

Ohio JCEP Board of Directors Meeting Minutes

October 20, 2014

Kirk Bloir called the meeting to order at 2:15 pm at Ag. Admin. Auditorium. Attending were: Greg Moon, Nate Arnett, Treva Williams, Kirk Bloir, David Marrison, Lisa Barlage, Joy Sharp, Lee Richter, Chris Bruynis, Brad Bergefurd, Curtis E. Young, Jessica Rockey, Patty House, Greg LaBarge, Melanie Hart, Mary Beth Albright, Travis West, Hannah Epley, Joe Lucente and Lisa Bradley. Excused were Nancy Bowen-Ellzey, Kate Shumaker, Ted Wiseman and Barb Brahm.

Officer Reports

- a. **President:** Kirk Bloir asked Committee Chairs to be prepared to give a brief verbal report on Dec. 9.
- b. **President Elect:** David Marrison reported on plans for Annual Conference. Written reports for the annual report are due Nov. 21. Email these to David.
- c. **Past-President:** Treva Williams shared that proposals are due this month for the National JCEP Conference. Also she is working on nominations for the 2015 Ballot. All State Association Presidents have been contacted. A nominee for CD/ANROP is still needed for President-Elect. We also need a Retiree's representative, Board President-Elect. Nominees are being contacted.
- d. **Secretary:** Lisa Bradley passed out the June 30 minutes for review.
- e. **Treasurer:** Ted Wiseman was unable to attend, no report. (His vehicle broke down enroute.)
- f. **Annalist:** Barb Brahm was unable to attend, no report.

Greg LaBarge moved, Lisa Barlage seconded to accept the Officer Reports. Motion carried.

1. Retiree/Life Member Report – Les Barnhart & Lynda Heyl were not present. Donna Brown & Deanna Tribe will be the reps for 2015. Kirk attended the annual Picnic at Batelle Darby Creek Park, 42 attended. The rental fee for the shelter is \$250. Kirk asked on the Retiree's behalf for the Board to pick up the cost. Chris Brunyis moved, Lisa Barlage seconded to pay the \$250 rental fee. Motion passed.

2. Committee Reports – Kirk asked all Committee Chairs to be prepared to give a 3 minute oral report at the JCEP Association meeting on Dec. 9th.

- a. **Global Relations** – Brad Bergefurd (Steve Brady) – Brad reported . . .
- b. **Marketing** – Eric Romich (Janet Meyers) – no report
- c. **Membership Recruitment & Retention** – Patty House reported . . .
- d. **Personnel** – Joy Sharp (Ed Lentz) – Joy reported the Personnel Committee met face-to-face on October 20. Discussion mainly focused around the mainly updates or items of concern from the CED meeting that took place the previous week. Discussion included:

- Gaps and concerns with both HR and the Business office in the areas of the hiring process, onboarding, lack of consistency and length of time of reimbursements, difficulty of completing position descriptions and getting them approved and posted.
- Continual addition of “process” work that must be done and how that effects educator ability to prepare and conduct educational programs
- Health Care – are new employees aware of all their requirements? Is there a change as to who will input personal health screening information for 2015?
If possible, these items will be brought up to Ken and Keith at our afternoon meeting. If not, we will submit our questions and concerns for next time.

e. Professional Development – Melanie Hart (Pam Montgomery) Melanie reported the Committee met via Carmen Connect with 12 attending. Nov. 10 is the deadline to renew/join JCEP for '15. SNAP Ed personnel can join but cannot use grant funds. Members are reminded of Professional presentation dollars available from ESP. The Annual Conference planning committee was commended for the broad range of offerings. Sub-committees are Annual Conference Proposal Reviewers, Welcome Festival Event, and Reverse Mentoring. A suggestion was made to offer training on proposal writing. The sub-committee had a station at the Oct. 21 Welcome Festival. Reverse Mentoring information sheets were completed there. Bookmarks were given out along with a template for their “elevator speech”. A meeting with Regional Directors on possible training topics will be held. Pam Montgomery will be the 2015 Chair and the Chair-Elect is being sought.

f. Public Issues – Greg LaBarge (Cindy Bond) – Greg LaBarge reported Public Issues Committee members met with Gwen Wolford. Committee goals were discussed. In reorganization we adopted the National JCEP structure. At the national level this committee is responsible for the PILD conference planning. (Note David Crawford is serving on this committee) There is no similar function and no plans to implement this type of effort locally. Previous functions had included contacts at county commissioner days and the annual commissioner meeting in Columbus with both functions changing so they are not feasible contacts. The Committee wants to explore ways to raise the profile of Extension and our members to our public partners. The purpose of the Committee was reviewed. To accomplish the stated purpose, rather than working “collaboratively” with the Office of Government Relations, it will be required to have regular and detailed communications with this CFAES function to assure messages are coordinated and use their lead. Administration feedback will be sought.

