape Horticulture. <b>Gary Gao</b>  <b>NACAA Communications Awards</b>            Four Ohio entries advanced to the National competition for the NACAA Communication Awards program as North Central Winners. Region winners were:            Category 1: Radio Program                      Alan Sundermeier            Category 4: Promotional Piece              Gary Gao            Category 6: Feature Story                      Alan Sundermeier            Gary Gao, Ron Becker, Maurus Brown, Mike Ellis, Steve Prochaska, Celeste Welty, and Roger Williams were named the <b>national winners</b> for the bound book category for their <i>Midwest Home Fruit Production Guide</i>.  <b>Distinguished Service Award Winners</b>            Congratulations to <b>Mark Mechling</b> and <b>Barry Ward</b> for being Ohio's Distinguished Service Award Winners. The purpose of the Distinguished Service Award is to recognize the outstanding service of NACAA members with at least 10 years of service. Ohio is eligible to nominate two members each year.  <b>Ohio Leaders in NACAA</b>            Ohio has always been very active as national leaders for NACAA national committees. The following members have provided leadership this past year and/or will provide leadership for the upcoming year. Thanks to each of these members for keeping our organization on the move.  <b>National Committee Leadership</b>            Mike Hogan:                      Council Chair for NACAA Program Recognition Council. Presides over the 4-H &amp; Youth, Communications, Extension Programs, Professional Excellence, Public Relations, Recognition &amp; Awards &amp; Scholarship Committees            Chris Bruynis:                      National Chairman for Scholarship Committee            Alan Sundermeier                      North Central Region Vice-Chairman for Scholarship Committee            Chris Penrose:                      North Central Region Vice-Chairman for 4-H and Youth Committee            David Marrison:                      North Central Region Vice-Chairman for the Agricultural Economics &amp; Community Development Committee            Gary Graham                      North Central Region Vice-Chairman for Natural Resources Committee            Gary Wilson                      North Central Region Vice-Chairman for Communications Committee            Mark Mechling                      North Central Region Vice-Chairman for Public Relations</p>	

Summary of Discussions	Action
<p>           Committee            Julia Woodruff North Central Region Vice-Chairman for Administrative Skills            Committee            Elmer Olsen Life Member – Committee Chair         </p> <p> <b><u>Pride Awards</u></b>            Pride Awards are given to recognize NACAA members or a team of members for outstanding use of Public Relations in Daily Efforts that improve the understanding of agriculture in their communities.  <b>Gary W. Wilson</b> was a National Finalist for this award. Congratulations Gary!         </p> <p> <b><u>Scholarly Presentations</u></b>            The following Educators were accepted for scholarly presentations at the 2009 NACAA AM/PIC. Ohio had two presentations accepted for this year’s conference.         </p> <p> <b>Cultural and Preference Understanding to Develop Halal Niche Markets</b>            Jeff Fisher and Dave Mangione            The Reaction Of Soil Quality Indicators To Crop Rotation And Tillage  <b>Alan Sundermeier and Rafiq Islam</b> </p> <p> <b><u>Poster Presentations</u></b>            Ohio has the most posters displayed from the North Central Region with 9 posters. Poster presenters are as follows:         </p> <p> <b>Dave Mangione, Jeff Fisher, Tony Nye</b> –Browsing Moderately High condensed Tannin Forages and Effects on Fecal Egg Counts in Meat Goats.  <b>Gary Wilson</b> – Comparison of Summer Annual Grasses for Forage Yield and Quality Planted After Winter Wheat.  <b>David Marrison</b> – Land Use, Development, and Succession Concerns of the Ohio Grape and Wine Industry.  <b>Erik Draper, Steve Hudkins, David Marrison, Les Ober, Randy Zondag</b>– Cards, Cups and other Criteria Teach Sprayer Calibration  <b>Alan Sundermeier, Mike Gastier, Jim Hoorman, Rafiq Islam, Randall Reeder</b> – Cover Crop Education in Ohio  <b>Chris Bruynis, John Barker, Dave Dugan, Latham Farley, Jonah Johnson, Jim Lopshire, Julia Woodruff</b>– Educating Farmers about Their 2008 Farm Bill Choices  <b>Jeff Fisher and Dave Mangione</b> – Methods for Establishing Fair Pasture Rental Leases  <b>David Marrison, Erik Draper, Steve Hudkins, Les Ober</b> – Northeast Ohio Small Farmer College – Too Much to Mow, What do I Grow?  <b>Julia Woodruff</b> – What’s Your Color? Utilizing Real Colors® to Improve Business Communication Skills.         </p> <p> <b>CD</b> – Nancy Bowen-Ellzey            Nancy reported that she is reminding and encouraging CD educators of ESP Award opportunities.         </p> <p> <b>4-H</b> – Jo Williams            The national conference is the end of October. Jo is composing a list of all Ohio presentations. There were 12 to 15 accepted, 25 posters accepted, and about 30 individuals have contacted her about State’s night out.         </p> <p>           Mike Hogan added that the NACAA delegates met and decided to be a part of the 2013 Galaxy Conference that will be held in Pittsburgh.         </p>	

