

## Ohio JCEP Board Meeting Minutes August 19, 2019

Attending the web meeting were: Lisa Barlage, Ed Brown, Heather Gottke, Candace Heer, Melinda Hill, Laryssa Hook, Emily Marrison, Greg Meyer, Tim Malinich, Chris Olinsky, Heather Reister, Melinda Ryan, Amanda Rysz, Meghan Thoreau, Michelle Treber, Elizabeth Varanese, Adam Ziadeh.

**Call to Order** – Lisa Barlage, President called the meeting to order at 10 AM.

### Officer Reports

- **President:** Lisa Barlage – Lisa met with Beau Ingle with CFAES Govt Affairs regarding the preparation our members receive prior to attending PILD. He also wanted feedback on ways their office can better support county educators. He plans to attend the October committee meetings to chat informally with various committees. They brainstormed about doing targeted Zoom meetings, having a session at Annual Conference, and finding ways to reach out to JCEP committee members. He wants to know when we will know who will be attending the PILD conference. This is determined after the election, and will be announced at the JCEP annual meeting.
- **President Elect:** Chris Zoller – No report. Lisa will reach out to him on scheduling 2020 meeting.
- **Past-President:** Kate Shumaker – Kate will be working with the nominating committee to get names for the 2020 ballot. She asked that we think of who might be interested in running for VP positions. The secretary and annalist positions are also up for election.
- **Secretary Report:** Laryssa Hook – Eric Barrett moved to approve the June minutes as emailed by Laryssa. Seconded by Kate Shumaker. Motion passed.
- **Treasurer's Report:** Melinda Morrison Ryan – Melinda reported we have \$139,773.23 in checking. Total available funds are \$162,634.43. She needs to make connections with Chris Zoller to add him as a second signer on the account. He has already been approved by the board to be added. Melinda has obtained the debit card and can now pay for expenses with the card. It was noted that the treasurer's report does not need to be voted on for approval and that the report is to be filed for audit.
- **Annalist Report:** Michelle Treber – Michelle reported the following death notices:

Lorin Sanford, 95, passed away on June 21, 2019. He retired as an Associate Professor of Extension and Animal Science Departments. He was also a District Animal Science Specialist.

Emerson Shimp, 75, passed away on June 24, 2019. He was a 4-H agent and later Natural Resources and Community Development agent in Washington County.

Edward Vollborn, passed away on October 22, 2018. He was an Ag Educator in Jackson and Gallia Counties. He also served as the South Center Grazing Program Leader.

**Retiree/Life Member Report** – Christine Olinsky reported their sincere thanks for the \$250 contribution toward the annual retiree luncheon. A “Save the date” email was sent about June 1 with two follow up emails sent in July and August with registration details. Snail mail invitations were sent to 60 retirees without email. Several of those were returned which has enabled Cheryl Buck and Joyce Smith to update the retiree contact roster.

As of August 18, 45 people have registered. Guests include Lisa Barlage (JCEP President), Trish Preston (CFAES Development), Meg Teaford (OSU Retiree Association President), and either Jackie Wilkins or Cheryl Buck (Administration).

The luncheon is Sept. 9, 2019. Their goal is 75, so they hope to receive additional registrations by the end of the month.

## **Committee Reports**

**Global Relations** – Elizabeth Varanese reported the committee will be at Farm Science Review with a table display to raise awareness of global programs. The committee also will submit a proposal for Annual Conference.

The trip to Honduras dates are set for August 9-15, 2020, and will have 12 participants. The committee will be working on creating other partnerships and marketing the trip. They will request JCEP funds for the 2020 budget for help with this trip.

- **Marketing** – Sue Hogan – No report.
- **Membership, Recruitment & Retention** – Lisa read a report emailed from Kathy Tutt. Debby Lewis asked for a description on the Policy Committee so that she can add it to the brochure and the survey for the fall membership. The fall membership survey is expected to go out in October and members of the Membership, Recruitment and Retention committee will test it prior to October. Kathy has drafted an email with the intention of providing a clearer explanation to the Ohio JCEP and ESP membership decisions. Melinda Hill will look it over to see if she thinks it provides enough clarity about the membership drive. Kathy plans to send the email out in September prior to the survey going out to everyone.

Lisa shared the draft of the policy committee description, which will be added ad hoc committee on the membership drive committee choices. The description is, “The committee monitors and updates the Constitution and By-Laws on an annual basis. The committee shall monitor decisions of the Board to verify compliance with existing constitution, by-laws, other items and association policy decisions, for inclusion in constitution and by-laws.” Melinda Hill moved to add Policy as an ad hoc committee to the 2020 membership drive. Kate Shumaker seconded. Motion passed.