Gwen provided a legislative update which included discussion on HB 490 and Central States status as an 1890 land grant and how that may impact Extension. If OSU staff are contacted by Central States about projects staff should direct the inquiry to Ken Martin. Additional work for the committee was identified – frequent contact with Government Relations staff; Legislative Luncheon support – 2-3 committee members; Need to support new employee Onboarding?; work with Government Relations to provide newsletter or updates for Extension staff.

g. Resource Development & Management – Chris Zoller (Tim Tanner) – no report.
Association Fiscal Policies and Procedures Handbook

h. Scholarships, Grants and Recognition – Jessica Rockey (Laryssa Hook) – Jessica reported the committee met this morning. Thirteen members met with guest Karen Bruns. Subcommittee reports included Team Teaching, Creative Works, Special Chapter Awards, Scholarships and Excellence in Extension Award. Highlights included 13 applications received for Team Teaching, fewer entries in Creative Works entries this year, Special Chapter Awards notices were sent to recipients. These awards will be presented at Wednesday evening

banquet. ESP Service Award ballots will be done by Travis West. Final selections will be made using national ESP's information form. Three applications are being considered for the Friend of Extension award. Recent scholarship winners were announced via email. Jessica Rockey is coordinating the Excellence in Extension award selection. Karen Bruns joined the meeting to coordinate with the Committee on annual conference awards ceremonies. Posters will be given more emphasis this year, more like a national conference. The OSU Marching Band will be present prior to dinner on Wednesday evening. Committee members volunteered for each of the tasks needed for the JCEP and CES Awards Luncheon and Wednesday's evening banquet.

3. State President Reports

a. ANROP – Lee Richter & Jerry Iles – Lee reported . . .

b. ESP – Mary Beth Albright & Joe Lucente – Mary Beth reported eighteen OSU Extension professionals attended the 2014 ESP National Conference in Indianapolis.

Ohio's Alpha Eta chapter was recognized with a Chapter of Merit Award, receiving the Platinum Chapter Award, which is the highest award a chapter can receive.

Professionals from Ohio were recognized with a Distinguished Team Award for the Live Health, Live Well initiative. Team Members included: Lisa Barlage, Pat Brinkman, Marie Economos, Marilyn Rabe, Cynthia Shuster, Beth Stefura, Michelle Treber, Susan Zies, Carol Chandler, Liz Smith, Cheryl Barber- Spires, and Linnette Goard.

There were eight concurrent sessions and one poster session from Ohio Extension professionals. OSU Extension's very own Graham Cochran completed his term as Vice-President of the North Central Region and has been elected National ESP's 2nd Vice-President. Congratulations to Graham! Other professionals from Ohio who serve on National ESP committees include: Mary Beth Albright, Nate Arnett, David Crawford, and Travis West. The 2015 ESP Annual Conference will be held at the Coeur d' Alene Resort in Coeur d' Alene, Idaho from October 4-7, 2015.

c. NEAFCS – Lisa Barlage & Kate Shumaker – Lisa Barlage reported Thirty-four Ohio Members attended the 2014 Annual Session in Lexington, Kentucky, September 15 –18, 2014 with 4 Administrators, 3 First-time members, and 3 Lifetime Members. Members presented 12 concurrent sessions and 5 poster sessions at the Conference (at least 30 members involved with these presentations). Fifteen Central or National Awards were received by Ohio members (with many of these being team awards). Ohio members served as NEAFCS leadership with Carol Chandler completed her term as the NEAFCS Past President, and Nancy Stehulak serving her first year as Central Region Director. At least 13 members served on NEAFCS National Committees.

d. NAE4HA – Hannah Epley & Travis West – Hannah reported National conference is being held the last week of October in Minneapolis, Minnesota; have approximately 35 attending 4 regional awards; 1 national award winner (in addition to 7 specialty award winners) will be presented at NAE4HA

The North Central Regional Director is from Ohio (Mark)

Approximately 21 presentations will be delivered at the NAE4HA conference

Making preparations for the November In-Service (held November 4th)

e. NACAA – Chris Bruynis & Curtis Young – Chris reported . . .

f. NACDEP – Nancy Bowen-Ellzey & Greg Moon – Greg reported Excellence in Community Development Award nominations were due on Nov. 1st. We have one individual who accepted a nomination for Ohio NACDEP President-Elect in 2015. The Ohio chapter of NACDEP is most

likely going to apply to have the 2017 NADCEP Conference in Ohio sometime over the next few months.

4. Old Business - none

5. New Business – Dues need to be paid by 10/31 for Officers. Need to suspend rule in By-Laws on the deadline date for dues to be paid. Nate Arnett moved, Curtis Young seconded to suspend the By-Laws to establish the dues deadline of Nov. 10 for 2015. The 2015 Board can decide if this needs to be a permanent change. A goal of Oct. 31 is good according to Nate Arnett, Treasurer Elect.

6. Announcements

a. Officers and committee chairs should email a written report report to Secretary Lisa Bradley within one week of meeting.

b. **Other** - none

7. Adjourn

Reminders:

- Meeting Dates
- Annual Meeting: December 9 @ Ohio Union
- Listservs: jcep-members@lists.osu.edu and jcep-board@lists.osu.edu