Summary of Discussions	Action
<p><b>11. Nominating Report – Cindy Shuster</b>  Below is the current listing:  President Elect - <b>Lisa McCutcheon*</b>, Carol Miller, <b>Rose Fisher-Merkowitz*</b>  Secretary - Ann Golden, Beth Boomershine, <a href="#">Kathy Michelich</a>  2nd VP 4-H Youth Development - Jason Hedrick, Brenda Young  2nd VP FCS - Linette Goard, Cindy Shuster  2nd VP ANR - Chris Brunis, Bruce Clevenger  2nd VP CD - Eric Romich  2nd VP State – Lucinda Miller, Debby Lewis, Graham Cochran  West Region 4-H - Kim Catchpole, Beth Bridgeman, Mark Light, Tonya Bowman  West Region ANR - Jonah Johnson  North Central FCS - Marissa Warrix, Cora French-Robinson  North Central CD -  South Eastern - FCS – Monadine Matthey  South Eastern - CD -  State 4-H – Scott Scheer, Jane Wright, Lucinda Miller  State ANR – Paul Kuber, Stan Earnst  * = pending  Nancy Bown Ellzey will work with Cindy to fill CD vacancy.</p>	<p>-Nancy Bown Ellzey will work with Cindy to fill CD vacancy.</p>
<p><b>12. Old Business</b>  None</p>	
<p><b>13. New Business</b>  <b>Friend of Extension</b> – Mike and Randall will work on getting information out in October, with a deadline of November 1<sup>st</sup>.  <b>End of Year Report</b> - We will be working on the report. Committees need to send their reports in to Mike and Randall.  <b>Extension Name Change</b> – It sounds like it is going to happen and is approved. The new name is to be “Ohio State University Extension and Development”. A tag line is still being worked on. One member mentioned other states adding development to part of their new name. There was concern of costs to make changes and budget constraints. A suggestion was made to have the University Development department help pay for the added costs.  Meeting adjourned at 11:03 a.m.  Next meeting: October 19<sup>th</sup>, Committees in morning, lunch with AD’s, meeting with Administration, and board meeting to follow.</p>	<p>- Friend of Extension information to membership.  - Information completed for Annual Report</p>

# Ohio Association of Extension Educators Meeting Minutes

**Meeting Date:** October 19<sup>th</sup>, 2009  
**Location:** Agriculture Administration  
**Next Meeting Date:** December Annual Meeting

**Members Present:** Mike Hogan, Randall Reeder, Ted Wiseman, Becky Barker, Julia Woodruff, Jo Williams, Alan Sundermeier, Jeff Dick, Treva Williams, Cindy Torppa, Mark Light, Mark Mechling, Barry Ward, Susan Holladay, Mike Lloyd, Sharon Strouse, Julie Fox, Carol Chandler, Pam Montgomery, Marilyn Rabe, Dona Brown, Kara Newby, Lisa McCutcheon, and Rose Fisher Murkowitz