- **Personnel** – Greg Meyer reported that he and Lisa Barlage have been added to a committee started by Jackie Wilkins to look at the finances in Extension. Jackie is recruiting a diverse group to look at how educator positions are billed, the budgeting process, and county finances. Greg and Lisa represent the JCEP Board on this committee. Greg commented that it will be good to look at Extension finances and that this will provide more transparency about the finances.
- **Professional Development** – Tim Malinich stated there has not been much recent activity. A sub-committee will be working on the survey they conducted, but the committee has not yet moved this task forward.
- **Public Issues** – Heather Gottke reported the committee met with Adam Ward earlier in the year. They planned to have further discussion with Adam, but he often gets called away

from the meetings that were planned. The committee also plans to connect with Beau Ingle.

- **Resource Development & Management** – no report

**Scholarships, Grants and Recognition** –Emily Marrison reported that sub-committees are updating forms and they should be placed on the web soon. She plans to send an announcement out in a week. Applications will be available on September 1 and due on October 1. One question Emily is working on is the first-timer scholarship 4-H is providing with the profits from hosting national conference and how those fit into the scholarship process.

## State Presidents Reports

- **ANROP** – Ed Brown reported that their study tour to Stone Lab is tomorrow.
- **ESP** – Melinda Hill reported that the award winners were sent out to the JCEP/ESP membership. They are preparing for the conference in Colorado. There are a couple of teams presenting at the conference. She will be reaching out to the voting delegates by the end of the month.
- **NACAA** – Jacqueline Kowalski reported the annual meeting is in September in Fort Wayne, IN and they have a lot of new members attending. NACAA is letting 7 new members join mid-year for this year. The lack of the Ohio JCEP mid-year membership drive creates an issue for our new employees joining NACAA, and they will need to work on a solution for next year. They voted to sponsor \$1000 of the ANR fund held by JCEP to help pay for membership to attend annual conference and this needs to be approved by the JCEP Board. Jackie moved to have \$1000 of the ANR fund used for annual conference sponsorships. Greg seconded the motion. Motion passed.
- **NACDEP** – Meghan Thoreau reported they recently had their annual state meeting at Stone Lab. They discussed how Greg taking on Ken Martin's position as Department Chair affects CD.
- **NAE4HA** – Amanda Raines reported they are gearing up for the conference at The Greenbrier. There are 23 Ohio presenters and 5 national award winners.
- **NEAFCS** – Candace Heer reported the NEAFCS Annual Session is September 30 – October 3, 2019 in Hershey, Pennsylvania. They are working on States Night Out details and looking at a dessert event.
- **NAEPSDP** – Amanda Rysz reported the annual conference will be in December in Savannah, GA.
- **TERSSA** – Beth Young stated the annual conference will be November 18-20 at Mississippi State. The exact date is not finalized, and they should have more information after July 15. They wanted to thank the JCEP board for the email vote after the last meeting for the approval of funds for the Ohio Support Staff Conference held at the 4-H Center. There were some great sessions offered during the conference. The next CES meeting is September 10<sup>th</sup>.

## Old Business

### Policy Committee

This item was addressed in the membership committee update.

### OSU Extension Annual Conference Meeting Dates

Jared Morrison has moved to a new job in the college. ShaLise Simmons was recently hired as the new event planner. Lisa sent an email to her on who was involved in planning the conference in past years. They still do not have a location and are now looking at the Hyatt Regency or Convention Center in Columbus . Cheryl Buck is looking at the RFP process. There is a planning meeting set for September 5 at Ag Admin.

### **New Business**

#### Food at October Meeting

Lisa brought up the cost of food at the 4-H Center for meetings. It is important to get an accurate count. Some tell both their committee and the person coordinating the program area lunch. She plans to do a Qulatrix survey for the next meeting.

### **Upcoming Events**

Meeting dates:

October 21 – Board and Committees at 4-H Center Auditorium

Jackie Wilkins needs to start the dialogue session a little early. The schedule for the day is:

10 AM Committees

12:45 PM Dialogue

1:45 PM Board Meeting

**Adjournment** – Heather Gottke moved to adjourn. Melinda Hill seconded. Meeting adjourned.

Respectfully submitted:

Laryssa Hook

Ohio JCEP Secretary