



Start

Details

Supervisory Org
FAES | XXX County (Area Leader Name)

Position
00000000 XXXX County 4-H Educator (Unfilled)

Worker Type
Employee

Recruiting Information

Recruiting Details

Number of Openings
1

Reason
Planned > Backfill of Existing Position

Replacement For
Recruiting Instruction
Active Posting

Recruiting Start Date
04/06/2021

Target Hire Date
06/01/2021

Target End Date

Referral Details
Referral Payment Plan

Job

Job Details

Job Posting Title
XXXX County 4-H Educator

Justification
Filling open position

Job Profile
OSU Extension Educator

Additional Job Profiles
OSU Extension Educator 1
OSU Extension Educator 2
OSU Extension Educator 3
OSU Extension Educator 4

Job Description Summary
Job Description
This position is located in XXXX County, Ohio. Provide guidance and leadership for 4-H Youth Development programming targeted to local and area needs. Implement and support a comprehensive volunteer system



through identification, selection, orientation, training, utilization, recognition, and evaluation of adult and youth volunteers to support local 4-H programming. Utilize appropriate methods, both formal and informal, of community assessment to identify educational needs and opportunities of local community. Design, implement and teach educational programming, based on these needs, to groups and individuals comprised of adults and/or youth. Work with and/or lead committees and volunteers, and establish and maintain partnerships within the community that support the achievement of program goals. May also convene and facilitate community coalitions focused on those needs. Design and implement a high-quality, annual overnight residential 4-H camp and day camping programming, including recruitment, selection, training, and on-going oversight of teen camp counselors and adult volunteers. Work with the county junior and senior fair boards in supporting the county fair. The Educator may be required to replicate and adhere to existing programs, including STEM/Financial management school enrichment programming, that meets the needs of their local community. The Educator will develop promotional material, work with and/or lead committees and volunteers, and establish and maintain partnerships within the community that support the achievement of the program goals. The Educator evaluates educational programs and dissemination methods, as well as, utilizes existing evaluation instruments to evaluate the teaching effectiveness, program quality and results of local programs. Participate in discussions with county representatives concerning program funding and share responsibility for the management of the county budget. May also be responsible for securing external funds to support local programming. Participate as a member of county, multi-county, and/or state Extension teams to further the overall mission, vision and values of both Ohio State University Extension and 4-H Youth Development.

Actively work to ensure a diversity among potential clientele and learners, as well as equal access to programs and facilities without regard to age, race, creed, color, handicap, sex, sexual orientation, developmental disability, national origin, marital status, arrest or non-program related conviction record.

Extension Educator 1
Requires a Bachelor's Degree
38,004-48,000

Extension Educator 2
Requires a Master's Degree
43,500-53,508

Extension Educator 3
Requires a Master's Degree and 11+ years of direct or related work experience
51,000-63,036

Additional Job Description

Job Families for Job Profiles

Administrative & Professional
Senior Administrative & Professional

Worker Sub-Type

Regular

Primary Location

OSU Extension - XXXX (1111)

Primary Job Posting Location

Satellite Campus

Additional Locations

Additional Job Posting Locations

Scheduled Weekly Hours

40

Work Shift

First Shift (United States of America)

Compensation Details



Compensation Grade

Negotiable Grade Annual

Questionnaires

Internal Career Site - Primary

HCM_REC_Primary - All Internal Applications

Internal Career Site - Secondary

External Career Sites - Primary

HCM_REC_Primary - All External Applications

External Career Sites - Secondary

Qualifications

Skills

Required Skills

Optional Skills

Responsibilities

Responsibility

50% Design, implementation, teach, evaluate, and document outcomes and impacts of community-based programs responsive to local and statewide needs. Provide overall leadership for the 4-H Youth Development program within the county. Provide direction for, replicate, and adhere to research-based programming models. Perform county related duties and responsibilities including Stewardship roles.

20% Work collaboratively with Extension educators in all program areas (agriculture and natural resources, family & consumer sciences, and community development) where interdisciplinary efforts are needed to meet broad issues or carry out major programming efforts. Develop an area of expertise appropriate to locally identified needs (i.e. camping, STEM, Real Money Real World, teen leadership, etc.); provide expertise in the development, enhancement and support for statewide Extension and 4-H programming, including active participation in State 4-H design team and 4-H Youth Development programming. Approximately 10% of this professional time is to be dedicated to statewide efforts.

20% Participate in community collaborations focused on local needs and issues. Establish and maintain partnerships within the community that support achievement of program goals. Lead committees and volunteers. Conduct community assessment to identify educational needs and opportunities of the local community. Participate in community functions to promote programs and provide public relations to county. Use news media, social media, and develop promotion materials. Maintain and expand available resources through grants, gifts, sponsorships, in-kind support and fees for program participation

10% Communicate with clientele, peers, and support teams. Pursue professional development activities that lead to the development of a specialty in 4-H Youth Development and participate in appropriate in-services.

An earned bachelor's or master's degree at the time of hire is required. Preference will be given to candidates with a degree in Youth Development or other educationally related area (examples are: Communications, Family Relations and Human Development, Recreation, Sociology, Psychology, Education including Agriculture, Extension, Elementary, Secondary, Family and Consumer Sciences and Physical). Must be able to utilize a variety of teaching methods to deliver program content to diverse groups of learners. Knowledge and/or the ability to learn concepts, processes, ideas, and methods of 4-H. Experience effectively assessing, replicating and teaching research-based educational programs to diverse audiences. Experience in building and maintaining relationships with various group of individuals, including peers, support staff, volunteers, and local committees, in a effort to achieve common programing goals. Basic computer skills required.

Prior experience with budget management. Experience in the organizing, implementing and evaluating of programs.



Required
Yes

Organizations

Company

Company
The Ohio State University

Cost Center

Cost Center
CC11111 FAES | XXXX County

Costing

Fund
FD523 County Extension Fund

Other

Balancing Unit
BL1111 FAES | XXXX County
Function
FN109 Public Service
Time Entry Method
Meal Length (Health System Positions Only)
Federal Work Study (FWS)
Faculty Group Practice (FGP) Split Retirement
Disaster Designation
Standby
Area
Federal Work Study (FWS) Funding

Attachments

Documents

Attachment
Permission to Post 4-H Educator Signed.pdf
File
Comment
Signed Permission to post
Updated By
Area Leader Name
Upload Date
04/06/2021 10:16 AM



Attachment

XXXX County 4-H Educator PD 2021.pdf

File

Comment

XXXX 4-H Educator PD

Updated By

Area Leader Name

Upload Date

04/06/2021 10:16 AM

Compensation

Total Base Pay

Total Base Pay

38,004.00 USD Annual

added

Guidelines

Total Base Pay Range

1.00 - 500,000.00 - 1,000,000.00
USD Annual

added

Compensation Package

Ohio State University Compensation
Package

added

Grade

Negotiable Grade Annual

added

Grade Profile

Negotiable Grade Profile Annual

added

Step

Progression Start Date

Salary

Assignment Details

38,004.00 USD Annual

added

Plan Name

General Salary Plan

added

Effective Date

04/06/2021

added

Assign Roles

Role

Recruiter for Job Requisition

Assigned To

00102027 Talent Acquisition Sr Anl - Jane Douglas

Current Effective Date

04/07/2021



Role

Search Committee

Assigned To

Program Ad
Program Ad Admin
Operations Admin (Carol & Vicki)
Program Area Educator
Hiring Stewards
Anyone on the state screening (only OSU employees)

Current Effective Date

04/07/2021

Comments: ex: Length of Job Posting, Wording to include in offer letter (occasional weekend and evenings work)