Summary of Discussions	Action																								
<p><b>1. Call to order – Mike Hogan, President</b>                      Mike called the meeting to order at 2:15 p.m. following Committee meetings and lunch with Assistant Directors.</p>																									
<p><b>2. Roll Call and Approval of Minutes – Becky Barker</b>                      Roll call was taken. Minutes were sent via e-mail. Motion made to approve the minutes of the last meeting made by Mark Mechling, seconded by Allen Auck. Motion passed.</p>																									
<p><b>3. Treasurer’s Report – Ted Wiseman</b>                      Ted reported membership is coming in and he has paid three scholarships. Mike Hogan questioned our policy on program area dollars within the OAEP checking account and what is the process for spending these dollars? It was discussed by the board that the 1<sup>st</sup> and 2<sup>nd</sup> Vice Presidents and their respected program area can make the decisions to spend the dollars. Mike will get with Andy and follow up on this to see if he is aware of any process.</p> <p style="padding-left: 40px;">Checking Balance: \$36,301.95</p> <p style="padding-left: 40px;">Total available funds: \$55,335.17</p> <p>Motion made to approve the treasurer’s report made by Pam Montgomery, seconded by Susan Holladay. Motion passed.</p>	<p>Mike to check on program area funds.</p>																								
<p><b>4. Membership Report – Lisa McCutcheon</b>  <b>Current Association Numbers...</b>                      (as of October 14, 2009)</p> <p><u>OAEP Members</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">OAEP</td> <td style="width: 15%; text-align: right;">38</td> <td style="width: 40%;">(280 members in 2009)</td> <td style="width: 30%; text-align: right;">14%</td> </tr> </table> <p><u>National Association Memberships</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">ANREP</td> <td style="width: 15%; text-align: right;">2</td> <td style="width: 40%;"></td> <td style="width: 30%;"></td> </tr> <tr> <td>NACAA</td> <td style="text-align: right;">12</td> <td>(77 members in 2009)</td> <td style="text-align: right;">16%</td> </tr> <tr> <td>NACDEP</td> <td style="text-align: right;">3</td> <td>(35 members in 2009)</td> <td style="text-align: right;">9%</td> </tr> <tr> <td>NAE4-HA</td> <td style="text-align: right;">16</td> <td>(110 members in 2009)</td> <td style="text-align: right;">15%</td> </tr> <tr> <td>NEAFCS</td> <td style="text-align: right;">7</td> <td>(74 members in 2009)</td> <td style="text-align: right;">9%</td> </tr> </table> <p><b>The Following OAEP Membership Tasks Have Been Completed...</b>                      Employment Changes... / Resignations... / Retirements....</p> <p style="padding-left: 40px;">* Resignations / separations are being updated as they appear in the OSUE Communiqué.</p> <p>Office Location Address / Phone Number Changes...</p>	OAEP	38	(280 members in 2009)	14%	ANREP	2			NACAA	12	(77 members in 2009)	16%	NACDEP	3	(35 members in 2009)	9%	NAE4-HA	16	(110 members in 2009)	15%	NEAFCS	7	(74 members in 2009)	9%	
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Summary of Discussions	Action
<p>Forwarded announcements and requests to list serve from officers</p> <p>Updated database with current Region assignments</p> <p>Completed rollover of membership records for upcoming year.</p> <p>Revised membership/renewal materials and distributed to All Extension and OAEP list serves. Materials were also posted to the OAEP website. Membership dues are to be paid by October 31.</p> <p>Distributed membership reports to the following for awards selection: Ted Wiseman (NACAA / ANR), Jessica Rockey (NAE4-HA / 4-H), Marilyn Rabe (OAEP Years of Service), Carol Chandler (NEAFCS / FCS), and Kirk Bloir (State).</p> <p><b>Questions, Concerns, Things To Do...</b></p> <p>Who is handling CD Awards? Send to Treva Williams</p> <p>Will we need to track EERA's? The board agreed that this was not needed at this time.</p> <p>ANREP information will need to be added to the database / reports.</p> <p>Lisa commented that the membership reports list years of service these are OAEP years of service. Also if you have any questions or concerns when looking over lists please ask her about these, many times there is a known reason for the possible problem or question.</p>	
<p><b>5. Web Master Report – Teresa Johnson</b></p> <p>None</p>	
<p><b>6. Newsletter – Jill Stechshulte – Mike reporting</b></p> <p>Mike reminded the board that the next deadline for the newsletter is November 6<sup>th</sup>. 1<sup>st</sup> VP's and Committee Chairs should send information to Jill.</p>	<p>Newsletter information to Jill by Nov. 6th</p>
<p><b>7. President's Report – Mike Hogan</b></p> <p>See new business.</p>	
<p><b>8. Retiree Report – (Ted Jones not present)</b></p> <p>None</p>	
<p><b>9. Committee Reports</b></p> <p><b>Recognition – Allen Auck</b></p> <p>The committee is working on documenting all the awards from the past and getting ready for annual meeting/conference. All award information is due to Nancy Recker by November 23<sup>rd</sup>.</p> <p><b>Public Relations – Jo Williams reporting for Connie Goble</b></p> <p>The committee is currently working on the December 7th and 8<sup>th</sup> County Commissioners Association meeting door prizes. Anyone that has an item or items to donate from their county is to get them to Gwen Wolford or Don Ordaz. Mike or Randall will be needed to give a five minute speech at the meeting. Connie Goble is working on their action plan. The committee also discussed ways to get other employees to join OAEP at annual conference. They discussed an incentive plan that would utilize \$150 to the first 10 to join. The board discussed maybe something is needed for all the employees not just the ones at annual conference.</p> <p><b>Personnel – Treva Williams</b></p> <p>The committee discussed the competency model. She encouraged all to go to the HR web site and review the information.</p> <p><b>Professional Improvement – Pam Montgomery</b></p> <p>During their committee meeting they met with Graham Cochran to discuss the competency model and had a discussion about annual conference.</p> <p>The committee is asking the board to extend the deadline for scholarships. Reminders were not sent out and there are no applicants as of today. Cindy Torppa made a motion to extend the scholarship deadline to October 31<sup>st</sup>, seconded by Lisa McCutcheon.</p>	

Summary of Discussions	Action
<p>Motion passed.</p> <p><b>Program- Mark Light</b>  Annual Conference registration will be launched on the 31<sup>st</sup>. FNP and EFNEP employees are invited. The health assessment is part of the conference but not part of your registration. There will be a bonus session that they will offer on the end of the last day. If not enough participants register for it they will provide it via Web Ex. On Thursday after the EERA meetings State Specialists and Program staff are being asked to sit in on for discussions. Phil Sorentino is the key note speaker and will be speaking on “Humor, your key to enjoying work and your family”. He has asked committee members the issues employees are facing and about the organization. Phil is willing to be taped for future use in the organization.</p> <p>The board discussed the frustration of annual conference and objectives seem to constantly change. The board felt Keith needs to know that the committee system set up is not being utilized as it was designed, decisions are being made by others and the committee is expected to follow them.</p>	
<p><b>10. 1<sup>st</sup> Vice-President Reports</b></p> <p><b>ANR – Julia Woodruff</b>  Reported that Joanne Kick-Raack reported updates for Pesticide Licensing at their noon lunch.</p> <p><b>CD – Nancy Recker</b>  Reported that registration is open for the national meeting. They have a retreat set for January 27<sup>th</sup> and 28<sup>th</sup>.</p> <p><b>FCS – Carol Chandler</b>  FCS educators just back from national meeting. Carol was elected National Recognition Committee Chair. Carol thanked OAEP for their support.</p> <p><b>4-H – Jo Williams</b></p> <p style="text-align: center;"><b>4-H Youth Development Program Report  October 2009</b></p> <p><b>NAE4-HA Presentations Accepted ...</b>  Ohio Extension Professionals will be presenting 2 Programs of Distinction, 11 seminars, and 24 posters at the 2009 NAE4-HA Conference in Rochester, NY, October 24-30. That translates into Ohio professionals taking part in 20 percent of the Programs of Distinction, 12 percent of the Seminars and 17 percent of the Posters presented at the conference. Congratulations to all who were accepted!</p> <p><b>State’s Night Out ...</b>  The Ohio delegation of NAE4-HA will have its State’s Night Out on Monday, October 26, 2009, at the Triphammer Grill, in Rochester, NY. The cost for the meal will be \$30 and includes soup, salad, entrée, dessert and drink. Those attending were asked to pay Jo in advance so one check can be written for the whole meal. At this time there are 33 people registered to attend the event.</p> <p><b>2009 National Award Winners ...</b>  The following NAE4-HA members will be recognized at the Awards Banquet Thursday evening in Rochester.</p> <ul style="list-style-type: none"> <li>2009 Meritorious Service Award: Kenneth Lafontaine</li> <li>2009 Distinguished Service Award: Jason Hedrick</li> <li>2009 Distinguished Service Award: Bonnie Malone</li> <li>2009 Distinguished Service Award: Barbara Phares</li> </ul>	

Summary of Discussions	Action
<p>2009 Achievement in Service Award: Barbara Carder  2009 Achievement in Service Award: Mark Light  2009 Achievement in Service Award: Sally McClaskey  We are still awaiting notification of other National Award winners at this time.</p> <p><b>2009 NAE4-HA Conference ...</b>  Ohio will have two of its members on the ballot at the 2009 conference. Lisa McCutcheon is seeking the North Central Regional Junior Director Position and Theresa Ferrari is seeking the position of Vice President for Research, Evaluation and Programs for NAE4-HA. Members attending the conference will be able to cast ballots at the Regional Breakfast Wednesday morning. For those unable to attend, there will be a 30-hour window to vote online. Notification will be sent out via the NAE4-HA list-serve to members. Members have been notified by e-mail to anticipate voting information the week of the conference and to vote online if they can't attend.</p> <p>Additional: Jo has requested from HR a list of all retirees to encourage life membership in NAE4-HA. As the number of 4-H employees and members decrease, so do the number of awards. Life memberships are added in the counts to determine the number of awards.</p> <p style="text-align: right;"><b>Respectfully Submitted...</b>  Jo Williams, OAEP 1<sup>st</sup> VP for 4-H Youth Development  Jeff Dick, OAEP 2<sup>nd</sup> VP for 4-H Youth Development  October 19, 2009</p> <p><b>State – Terri Gustafson</b>  No Report</p> <p><b>ANREP – Anne Baird</b>  The national meeting will be in June and held in Alaska. At least four individuals have been accepted for presentations.</p>	
<p><b>11. Old Business</b>  Annual Conference Update – discussed in Program committee report  Nominating Committee Report -  Below is the current listing:  President Elect - Lisa McCutcheon, Carol Miller, Rose Fisher-Merkowitz</p> <p>Secretary - Ann Golden, Beth Boomershine, Kathy Michelich</p> <p>2nd VP 4-H Youth Development - Jason Hedrick, Brenda Young</p> <p>2nd VP FCS - Linette Goard</p> <p>2nd VP ANR - Chris Brunis, Bruce Clevenger</p> <p>2nd VP CD - Eric Romich</p> <p>2nd VP State – Debby Lewis</p> <p>West Region 4-H - Kim Catchpole, Beth Bridgeman, Mark Light, Tonya Bowman  West Region ANR - Jonah Johnson</p> <p>North Central FCS - Marissa Warrix, Marilyn Rabe</p>	



Summary of Discussions	Action
<p>North Central CD – Cindy Bond-Zielinski</p> <p>South Eastern - FCS – Monadine Matthey, Cora French-Robinson South Eastern - CD – Michael Lloyd, Becky Nesbitt</p> <p>State 4-H – Scott Scheer, Lucinda Miller State ANR – Paul Kuber, Stan Earnst</p> <p>Julie made a motion to move Marilyn Rabe to South Eastern FCS and to give the nominating committee more time to work on candidates in CD and FCS. Seconded by Susan. Motion passed. Treva Williams to work on CD and Carol Chandler will work on FCS.</p> <p>NEAFCS National Meeting – Carol Chandler and Carol Miller They have submitted a bid. OAEP Executive committee made a decision to lend them \$4500 towards their “Living Well” educational books to support the meeting. Carol Chandler asked for financial support from OAEP. They have asked Administration for \$31,000 and support for time spent through planning the event. Mike remembers ANR receiving \$6,000 - \$7,000 from OAEP for their national meeting. Susan Holladay made a motion to give FCS \$6500 toward their national meeting. Seconded by Treva Williams. Motion passed.</p> <p><b>State Staff Membership Issue – Randall Reeder and Donna Brown</b> They have discussed several options. Donna mentioned that before the two associations joined together, they had a difficult time getting participation.</p>	<p>Treva to work on CD and Carol will work on FCS candidate positions.</p>
<p><b>12. New Business</b></p> <p><b>OAEP Appreciation Awards – Randall Reeder</b> He currently has one applicant. The board discussed when these awards were going to be given during annual conference. Mark reported that they will be given at the first luncheon. It was suggested to reserve parking places.</p> <p><b>Association Presidents Meeting with Keith – Mike</b> This will take place December 1<sup>st</sup>.</p> <p><b>Annual Report submission Deadline –</b> All reports need to be to Randall by November 16<sup>th</sup></p> <p><b>Annual Meeting Issues</b> We need to remind individuals of awards being received during the meeting and we are looking forward to it being a breakfast meeting instead of the late afternoon.</p> <p><b>Evaluate 2009 Meeting and Set 2010 Board Meeting Dates</b> Mike selected 2009 meeting dates and he felt there were some problems with the dates. Everyone agreed that they would like to continue with the meetings with committees in the morning, lunch with the AD’s, and then the board meeting. The group selected the 2010 meeting dates: January 11<sup>th</sup>, March 15<sup>th</sup>, May 10<sup>th</sup>(conference call 1:00 PM), June 14<sup>th</sup>, September 13<sup>th</sup> (conference call 10:00 AM), and October 18<sup>th</sup>.</p> <p><b>Ag Faculty Council Update – Mark Mechling</b> They discussed Issue 2, a faculty council web site, university master plan, and the transition from quarters to semesters. This will take place August 2012.</p> <p><b>University Senate Update – Mike Hogan</b> They discussed the possible P&amp;T changes. President Gee is going away from the typical benchmarks. Other things discussed: record number of students this year with 63,000 and a 7% tuition increase by next September. They are concerned about the next biennium budget, because about 40% of this year’s budget is stimulus dollars. Meeting adjourned at 11:03 a.m.</p> <p>Other: We received a thank you card from Shane and Jessica Rockey for the flowers</p>	

<b>Summary of Discussions</b>	<b>Action</b>
on the birth of their child. Meeting adjourned. Next meeting: Annual meeting	

***Ohio Association of Extension Professionals***  
**December 16, 2009 – Annual Meeting Minutes**

President Mike Hogan called the Annual OAEP meeting of the 88th Annual Meeting of Extension Professionals to order. The meeting was held at the Ramada Plaza Hotel and Conference Center Columbus, Ohio beginning at 11:15 a.m.

Michelle Treber led the Pledge of Allegiance; Mike asked that all past presidents and retirees stand to be recognized. None in attendance.

Beth Gaydos led the inspiration with a few words related to this morning's presentation by Administration.

Becky Barker reported that the secretary's report for the 2008 OAEP Annual meeting had been posted on the website and begins on page 6 of the annual report. These minutes were approved with corrections at the January 2009 OAEP meeting.

Ted Wiseman distributed the 2009 Treasurer's Report. As of the week of December 7<sup>th</sup> the checking account funds are \$39,156.63 and total available OAEP funds are \$72,781.66.

The 2010 OAEP Budget was presented to members for approval. Reductions in director expenses, marketing, and PILD were made to balance the proposed budget. Glen Arnold moved to approve the budget. Cindy Shuster seconded the motion. Members voted to approve the 2010 OAEP Budget, motion passed.

President's Report: Mike highlighted the many opportunities, experiences, and how much he enjoyed the opportunity to serve the organization. He commended the members for all their hard work. Mike reflected on his experiences and how clientele expressed how truly valuable our work is to the state.

Committee Reports: Reports are posted on the OAEP website in the annual report.

Personnel – Gary Wilson: No additional information. Please read report

Policy – Andy Kleinschmidt: No additional information. Please read report

Professional Improvement – Pam Montgomery: No additional information. Please read report

Program: Please read report. Mike Hogan requested a well deserved thank you and round of applause for Mark Light chairing the annual conference. Mark noted that he found in the January committee report suggestions of a one day annual conference.

Public Relations – Connie Goble: Please read report. Connie added special thanks to Jo Williams, Don Ordaz, and Gwen Wolford for all their help.

Recognition – Allen Auck: No additional information, please read report.

Old Business: None

New Business: 2012 NAEFCS Annual Meeting (Cindy Oliveri) Cindy reported that she and Susan Cruz will be the chairs. The conference will be September 22 – 29 at the Hyatt Regency in Columbus. Cindy reported they are very pleased with the support from administration. This afternoon they will pass around a committee sign-up sheet, all are welcome. Cindy spoke of the living well book for \$27 to support the conference. Counties are welcome to take

books to sell in their counties. Mike Hogan added the many benefits to having a national conference that ANR educators experienced, including the start of an endowment.

OAEP Election Results: Cindy Shuster, committee chair, thanked everyone for running for an office. She also thanked Debbie Lewis for setting up the ballot on zoomerang. There is a tie for State 4-H representative between Lucinda Miller and Scott Scheer. Ballots distributed for additional vote. Lucinda Miller wins tie for State 4-H Representative.

OAEP Awards Distributed:

Recognized individuals with years of Extension service. Please cash your award checks.

Recognized individuals for Achievement Awards for 2-10 years and 10 years and over.

Recognition of Outgoing Board members: Mike Hogan and Cindy Shuster

Installation of 2010 OAEP Board Members by Cindy Shuster. Results:

President	Randall Reeder
President-Elect	Lisa McCutcheon
Past-President	Mike Hogan
Secretary	Ann Golden
Treasurer	Ted Wiseman
1 <sup>st</sup> VP, AGR	Alan Sundermeier
1 <sup>st</sup> VP, FCS	Pat Brinkman
1 <sup>st</sup> VP, 4-H	Jeff Dick
1 <sup>st</sup> VP, CD	Treva Williams
1 <sup>st</sup> VP, State	Vacant
2 <sup>nd</sup> VP ANR	Bruce Clevenger
2 <sup>nd</sup> VP CD	Eric Romich
2 <sup>nd</sup> VP FCS	Linette Goard
2 <sup>nd</sup> VP State	Debby Lewis
2 <sup>nd</sup> VP 4-H	Brenda Young

Regional / State Board Representatives

NORTH EAST

ANR	2010	Troy Cooper	Knox County
CD	2011	Cindy Bond-Zielinski	Guernsey County
FCS	2011	Cora French-Robinson	Fairfield County
4-H	2010	Mary Beth Albright	Erie County

WEST

ANR	2011	Jonah Johnson	Clark County
CD	2010	Susan Holladay	Clinton County
FCS	2010	Carol Chandler	Union County
4-H	2011	Mark Light	Allen County

SOUTH CENTRAL

ANR	2010	Mark Mechling	Muskingham County
CD	2011	Mike Lloyd	Noble County

FCS	2011	Monadine Matthey	Pike County
4-H	2010	Connie Goble	Pike County

STATE

ANR	2011	Stan Ernst	Ag. Engineering
CD	2010	Julie Fox	OSU South Centers
FCS	2010	Donna Brown	FCS Administration
4-H	2011	Lucinda Miller	State 4-H Office
AT LARGE	2010	Kara Newby	Human Dev. & Fam. Science
ANREP rep		Anne Baird	Env. & Nat. Res.

Mike Hogan turned the meeting over to new president, Randall Reeder. Randall, Cindy Shuster, and the organizational membership recognized Mike for all his hard work and dedication with a rotating plaque and personal award plaque.

2010 OAEP President Randal Reeder spoke of how he looked forward to working with the membership and administration in our times of change.

Meeting Adjourned

Respectfully submitted by OAEP Secretary Becky Barker